
**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 23, 2021, AT 6:00 P.M.**

A regular meeting of the Great Neck Library Board of Trustees was held on Tuesday, March 23, 2021, via Zoom [Agenda attached]

The following Trustees were present constituting a quorum:

Weihua Yan – President
Liman Mimi Hu – Vice President
Barry Smith – Secretary
Chelsea Sassouni – Treasurer
Scott Sontag – Assistant Treasurer
Kathleen Gold – Assistant Treasurer
Josephine Mairzadeh – Trustee

Also Present: George Trepp – Interim Director
 Steven Kashkin – Business Manager

CALL TO ORDER

The meeting was called to order by President Yan at 6:03 p.m.

EXECUTIVE SESSION

Upon motion by Trustee Sassouni, seconded by Trustee Hu, it was,

RESOLVED, that the Great Neck Library Board of Trustees enter into Executive Session for a discussion on Lease Negotiations.

VOTE: Yes – 7 (Yan, Hu, Smith, Sassouni, Sontag, Gold, Mairzadeh)

MOTION CARRIED UNANIMOUSLY

Upon motion by Trustee Sassouni, seconded by Trustee Hu and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees exit Executive Session.

VOTE: Yes – 7 (Yan, Hu, Smith, Sassouni, Sontag, Gold, Mairzadeh)

MOTION CARRIED UNANIMOUSLY

No action was taken in executive session.

The Board reconvened at 6:58 PM.

PUBLIC COMMENTS ON PUBLISHED AGENDA

J. Pizer – 1. When will questions from last month’s budget workshop be responded to and placed into public record? Specifically, Trustee Sassouni’s inquiry regarding the reduction in part-time staff. 2. Is the proposal on tonight’s agenda to engage an engineering consultant solely for unresolved problems emanating from Main’s renovation? 3. Encourages use of staff recommendations following trainings. 4. Would like proposed policy changes on tonight’s agenda to be read in their entirety and recommends the creation of an operations manual with all eliminated policies. 5. Believes just because something might be legal does not necessarily make it ethical or promote transparency.

ANNOUNCEMENT OF THE PASSING OF FORMER DIRECTOR JOSEPH COVINO

President Yan said Mr. Covino’s passing is a great loss to the community. On behalf of the Board of Trustees, he sends condolences to his family. President Yan read the following:

Joseph Covino, Director of the Great Neck Library from 1969 to 1986, passed away this January. Prior to becoming Director, he served as Head of Reference when the library was located on Arrandale Avenue in what is now Great Neck House.

Joe is remembered for his administrative skills and forward thinking. He envisioned the library as a place where community members, adults, children and students of all ages could come and find materials to suit their interests. This included community college students who could study and find materials suitable for their assignments. This was evident by the excellent reference and circulating collections he developed during his tenure at the library. Joe is also responsible for the creation of Levels, the library’s teen center.

MINUTES

Regular Board Minutes

Upon motion by Trustee Gold, seconded by Trustee Smith, it was,

MOVED, that the Great Neck Library Board of Trustees approve the Minutes of the February 23, 2021 Board meeting as presented.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)
Absent from Vote – 1 (Hu)

MOTION CARRIED

Special Board Meeting and Executive Session

Upon motion by Trustee Gold, seconded by Trustee Sassouni, it was,

MOVED, that the Great Neck Library Board of Trustees approve the Minutes of the March 8, 2021 Special Board meeting and Executive Session as presented.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)
Absent from Vote – 1 (Hu)

MOTION CARRIED

Budget Meeting

Upon motion by Trustee Gold, seconded by Trustee Mairzadeh, it was,

MOVED, that the Great Neck Library Board of Trustees approve the Minutes of the March 10, 2021 1st Budget meeting as presented.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)
Absent from Vote – 1 (Hu)

MOTION CARRIED

Trustee Hu left the meeting at 7:22 PM.

