

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING/
BUDGET HEARING and ADOPTION
Tuesday, March 27, 2001
8:00 p.m.**

A meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, March 27, 2001**, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. [Agenda attached.]

The following Trustees were present constituting a quorum:

Bette Weidman, President
Catherine Moore, Secretary
Don Stern, Treasurer
Elayne Bernstein, Assistant Treasurer
John Drukker, Assistant Treasurer
Linda Cohen

Absent with prior notice: Joyce Klein, Vice President

Also present: Arlene Nevens, Interim Library Director
Neil Zitofsky, Business Manager

CALL TO ORDER

The meeting was called to order by President Bette Weidman at 8:06 p.m.

MINUTES

Upon a motion by Don Stern, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the regular meeting of February 27, 2001, as presented.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

Upon a motion by Don Stern, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the Special meeting of February 27, 2001, as presented.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

Upon a motion by Don Stern, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the Budget Workshop of March 13, 2001, as presented.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)

Motion Carried Unanimously

Upon a motion by Don Stern, seconded by John Drukker, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the public Budget Hearing of March 20, 2001, as presented.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)

Motion Carried Unanimously

TREASURER'S REPORT

During the month of February, 2001, revenue received was \$913,406.41. Total expenses were \$525,368.08.

At the close of business, February 28, 2001, total operating fund holdings were \$2,157,697.64, which were on deposit at HSBC and The Bank of New York, and in Petty Cash funds at Main and the Branches. This compares to a February 28, 2000, balance of \$2,036,465.43.

Additionally, the balance of the Main Building and Special Services fund was \$1,121,062.73; the Automated Library fund was \$125,620.94; the Restricted Gift fund was \$43,308.30; the Branch and Special Services fund was \$121,746.74. These funds totaled \$1,411,738.71 on February 28, 2001. The February 28, 2000, total was \$1,434,652.88.

Upon a motion by Don Stern, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library, accept the March 27, 2001, Treasurer's Report with the Personnel Changes of February 24, 2001, through March 27, 2001.

Public Comment: Marietta DiCamillo

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)

Motion Carried Unanimously

Upon a motion by Don Stern, seconded by Catherine Moore, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register dated February 24, 2001, through March 20, 2001, Paid-Checks numbered 21820 through 21902, and To-Be-Paid Checks numbered 21903 through 22029, the sums set against their respective names, amounting in the aggregate to \$160,436.66.

Public Comment: Marietta DiCamillo

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)

Motion Carried Unanimously

PRESENTATION OF THE 2000 AUDIT BY GRABER & CO.

Henry Graber, of Graber & Co., presented the audit for the year ending December 2000. He was assisted by Don Fischer [copy of audit attached]

Upon a motion by John Drukker, seconded by Linda Cohen, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library, accept the Auditor's report for the year ending December 31, 2000, as presented.

Public Comment: Karen Rubin, Marietta DiCamillo, Marianna Wohlgemuth

[Henry Graber and Don Fischer left the meeting at 8:40 p.m.]

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

REPORTS

Director's Report (attached hereto)

Public Comment: Karen Rubin

Policy/Bylaws Committee

The newly-revised Board Policy Manual had some inconsistencies which were submitted to the Policy/Bylaws Committee by Interim Library Director Arlene Nevens.

Upon a motion by Elayne Bernstein, seconded by Linda Cohen, and after discussion, it was, **RESOLVED**, that the Board of Trustees approve the attached changes to the Great Neck Library Policy Manual, specifically regarding sections 200-10, 200-30, 300-10, 300-20, 300-40, 600-10, 700-70, 800-10, 1100.

Public Comment: Marietta DiCamillo, Mischa Schwartz, Mimi Hirschmann, JoAnn Farley, Marianna Wohlgemuth

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

Nominating Committee

William Morrill, chair of the Nominating Committee, resigned from the Nominating Committee effective March 13, 2001.

According to the Bylaws, Section 100-10 (VIII F): *All vacancies on the Nominating Committee, whether caused by resignation, death, loss of eligibility or otherwise, may be filled by the Board of Trustees. A member thus elected to fill any vacancy shall hold office for the unexpired term of his/her predecessor or until his/her successor is elected.* The individual elected would serve until January 2002.

Interim Director Arlene Nevens reported that unofficial minutes of the March 13, 2001, meeting of the Nominating Committee, were received. John Brickman was the new chair of the Nominating Committee, and Carol Mitch, Secretary. Tentative meeting dates were set for May through October, 2001. She informed the Board that if the Board should make an appointment to replace William Morrill on the Nominating Committee at its April 19th meeting, then the Nominating Committee could begin its deliberations.

Public Comment: JoAnn Farley, Marianna Wohlgemuth

OLD BUSINESS

Landscaping Contract

Upon a motion by John Drukker, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the execution of a landscaping contract with U. Arias Corp., Landscaping for the season beginning April 1, 2001, at a total cost not to exceed \$8,000, to be charged to the Landscaping budget line.

Public Comment: Marietta DiCamillo, JoAnn Farley

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

Legal Counsel

Interim Library Director reminded the Board that the agreement with legal counsel William Cullen was due to expire at the end of March 2001. Since the Library was in the middle of staff contract negotiations, legal counsel should be retained on a month-to-month basis.

Upon a motion by Bette Weidman, seconded by Catherine Moore, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the continuation of William Cullen as the Library's Legal Counsel at the same rate of pay, on a month-to-month basis, until the conclusion of the current negotiations with the Staff Association, and then proceed at that point to re-evaluate counsel.

Public Comment: Mischa Schwartz

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

NEW BUSINESS

Long Island Library Conference

Upon a motion by Elayne Bernstein, seconded by Linda Cohen, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the attendance of up to 10 members of staff at the Long Island Library Conference to be held May 9, 2001, at the Huntington Town House, at a maximum reimbursement of \$35 per attendee, with funds to come from the Conference and Meeting budget line.

Public Comment: Mischa Schwartz

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

Iranian Advisory Committee

Upon a motion by Linda Cohen, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library establish a temporary Iranian Advisory Committee with the charge of advising the Department Head of Programming and Publicity regarding programs and working with the Librarian who oversees our foreign language collection regarding our collection of materials in Farsi.

Public Comment: JoAnn Farley, Karen Rubin

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

CORRESPONDENCE (attached hereto)

Julian Kane and Ralene Adler were not present to speak to their letters.
Marietta DiCamillo spoke to her letter.

OPEN TIME

Public Comment: Marianna Wohlgemuth, Marietta DiCamillo,
Mayor Daniel Nachmanoff, Alice Nayer

The Board went into a brief recess at 9:40 p.m. and reconvened at 9:45 p.m. for the purpose of a Public Hearing/Adoption of the 2002 Proposed Library Budget.

BUDGET HEARING/ADOPTION

Business Manager Neil Zitofsky briefly reviewed the draft proposal of the 2002 Library Budget for the purpose of those who were not present at the Hearing on 3/20/01.

Upon a motion by Linda Cohen, seconded by Don Stern, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library adopt the proposed year 2002 Budget as presented, for a total budget appropriation of \$6,567,400, of which \$6,236,000 is raised by taxation, and that a letter and a copy of the Budget be sent to the Great Neck School District.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Stern, Weidman)
Motion Carried Unanimously

ADJOURNMENT

Upon a motion by Linda Cohen, and seconded by Don Stern, the meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Catherine Moore
Secretary