

**GREAT NECK LIBRARY
MINUTES OF THE
SPECIAL BOARD OF TRUSTEES MEETING
JANUARY 3, 2012, AT 7:30 P.M.**

A special meeting of the Great Neck Library Board of Trustees was held on Tuesday, January 3, 2012, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. [Agenda attached]

The following Trustees were present constituting a quorum:

Janet Nina Esagoff – President
Joel Marcus – Secretary
Varda Solomon – Treasurer
Marietta DiCamillo – Assistant Treasurer
Josie Pizer, Assistant Treasurer
Martin Sokol

Also present:

Jane B. Marino – Director
Laura Weir – Assistant Director
Neil Zitofsky – Business Manager
Dominique Moran – Legal Counsel (Farrell Fritz, P.C.)

EXECUTIVE SESSION

An Executive Session was convened at 7:34 p.m. in the Multi-Purpose Room on motion by Marietta DiCamillo and seconded by Josie Pizer for the purpose of discussing the Collective Bargaining Agreement for staff and the Construction Manager's contract for the cooling tower.

At 8:15 p.m. Marietta DiCamillo motioned for the Board to come out of Executive Session and this was seconded by Josie Pizer. The Board then convened the public meeting in the Community Room.

CALL TO ORDER

President Esagoff called the public meeting to order at 8:30 p.m. She then wished everyone a happy New Year. She stated that the purpose of the meeting is to discuss the contract of the construction manager for the cooling tower project.

CONSTRUCTION MANAGER'S CONTRACT

Trustee DiCamillo recommended that instead of the standard AIA contract submitted by Park East Construction which contained boiler plate language not applicable to the cooling tower

project, a Memorandum of Agreement (MOA) should be drawn up to contain relevant articles extracted from the AIA contract.

Trustee Pizer put forth an addendum to this recommendation to have the MOA drawn up in two parts. The first part should address the administration of the bidding process so that a budget for the project can be developed and voted on.

Director Marino suggested that Park East proposal that was voted on in December could be used and then just add whatever particulars the Board thinks is necessary to protect the Library's interest. She and James Wojcek of Park East Construction will work together on this and then send it to the attorney for review. Upon completion, the MOA will be sent to the Trustees. The Board was agreeable to this.

It will be an agenda item for the January 17th Board meeting and the attorney should be invited to attend this meeting.

OTHER BUSINESS

Trustee Solomon asked that the Board in its upcoming calendar of Board meetings for this year should consider posting two meetings per month - one for voting on things and the other an operational meeting to review documents. The Director explained that the Bylaws do not allow such a change unless voted on and approved by the membership at large.

ADJOURNMENT

On motion by Martin Sokol and seconded by Marietta DiCamillo, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Joel Marcus
Secretary of the Board of Trustees