TREASURER'S REPORT

Upon motion by Trustee Sassouni, seconded by Trustee Mairzadeh, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the following financial reports which have been reviewed by the Audit Committee:

- a. March 23, 2021, Treasurer's Report;
- b. Warrant dated March 8, 2021 through March 14, 2021 which has been reviewed by the Treasurer, the sums set against their respective names, amounting in the aggregate to \$310,649.37.
- c. Payroll Warrants for pay dates February 11 and February 25, 2021 which have been reviewed by the Treasurer, (in the amounts of \$138,904.86 and \$141,533.11, respectively,) for a total of \$280,437.97.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)

MOTION CARRIED UNANIMOUSLY

PAYROLL CHANGES

Upon motion by Trustee Sassouni, seconded by Trustee Mairzadeh, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Payroll Change report of February 1 through February 28, 2021 as presented, which has been reviewed by the Audit Committee.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)

MOTION CARRIED UNANIMOUSLY

REPORTS

Policy & Bylaws Committee

President Yan announced that the Policy committee met earlier this month to discuss changes to several policies. The next committee meeting is scheduled for April.

Interim Director's Report

Interim Director George Trepp reported that the library's Coronavirus Task Force met last week and the consensus was to move to an opening of Monday through Thursday nights beginning on April 19th. Browsing, by appointment, will also commence on that date. Mr. Trepp noted that this day was selected due to the upcoming Easter and Passover holidays which may result in a surge of infections. It was also decided to reduce the quarantining period of books from four days to three beginning on April 1st. Mr. Trepp said that, per State requirement, he has finalized a Continuation of Operations Report and given it to the unions to review. Once that is done, he will bring it before the Board. Mr. Trepp stated that he will be meeting with a representative from Library Concepts to see if the shelving in Children's and Adults can be augmented. He highlighted the accomplishments of staff members Christy Orquera, for obtaining a grant in the amount of \$4,500 to digitize NYC telephone directories of Nassau County; Courtney Greenblatt, who has been selected as a guest panelist for the Developing Leaders Program (DLP) of NYLA; Christopher Van Wickler, praised by a patron for his "abundance of knowledge and teaching skills"; and Donna Litke, for providing the community with great programs. Mr. Trepp said the rest of his report is agenda driven.

In response to Ms. Pizer's earlier comments, Mr. Trepp announced that the proposal for remediation work at the Main Library has been removed from tonight's agenda. Regarding her question on the reduction of part timers discussed at the March 10th first budget workshop, Steven Kashkin, stated that this was addressed at the last night's 2nd budget workshop. The discussion will be available in the minutes of that meeting.

Text of George Trepp's, Interim Director, written report dated March 2021 is below:

In a departure from earlier reports, the March report starts with items for the Board's consideration and attention, as follows:

Equity Audit:

Pursuant to November 2020's diversity training, policy number 500-32; Diversity and Inclusion Statement, the February report indicating an interest in an Equity Audit, which would be referred to the Personnel Committee and two untoward incidents, the Interim Director believes that a deeper dive is needed. As a result, the diversity trainer Dr. Nichelle Rivers was contacted and a discussion ensued regarding six one shot workshops or an Equity Audit. Following that conversation, your administrator opted for the Equity Audit, which includes the use of a benchmarking tool that assess diversity, equity and inclusion to collect data that will be utilized to analyze the policies and practices currently in place. Confidential staff interviews and focus groups will be employed to identify patterns of organizational practices that contribute to discriminatory practices that impact the staff and the community. The audit will include but is not limited to the following activities:

- Trustee interviews
- Staff **and** community surveys
- Document reviews of policies vs practices, fliers, program information and books purchased
- Confidential focus groups
- Compilation and analysis of data from the surveys and discussions
- Preparation and presentation of a comprehensive report
- Recommendations and potential next steps

As you may know, diversity training is now omnipresent in both the public and private sector. The audit will focus on developing a common understanding of equity that will lead to removing barriers to access and barriers to opportunity that will ensure an equitable environment for everyone in the workplace. Further, inclusion means creating an environment in which diversity of talent will be respected, accepted and appreciated. Without inclusion, diversity efforts are doomed to failure. It is important to create an inclusive workplace, as research shows that it increases productivity exponentially. Finally, a safe environment needs to be created where all employees can be forth right, be heard and made to feel welcome. At a cost of \$8,000, what's the Board's pleasure regarding this comprehensive review. The CV for Dr. Rivers is attached hereto.

