

Approved 3/23/04

**GREAT NECK LIBRARY  
MINUTES OF THE  
BOARD OF TRUSTEES MEETING  
Tuesday, February 17, 2004  
8:00 p.m.**

A regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, February 17, 2004**, in the Community Room of the Main Library, 159 Bayview Avenue, Great Neck, New York 11023. [Agenda attached]

The following Trustees were present constituting a quorum:

Linda Cohen – President  
John Drukker – Vice President  
David Kahn – Secretary  
Alice Nayer – Treasurer  
William Morrill – Assistant Treasurer  
Bette Weidman – Assistant Treasurer  
Joyce Klein

Also present: Arlene Nevens – Library Director  
Laura Weir – Assistant Library Director  
Neil Zitofsky – Business Manager

## **Call To Order**

President Linda Cohen called the meeting to order at 8:00 p.m.

## **Minutes**

Upon motion by Bette Weidman, seconded by David Kahn, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library accept the Minutes of the regular meeting of January 27, 2004 as corrected.

There was a typographical error on page 2 of the paragraph beginning "Due to inclement weather conditions". On the last line of that paragraph the word "remaining" was spelled incorrectly.

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)  
*MOTION CARRIED UNANIMOUSLY.*

## Treasurer's Report – Personnel Report

During the month of January 2004, revenue received was \$1,118,821. Total expenses were \$549,722.72.

At the close of business, January 31, 2004, total operating fund holdings were \$1,145,059, which were on deposit at HSBC and The Bank of New York, and in Petty Cash funds at Main and the Branches. This compares to a January 2003 balance of \$1,384,877.

Additionally, the balance of the Main Building and Special Services fund was \$1,274,331; the Automated Library fund was \$131,626; the Restricted Gift fund was \$45,610; the Branch and Special Services fund was \$130,861. These funds totaled \$1,582,428 on January 31, 2004. The January 2003 total was \$1,818,628.

Upon motion by Alice Nayer, seconded by Joyce Klein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library accept the February 17, 2004, Treasurer's Report with the Personnel Changes of January 23, 2004 through February 12, 2004.

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)  
*MOTION CARRIED UNANIMOUSLY.*

Upon motion by Alice Nayer, seconded by Joyce Klein and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register dated January 23, 2004 through February 12, 2004, Paid-Checks numbered 1095 through 1098 and 28832 through 28885, and To-Be-Paid checks numbered 28886 through 28986, the sums set against their respective names, amounting in the aggregate to \$191,809.34.

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)  
*MOTION CARRIED UNANIMOUSLY.*

It was stated for those who may not have known that Ralene Adler was audiotaping the meeting.

## Reports

Director's (attached)

Main Building Renovation/Expansion Update (attached)

This was a repeat of the January 27, 2004 presentation for the benefit of those who were not able to attend that night's Board meeting due to inclement weather conditions.

Public Comments: Marietta DiCamillo, Marianna Wohlgemuth, Joel Bloom, Ralene Adler, Babette Glass, Varda Solomon, Jo Ann Farley, Unidentified Gentleman

Departmental Statistics

The 2004 year-to-date figures for "In House Use" on page 2 of the "Indicators of Use" statistics were incorrect.

## New Business

Innovative Users Group Conference

Upon motion by Joyce Klein, seconded by Alice Nayer and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the attendance of one member of the professional staff at the Innovative Users Group Conference to be held in Boston, Massachusetts, from April 3 – April 5, 2004 at a cost not to exceed \$1,202 to be charged to the Travel/Conference line of the operating budget.

Public Comment: Marianna Wohlgemuth, Ralene Adler

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)  
*MOTION CARRIED UNANIMOUSLY.*

**Correspondence** (attached)

Ralene Adler spoke to her letters of January 15 and 28, 2004. Ernest Field was not present to speak to his letter.

## **Open Time**

Speaking: Jo Ann Farley, Marianna Wohlgemuth, Ralene Adler,  
Marietta DiCamillo

## **Adjournment**

David Kahn moved that the meeting be adjourned at 9:40 p.m.

Respectfully submitted,

David Kahn  
Secretary