

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Tuesday, February 27, 2001
8:00 p.m.**

A Meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, February 27, 2001**, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. (Agenda attached.)

The following Trustees were present constituting a quorum:

Bette Weidman, President
Joyce Klein, Vice President
Catherine Moore, Secretary
Don Stern, Treasurer
Elayne Bernstein, Assistant Treasurer
John Drukker, Assistant Treasurer
Linda Cohen

Also present: Arlene Nevens, Interim Library Director
Neil Zitofsky, Business Manager

CALL TO ORDER

The meeting was called to order by President Bette Weidman at 8:05 p.m.

MINUTES

Upon a motion by Joyce Klein, seconded by Don Stern, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the regular meeting of January 23, 2001, as presented.

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

APPOINTMENT OF BOARD COMMITTEES

President Weidman announced the following Board Committee appointments:

Finance Committee: Elayne Bernstein
John Drukker
Don Stern

Branch Committee: Elayne Bernstein
Catherine Moore
Bette Weidman

Personnel Committee: Joyce Klein
Catherine Moore

Bette Weidman

Policy/ByLaws Committee: Linda Cohen
Joyce Klein
Bette Weidman

Main Library "Ad Hoc" Committee: Linda Cohen
John Drukker
Joyce Klein

NOMINATING COMMITTEE

Upon a motion by Bette Weidman, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the appointment of Valerie Molinaro to the Nominating Committee for a term of one year.

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

Upon a motion by Bette Weidman, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the appointment of Marjorie Kurcias to the Nominating Committee for a term of one year.

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

TREASURER'S REPORT

During the month of January, 2001, revenue received was \$907,237.62. Total expenses were \$416,512.02.

At the close of business, January 31, 2001, total operating fund holdings were \$1,773,989.97, which were on deposit at HSBC and The Bank of New York, and in Petty Cash funds at Main and the Branches. This compares to a January 31, 2000, balance of \$1,615,302.41.

Additionally, the balance of the Main Building and Special Services fund was \$1,118,829.64; the Automated Library fund was \$125,567.59; the Restricted Gift fund was \$43,272.03; the Branch and Special Services fund was \$121,710.47. These funds totaled \$1,409,379.73 on January 31, 2001. The January 31, 2000, total was \$1,401,270.80.

Upon a motion by Don Stern, seconded by Joyce Klein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library, accept the February 27, 2001, Treasurer's Report with the Personnel Changes of January 20, 2001, through February 23, 2001.

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

Upon a motion by Don Stern, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register dated January 20, 2001, through February 23, 2001, Paid-Checks

numbered 21577 through 21696, and To-Be-Paid Checks numbered 21697 through 21819, the sums set against their respective names, amounting in the aggregate to \$334,836.90.

Public Comment: Marietta DiCamillo

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

REPORTS

Director's Report (attached hereto)

Bylaws/Policy Manual

Interim Director Arlene Nevens reported that there was a discrepancy between the Bylaws and the Policy Manual. Article VIII-A of the Bylaws states: *There shall be a Nominating Committee consisting of seven members of the Association, five of whom shall be elected by the membership at the annual meeting, and two of whom shall be **appointed** by the Board of Trustees.* The Policy Manual, in Section B4 [200-40] states: *Article VII, Section E of the Bylaws states than within one month following the annual meeting, the Board shall **elect** to the Nominating Committee two persons...* Because the Bylaws are the overriding authority, it was agreed that the Policy Manual should be changed to read "appointed" instead of "elected."

OLD BUSINESS

Meeting Dates

The May Board meeting was rescheduled from May 22 to May 15 due to scheduling conflict.

The March Budget meetings (due to confusion last year) were clarified as follows: March 13 – Budget Workshop; March 20 – Budget Hearing; March 27 – Budget Adoption.

Innovative Users Group Conference

Upon a motion by Don Stern, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the attendance of one staff member at the Innovative Users Group Conference to be held in Santa Clara, California, May 19 - 22, 2001, at a total cost not to exceed \$1,507, to be charged to the Travel-Conference & Meeting budget line.

Public Comment: Ralene Adler

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

Excessed Equipment

Upon a motion by Linda Cohen, seconded by Joyce Klein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library declare the equipment on the attached schedule excessed and authorize the Library Director to dispose of same in an appropriate manner.

Public Comment: Alice Nayer, Mayor Leonard Samansky, Julian Kane, Seymour Olshin

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

Lesser Gift

Upon a motion by Don Stern, seconded by Linda Cohen, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library accept a restricted gift of up to \$500 from a donor who wishes to remain anonymous, the proceeds of which are to be used exclusively as a matching grant for other contributions made to the Frank Lesser Local History Fund.

Public Comment: Seymour Olshin, Marianna Wohlgemuth, Doris Master, Stan Romaine, Ralene Adler

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

NEW BUSINESS

Trustee Resignation

Treasurer Don Stern notified the Board of Trustees that due to personal reasons he would be resigning his seat on the Board effective June 30, 2001.

According to the Bylaws, Article VII-C [100-10 VII-C] which states: *When any vacancy occurs, within sixty days thereafter the Nominating Committee shall submit to the Board the names of two or more members of the Association from which the Board shall elect one Trustee to act until the next Annual Meeting at which time the membership shall elect a Trustee to fill the unexpired term. Nominees to fill such vacancies must be members of the Association at the time of their nomination.*

The Nominating Committee was charged with meeting, and reporting back to the Board by August 29, 2001, with the names of two candidates. The Board will then elect one person to serve until the next Annual Meeting at which time the Association will elect an individual to serve out Trustee Stern's term which expires January 2004.

CORRESPONDENCE

Ralene Adler and Marietta DiCamillo spoke to their letters.

OPEN TIME

Public Comment: JoAnn Farley, Mayor Leonard Samansky, Julian Kane, Marietta DiCamillo, Alice Nayer, Shirley Samansky, Mischa Schwartz, William Morrill, Seymour Olshin, Renee Zarin, Irving Kasarksy, Naomi Penner

Trustee Elayne Bernstein made a personal statement in regards to an anonymous flyer attacking her which was circulated in the community.

EXECUTIVE SESSION

Upon a motion by Don Stern, and seconded by Joyce Klein, the meeting was adjourned at 9:17 p.m. at which time the Board went into Executive Session to discuss personnel matters. The open meeting reconvened at 9:50 p.m.

Upon a motion by John Drukker, seconded by Linda Cohen, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize that the Library's Department Heads be paid for Sunday work, through the end of 2001, at the same rate indicated in the Staff Association's Collective Bargaining Agreement.

Public Comment: Seymour Olshin, Muriel Turk

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Stern, Weidman)
Motion Carried Unanimously

ADJOURNMENT

Upon a motion by Don Stern, and seconded by Joyce Klein, the meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Catherine Moore
Secretary