Main Library Engineering Consultation:

Regarding the main library construction issues, the construction attorney; Charles Segal, has provided two proposals from firms who will assess the problems and recommend possible fixes.

From Gary Trias, there is an estimate of \$10,000, with a retainer of \$6,000. Trias notes the following: "it appears more than simple pricing is needed. For example, item 13 of the "Issues during Construction" list. If this is a malpractice item against the engineer the

evaluation would be two-fold. The first would be to determine the price of the work and the second would be the additional cost relevant to that work due to the timeliness of its presentation. In other words, we do not believe the engineer would be responsible for the entire cost of the additional work but the cost of any rework necessary or any premium on the cost because of the timeliness. Also, the solutions for all items are not clearly identified. We foresee that first we will need to clearly identify the work needed and at that time ask for more information, if found to be needed. Once that list is completed, the pricing may commence.”

From H2M, there is an estimate not to exceed \$18,000; however, if less time is needed billing would be decreased to the lower amount. If the evaluation exceeds the \$18,000, H2M would **request a fee increase prior to providing the additional service.** In addition, there are **reimbursable expenses for mileage, mail and delivery estimated at \$500.**H2M provided the following scope of work, “A. Review the field conditions of the deficiencies listed by the Architect (13 points list – no date), the 7 points listed in email from George Trepp dated February 10, 2021 as provided by Charles Segal on February 24, 2021, as well as the entrance platform/steps per email on 2/24/21. Additional items may be added pending forthcoming discussions and field investigation; however, the above items represent the starting point of H2M’s engagement. Deficiencies include mechanical (HVAC), electrical, lighting, fire alarm, structural and architectural issues.

- B. H2M will meet with library representatives to understand the occupant complaints (control, humidity, noise, etc.)
 - C. As required, in support of investigation and remedial work requirements H2M will field verify and review the design and as-built documents developed by KG&D Architects, contractor submittals, punch-list, and balancing reports. Although H2M is not performing a design basis, code compliance or construction review, the verification of certain information may provide critical details affecting remedial construction costs.
 - D. H2M will prepare a memorandum of findings, identifying observed deficiencies and discrepancies, provide recommendations for remedial work (drawings, sketches, written scopes of work, specification, as needed, and associated responsibility matrix). The memorandum will also include construction cost opinions for each remedial work item.
 - E. H2M will meet with stakeholders as needed for discussion, direction, further needs and revise memorandum as required. It is understood that this may take a few iterations, and some or all of these meetings maybe virtual with specific stakeholders.”
- The attorney recommended H2M should the issues need to be litigated.

Personnel Actions:

There are three personnel actions to report, as follows:

Facilities Manager Charles Wohlgemuth retired effective March 3rd after 7.5 years of service. His last day of work was March 2nd. Head of Reference Margery Chodosch will retire effective Thursday, April 29, 2021 after 41 years of service to the Great Neck Library. Part Time Levels musician Ojianochie Okoli started March 17, as he replaces the departed Mat Fisher. The facilities manager and head of reference positions have been posted as these are critical positions. In the case of the facilities manager, the criticality stems from the absence of the leader of that department at a time when two capital projects are in the offing. The Head of Adult and Reference services must be filled while the incumbent is still available for training purposes.

Returning to the previous format, the report leads with the capital projects:

I. Capital projects:

Regarding the two capital projects now underway and leading with the landscape project, please note it is anticipated that bid documents will be sent to qualified bidders after receipt of the final engineering plans from Northcoast Civil Engineering who now has confirmed they have everything needed to complete the drawings and permitting process. Once Rockwell Developers have the RFP documents, the Library should receive those for review by Library Counsel. With respect to the Station Branch Renovation, architect Elizabeth Martin has worked with the approved bidders to lower prices. Please note the following:

<u>Vendor</u>	<u>Original Pricing</u>	<u>Final pricing</u>
Jobco General Contracting	\$477,000	*\$460,000*
Inside Source (furniture & equipment)	\$112,002	\$101,768 (a savings of \$10,234)
WBG (shelving)	\$48,963	\$48,963
WBG (moving and storage)	\$54,100	\$51,850 (a saving of \$2,250)
Total cost	\$691,795	\$662,581*

***Please Note:** Jobco’s bid does not include the deduct alternative of \$32,000 for the men’s restroom. If this was an option selected by the Board, the total Jobco price becomes \$428,000.

