

Great Neck Library
BUILDING COMMITTEE
Wednesday, June 9, 2021
Via Zoom

Board Members

Barry Smith, Chair (BS)
Weihua Yan (WY)
Scott Sontag (SS)
Josephine Mairzadeh (JM) absent

Staff

George Trepp (GT)
Steven Kashkin (SK)
Adam Hinz (AH) absent with notice
Justin Crossfox (JC) absent with notice
Alana Mutum (AM)
Egita Johnson (EJ)
Garry Horodyski (GH)

Call to Order

BS called the meeting to order at 6:04 p.m. He announced that a lot of activity continues with the library's capital improvement projects.

Lakeville Branch

GT reported that the branch's 10-year lease extension will be presented to the board at its next meeting. The rent will begin at \$58 per square foot for the first year starting in 2022 then increase by 1.5% in years 2 thru 5. The remaining years will see an increase of 2.5%. GT said that the terms are currently under legal review. BS asked what the volume per day is for the branch. AM responded that their visits range from 80 to 150 per day. She noted that there has been an increase in computer use and expects this to continue with Station's closure. AM added that as younger families move into the neighborhood the library services utilized continually change.

Station Branch

GT announced that the Station lease has received board approval and been reviewed by the library's attorney. It will be placed on the next board agenda for execution. Regarding the renovation, GT reported that MDA has completed the bathroom design, which has been submitted to Jobco for review. BS shared that last Thursday, all the principal players pertaining to the renovation met for a kickoff meeting.

Parkville Branch

GT said that given that the leases for Station and Lakeville were renegotiated, he reached out to John Powell, Great Neck School's Assistant Superintendent for Business and Finance, to start a conversation about Parkville's lease. Mr. Powell indicated that any discussion will have to be done at the board level. BS suggested that perhaps, after board discussion, a letter can be prepared and sent to the Board of Education regarding consideration of the lease. WY agreed that it is worth starting a conversation to ensure that the library is paying a reasonable rent.

GT reported that MDA has submitted paperwork to the New York State Education Department (NYSED) for the expedited review of the branch renovation plans.

EG shared that she will be meeting with Parkville School's incoming principal to discuss the library/school partnership.

Landscaping Project

GT stated that Danny Ostad, Rockwell Developers, said that although there has been some difficulty in getting smaller sized contracting firms to bid on the project, they should be receiving a bid from one of his preferred contractors. GT hopes to place the project award on the next board agenda for approval.

Webpage Improvements

GT said that some public suggestions have been received regarding website improvements. BS recommended inviting Cindy Simeti to the next committee meeting to discuss how some of those suggestions can be implemented into the website.

Main Library Additional Shelving

GT reported that the shelving is ten to 12 weeks out. In preparation for this, facilities staff is moving some shelves in Media to make room for the additional shelves. BS asked how the installation will impact operations. GT responded that the logistics and installation of the shelves will be discussed prior to commencement of work.

Additional Business

GT announced that to improve the traffic flow at Station the purchase of an additional RFID gate, at a cost of \$820 from Bibliotheca, is recommended.

GT reported that due to a steel surcharge effective June 1st there will be an increase in cost for the shelving. BS said to move this to the Audit Committee for discussion.

Next meeting will be held July 8, 2021.

Meeting adjourned at 6:43 p.m.

Submitted by Gina Chase

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Action Items

George Trepp

1. Invite Cindy Simeti to next meeting to discuss website improvements.