

**GREAT NECK LIBRARY  
MINUTES OF THE  
BOARD OF TRUSTEES BUDGET ADOPTION  
TUESDAY, APRIL 12, 2016 AT 8:00 P.M.**

A meeting of the Board of Trustees, preceded by an executive session, was held on Tuesday, April 12, 2016, in the Community Room of the Parkville Branch Library, 10 Campbell Street, New Hyde Park, NY 11040 for the adoption of the proposed 2016/2017 budget. [agenda attached].

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President  
Francine Ferrante Krupski – Vice President  
Varda Solomon – Secretary  
Josie Pizer – Treasurer  
Joel Marcus – Assistant Treasurer  
Michael Fuller – Assistant Treasurer  
Robert Schaufeld

Also present: Kathy Giotsas – Executive Director  
Neil Zitofsky – Business Manager

**EXECUTIVE SESSION**

The Board met in executive session at 7:30 p.m. in the Community Room for a personnel discussion. The Board came out of executive session at 8:00 p.m. No action was taken in executive session.

**CALL TO ORDER**

President DiCamillo called the public meeting to order at 8:02 p.m.

**SPRINKLER SYSTEM FOR MAIN LIBRARY**

**Upon motion by Josie Pizer and seconded by Robert Schaufeld, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the hiring of Pacific Lawn Sprinklers to install a new sprinkler system at the Main Library at a cost of \$31,500 to be charged to the Main Building and Special Services Fund.

**VOTE:** Yes – 7 (DiCamillo, Ferrante Krupski, Solomon, Pizer, Marcus, Fuller and Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

---

---

## **APPOINTMENT OF ARCHITECT LANDSCAPER**

This item was stricken from the agenda and will be revisited once the Board of Trustees has properly interviewed the prospective candidates.

## **CONSTRUCTION CHANGE ORDERS**

### **Condensate Drain Lines**

**Upon motion by Joel Marcus, seconded by Francine Ferrante Krupski, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 50R-1 for a Condensate Pump as submitted by VRD, in the amount of \$5,147.37; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

### **Column Enclosure at Stair #1**

**Upon motion by Michael Fuller, seconded by Joel Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 64R-3 for the framing, sheet rocking, taping and the installation of a 24”x48” porcelain tile at the column enclosure at the bottom of stair #1 as submitted by VRD, in the amount of \$4,445.25; such funds to be taken from the Main Building and Special Services Fund.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

*Board Comment: President DiCamillo noted that the entire column (floor to ceiling) needs to be tiled. If this resolution does not include the entire column, an additional resolution will be needed at the next Board meeting.*

### **Paint High Density Storage Floor**

**Upon motion by Francine Ferrante Krupski, seconded by Robert Schaufeld, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 75R-1 to paint the floor in High Density Storage as submitted by VRD, in the amount of \$4,488.00; such funds to be taken from the Main Building and Special Services Fund.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

---

---

### **35 USB Receptacles**

**Upon motion by Robert Schaufeld, seconded by Michael Fuller, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 76R-1 to replace 35 outlets with USB outlets as submitted by VRD, in the amount of \$2,826.32; such funds to be taken from the Main Building and Special Services Fund.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

### **Elevator CMU (Concrete Masonry Unit) Wall Replacement**

**Upon motion by Robert Schaufeld, seconded by Joel Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 78 for Elevator CMU Wall Removal and Replacement as submitted by VRD, in the amount of \$15,031.83; such funds to be taken from the Main Building and Special Services Fund.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

### **Credit for Projection Screen**

**Upon motion by Francine Ferrante Krupski, seconded by Varda Solomon, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 79 for a credit for a Projection Screen as submitted by VRD, in the amount of [\$3,250.00].

**VOTE:** Yes – 7 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

*Board Comment: These funds are to be credited back to the Construction Fund.*

### **High Density Shelving**

**Upon motion by Varda Solomon, seconded by Joel Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 80 for High Density Mobile Shelving as submitted by VRD, in the amount of \$15,001.14; such funds to be taken from the Main Building and Special Services Fund.

---

---

**VOTE:**

Yes – 5 (DiCamillo, Solomon, Marcus, Fuller, Schaufeld)

Opposed – 1 (Pizer)

Abstain – 1 (Krupski)

*MOTION PASSED.*

*Public Comments: Naomi Penner, George Goulandris*

**Interior Shades or Blinds at Mezzanine**

**Upon motion by Michael Fuller, seconded by Robert Schaufeld, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 81 for Interior Shades or Blinds in Three (3) Mezzanine Offices, Room # 204, 206 & 207 as submitted by VRD, in the amount of \$2,244.00; such funds to be taken from the Main Building and Special Services Fund.

**VOTE:**

Opposed – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Fuller, Schaufeld)

Abstain – 1 (Fuller)

*MOTION DEFEATED.*

**BUDGET REVIEW FOR FISCAL YEAR 2016/2017**

Neil Zitofsky presented the revised 2016/2017 to the Board of Trustees.

Items discussed:

Tax Revenue-*No Increase*

Personnel & Current Vacancies

Bookbinding

Audio/Visual Rentals & Licenses

Adult & Children's Programming

Administrative Expense: Ecommerce Fees, Local Travel, Membership Dues

Debt Service

STEM Lab Start Up Fund

Branch & Special Service Fund

Bond Retirement Fund

*Board Comment: Trustee Solomon brought to the Board's attention, a member of the public's concern of additional funding for programming. President DiCamillo responded that there are additional funds available.*

*Public Comments: Naomi Penner, George Goulandris*

---

---

## **BUDGET ADOPTION**

**Upon motion by Josie Pizer and seconded by Michael Fuller, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees adopt the proposed budget as presented, for the fiscal year July 1, 2016 to June 30, 2017 for a total budget of \$9,628,000 of which \$9,375,000 is to be raised by taxation; and a letter and a copy of the budget are to be sent to the Great Neck School District. [Copy of budget attached to these Minutes]

**VOTE:** Yes – 7 (DiCamillo, Ferrante Krupski, Solomon, Pizer, Marcus, Fuller and Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

## **OPEN TIME**

No comments.

## **ADJOURNMENT**

The meeting was adjourned at 9:00 p.m. on a motion by Joel Marcus and seconded by Varda Solomon.

Respectfully Submitted,

Varda Solomon  
Secretary  
Board of Trustees