The alternative is as follows:

- Why was the men’s facility selected instead of both?
- Neither of the restrooms are handicap accessible, although there is one such restroom in the back.
- Both men’s and women’s facilities are equally “grungy and old” as Dr Smith and the staff can confirm.
- Water pressure is a problem in both, which is symptomatic of a plumbing problem that can be addressed while the contractor’s plumbers are on site.
- **The final consideration is renovating both bathrooms,** which will certainly add to the base bid cost; an estimated addition of \$32,000, however the Library could be at that site for another 15 years pursuant to a new lease.

In conclusion, this becomes a Board call, as to renovating only one restroom; an equity perception, deducting that one restroom and its resultant savings or renovating both restrooms for an additional estimated cost of \$32,000. To further complicate matters, the Board could opt to select the deduct and renovate both restrooms in the future, which may cost more.

The Interim Director has negotiated with Station Branch owner representative Keith Spulecki of Kabro Associates. After back-and-forth emails, the best that Kabro can offered” is an **increase of 1% for years 1-5 and a 2% increase for years 6-15 along with a contribution of \$150,000 towards the library’s project to be paid as a rent credit over a five-year period.** (see attached email to agenda) Finally, in conversations with the Assistant Superintendent for Business, I inquired about the lease at

Parkville and why the Library is paying rent. The Library includes the rent in its budget as an expenditure, thereby part of the tax request only to then pay the school district that amount. In effect, the school district is assessing the taxpayers through the Library.

II. COVID-19 Planning:

The Corona Virus Task Force continues to meet regularly, although the committee has been expanded to take a holistic view of Library services and schedules, beginning March 25. At this writing, **four (4) nights of service; Monday-Thursday at main and resumption of nights at the branches, and browsing by appointment are anticipated, beginning April 19, contingent upon a surge from the Easter and Passover holidays.** Quarantining will be reduced to three (3) days, beginning April 1st and further reduced one day per month. Positivity, hospitalization and vaccine rates continue to be monitored on a daily basis to inform these decisions. As of Thursday, March 18, an estimated 30.6% of Nassau County residents have received at least one vaccine shot, while an estimated 17.3% have received two shots. As of Friday, March 19, Great Neck, ranks 20th highest in the county in the 7day positivity rate, while Long Island is the second highest region in the State. Finally, starting March 17, public facing workers became eligible for vaccines and a question regarding vaccine receipt has been added to the wellness form, which can be monitored. As of March 19, the staff closely mirrors the county rate for vaccines.

In a related matter, the Interim Director has drafted a Continuation of Operations plan, which is required by law and is now being reviewed by the two staff associations, as mandated, before being brought to the Board for approval.

III. Daily Operations:

Regarding daily operations, there is the usual onslaught of emails from staff, other libraries, the system, program presenters, vendors and reviews of committee minutes that require some attention; however, beyond that the focus has been on the following:

* As noted above, considerable attention was devoted to drafting the legally mandated Continuation of Operations plan, which will be submitted to the Board after the two Unions review the document as proscribed by law.

* Given the need for increased book capacity, the Interim Director and the Heads of Children's Adult and Young Adult Services will meet with Brad Kingsbury of Creative Library Concepts; supplier of the current book shelves, on March 25 to ascertain if additional shelving can be situated.

* There was also considerable time spent in budget discussions and review, as we tried to work out the timing of staff replacements given the number of vacancies.

* The initial days of the month were devoted to resolving the retirement kerfuffle, which resulted in a favorable outcome and a reliable contact at NYS Retirement System. Thanks to Trustee Mairzadeh for the initial referral.

* Earlier in the month, there was considerable attention to the Station Branch renovation; formulating the project timeline, checking references and discussions with the architect. Following the Board meeting and as suggested, excess furniture pictures were posted on the website for the public. The good news was there was substantial interest; however, that was the bad news also as the phones were overwhelmed. As a result, the pics were taken off temporarily until the Board finalizes the renovation project and revised lease. Related thereto have been negotiations with the landlord's representative resulting in the offer described above.

* Noteworthy staff news is from Christy Orquera who applied for a Long Island Library Resources Council grant to digitize the New York City Telephone Directories of Nassau County dating from 1913 through 1974. The grant award totals \$4,500 and will be accomplished during normal work hours. Courtney Greenblatt reports that she has been selected to participate as a guest panelist for the Developing Leaders Program (DLP) for the NYLA Speaker Series of webinars on Libraries and Social Responsibility. The program will be on Monday, April 26 at 11 am. and she will be on the panel focusing on public education. STEM lab user Virginia Dankel compliments both Chris VanWickler and Donna Litke. Mr. VanWickler is praised for "his abundant knowledge and awesome teaching skills" with respect to her new iPad, from which she "now access great programs like the ones Donna plans." Ms. Dankel is "most grateful to both... for their hard work and friendly ways." New Jersey resident and former Great Neck High School student Randy Dannenfelser sought a picture of the first hockey game played at the Parkwood Rink. Through her efforts, Christy Orquera was able to find a picture forwarded on and the patron was delighted.

OLD BUSINESS

President Yan announced that subsequent to a discussion at its Executive Session, the board has decided to postpone the award of contracts for the Station Branch Renovation until lease negotiations are finalized. Therefore, items A through H in Old Business and item A in New Business are being removed from tonight's agenda.

~~(a) Untable the Motion to Award Contract for Construction for Station Branch Renovation~~

~~(b) Award Contract for Construction for Station Branch Renovation~~

~~(c) Untable the Motion to Award Contract for Moving and Storage for Station Branch Renovation~~

~~(d) Award Contract for Moving and Storage for Station Branch Renovation~~

~~(e) Untable the Motion to Award Contract for Furniture Procurement and Installation for Station Branch Renovation~~

~~(f) Award Contract for Furniture Procurement and Installation for Station Branch Renovation~~

- ~~(g) Untable the Motion to Award Contract for Shelving for Station Branch Renovation~~
~~(h) Award Contract for Shelving for Station Branch Renovation~~

NEW BUSINESS

- ~~(a) Accept Landlord's Proposal for a Lease/Lease Extension for the Station Branch Library~~

(b) Approval of a Diversity & Equity Audit

Upon motion by Trustee Gold, seconded by Trustee Smith and after discussion, it was, subsequently TABLED,

MOVED, that in line with the Library's Mission Statement, as well as also being deeply committed to fostering a diverse and equitable environment for all, I move that the Great Neck Library Board of Trustees approve a Diversity and Equity Audit to be conducted by Dr. Nichelle Rivers, at a cost of \$8,000.00 to be charged to the HR Consulting Fee line in the General Fund.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)
MOTION CARRIED UNANIMOUSLY

Board Comment: Motion was TABLED to allow the library to obtain three written quotes as specified in the policy manual. President Yan acknowledged the importance and benefits of this training and looks forward to bringing this item back for future consideration.

(c) Announce Retirement of Facilities Manager

Charles Wohlgemuth, Facilities Manager, retired on March 3, 2021 after 7 1/2 years at the Great Neck Library. We thank him for his years of service and wish him well in retirement.

(d) Approval of 990 Tax Return Form

Upon motion by Trustee Sassouni, seconded by Trustee Smith, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the submittal of the 990 tax return for the fiscal year beginning July 1, 2019 – June 30, 2020, Cullen & Danowski, to submit the form to the Internal Revenue Service (IRS).

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)
MOTION CARRIED UNANIMOUSLY

(e) Adopt New Date for the Great Neck School District Budget Vote

Upon motion by Trustee Mairzadeh, seconded by Trustee Sassouni, it was,

RESOLVED, that the Great Neck Library Board of Trustees adopt the new date of Tuesday, May 11, 2021 for the Great Neck Library School Budget Vote

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)
MOTION CARRIED UNANIMOUSLY

(f) Approval the Purchase of Five (5) Rackmount UPS Batteries for the Network and Server Rooms

Upon motion by Trustee Gold, seconded by Trustee Sontag, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the purchase of five (5) Rackmount UPS Batteries for the Network and Server Rooms at the Main Library at a cost of \$5,254.95; to be charged to the Computer Hardware-PC Line in the General Fund.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)

MOTION CARRIED UNANIMOUSLY

(g) Approval of Training for the Main Library Lighting System

Upon motion by Trustee Sontag, seconded by Trustee Smith, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve an Acuity field training session for the Main Library Lighting System from Roland’s Electric, Inc. at a cost of \$2,450.00; to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)

MOTION CARRIED UNANIMOUSLY

(h) Proposed Policy Changes

- i. Revise Section 100-10 (Mission Statement)-1st Read

Board Comment: President Yan stated that this section was originally a verbatim copy of the library’s bylaws. The policy committee decided that it was not necessary to include the bylaws here as they are cited elsewhere. He said that the existing bylaw text will be replaced with the library’s mission statement. Trustee Sassouni read the updated section in its entirety.

- ii. Revise Section 100-20 (Applicable Laws)-1st Read

Board Comment: President Yan said that in this section, the language from the Freedom of Information and Open Meetings Laws has been replaced with general language. The library continues to follow these laws. Trustee Sassouni read the updated section in its entirety.

- iii. Remove Section 100-30 (Other Applicable Laws)-1st Read

Board Comment: President Yan announced that this entire section is being removed.

- iv. Revise Section 400-80 (Continuing Education)-1st Read

Board Comment: President Yan stated that this policy is being pulled from this agenda for further discussion by the Policy Committee.

(i) Amend Prior Resolution Relating to the Interim Director’s Agreement

Upon motion by Trustee Mairzadeh, seconded by Trustee Smith, it was,

RESOLVED, that the Great Neck Library Board of Trustees amend the resolution dated September 30, 2020 regarding the appointment and agreement for the Interim Director, George Trepp, as follows:

His compensation will be at \$125.00 per hour, for up to 30 hours per week plus mileage expenses at the current IRS reimbursement rate shall be provided for travel to and from the work site and to and from meetings away from the work site up to seven (7) hours per week.

VOTE: Yes – 6 (Yan, Smith, Sassouni, Sontag, Gold, Mairzadeh)

MOTION CARRIED UNANIMOUSLY

Public Comment: Ms. DiCamillo noted that the IRS has criteria for individuals who hold consulting agreements. The criteria is used for the purpose of defining if the individual is actually a consultant and not an employee. Also, there may be some issues with the number of hours Mr. Trepp will be compensated for under the Affordable Care Act. Ms. DiCamillo recommends that the library's accountant or legal team look into this. She said that when the library first reached their agreement with Mr. Trepp it was expected to be for a short period of time but since there appears to be no activity with finding a permanent director the time has been extended significantly.

M. Wohlgemuth asked what progress has been made towards the hiring of a permanent director. President Yan responded that the Board decided not to rush into a search given the COVID-19 pandemic and reputation of the library but are taking steps towards initiating a search as soon as possible. He said that he hopes to provide a more detailed update at a future meeting.

CORRESPONDENCE

E. Newman – Thank you to Donna Litke for enjoyable and informative adult Zoom presentations.

M. DiCamillo – Questions regarding policy changes pertaining to joint programming with other agencies and continuing education. Concerns with the labelling of the public which she requests an apology for.

OPEN TIME

E. Newman – Anticipated date library will be open for browsing.

D. Levy – Goal positivity rate that must be reached before allowing patrons to enter without an appointment. Appreciates efforts to keep the community safe but is eager for the library to open fully.

Y. Akhavan – Would like for the study rooms at Main to be made available by appointment.

N. Aziz – Frustrated library is not yet open for use without need for appointment.

DATES OF NEXT MEETINGS

April 1, 2021 - Budget Hearing & Adoption

April 20, 2021- Board Meeting

ADJOURNMENT

The meeting was adjourned at 8:30 pm on a motion by Trustee Sassouni and seconded by Trustee Gold.

Respectfully submitted,

Dr. Barry Smith
Secretary, Board of Trustees