

**GREAT NECK LIBRARY ASSOCIATION  
MINUTES OF THE ANNUAL MEETING  
OCTOBER 28, 2019 AND JANUARY 7, 2020**

**MONDAY, OCTOBER 28, 2019**

The Annual Meeting/Election of the Great Neck Library Association was held on Monday, October 28, 2019 for the purpose of voting to fill one expiring seat on the Board of Trustees (Scott Sontag) and one expiring seat on the Nominating Committee (Patrick McDonnell).

The meeting was called to order by President Rebecca Miller at 10:00 a.m. Voting took place in person from 10:00 a.m. to 10:00 p.m. in the Main Library, 159 Bayview Road Great Neck, New York 11021, and in the Parkville Branch at 10 Campbell Street, New Hyde Park, New York 11040. Vice President Yan declared the polls closed at 10:00 p.m.

The Re-Organization portion of the Annual Meeting was recessed until Tuesday, January 7, 2020.

**TUESDAY, JANUARY 7, 2020**

The Annual Re-Organization Meeting of the Great Neck Library Board of Trustees was convened at 7:35 p.m. at the Main Branch of the Great Neck Library, 159 Bayview Avenue, Great Neck, New York 11023. The Agenda is attached.

The following Trustees were present constituting a quorum of the Board:

Rebecca Miller - President  
Weihua Yan – Vice President  
Josie Pizer - Treasurer  
Chelsea Sassouni – Assistant Treasurer  
Mimi Hu – Assistant Treasurer  
Scott Sontag - Trustee

Also present: Tracy Van Dyne – Acting Director  
Steven Kashkin – Business Manager  
Peter Fishbein – Library Counsel

Absent with prior notice: Barry Smith - Secretary

The attendance sheet is appended to these Minutes.

**CALL TO ORDER**

President Miller called the meeting to order at 7:35 p.m.

**WELCOMING REMARKS BY PRESIDENT**

President Miller welcomed all in attendance. She reflected on the past year, stating that it was an interesting and complex one. Ms. Miller thanked everyone who has served in a volunteer capacity dedicating their time for the betterment of the Great Neck Library. She thanked the staff for their work through another year without a permanent director in place most notably Acting Director Tracy Van Dyne who has been very solid and patient and has kept the library in the good shape that it is in today.

## MINUTES

**Upon motion by Chelsea Sassouni, seconded by Weihua Yan, and after discussion, it was,**

**RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the October 29, 2018 Annual Meeting/Election and January 29, 2019 Annual Re-Organization Meeting, as presented.

**VOTE:** Yes 6 (Miller, Yan, Pizer, Sassouni, Hu, Sontag)

**MOTION CARRIED UNANIMOUSLY**

## REPORTS

Reports from the President, Treasurer and Acting Director are in the Annual Report attached to these minutes.

## PRESENTATION TO RETIRING MEMBER OF THE NOMINATING COMMITTEE

On behalf of the Board, President Miller thanked Patrick McDonnell for his contribution to the Nominating Committee. He was presented with a Certificate of Appreciation which read as follows: *In appreciation of your diligent and dedicated service to the Great Neck Library, your leadership role in the community, your integrity, and your professional manner.*

## NEW BUSINESS

Peter Fishbein, Library Counsel, welcomed all the trustees in attendance.

### (a) ELECTION OF OFFICERS

#### President

Rebecca Miller nominated Weihua Yan. There were no other nominations. *Weihua Yan was unanimously elected President.*

#### Vice President

Rebecca Miller nominated Liman Mimi Hu. There were no other nominations. *Liman Mimi Hu was unanimously elected Vice President.*

#### Secretary

Weihua Yan nominated Scott Sontag. There were no other nominations. *Scott Sontag was unanimously elected Secretary.*

#### Treasurer

Weihua Yan nominated Rebecca Miller. There were no other nominations. *Rebecca Miller was unanimously elected Treasurer.*

Assistant Treasurer

Rebecca Miller nominated Chelsea Sassouni. There were no other nominations. *Chelsea Sassouni was unanimously elected Assistant Treasurer.*

Assistant Treasurer

Weihoa Yan nominated Josie Pizer. There were no other nominations. *Josie Pizer was unanimously elected Assistant Treasurer.*

**(b) 2020/2021 BOARD MEETING DATES**

**Upon motion by Rebecca Miller seconded by Josie Pizer, and after discussion, it was,**

**RESOLVED**, that the Board of Trustees of the Great Neck Library accept the calendar of Board of Trustees meetings for 2020/2021 as amended [below].

2020

January 22 - Main

February 25 - Main

March 11 (Wednesday - Budget Workshop) - Station

March 23 (Monday - Budget Workshop) – Station

March 24 - Main

April 2 (Thursday - Budget Hearing & Adoption) – Main

April 21 - Main

May 19 – Main

June 23 – Lakeville

September 22 – Main

October 20 – Parkville

October 26 (Monday) Annual Meeting/Election 10:00 a.m. - 10:00 p.m. – Main & Parkville

November 17 – Main

December 22 – Main

2021

January 5 – Annual Re-Organization Meeting - Main

January 19 – Board Meeting - Main

*\*Note that locations of meetings may change based on room availability*

**VOTE:** Yes 6 (Miller, Yan, Pizer, Sassouni, Hu, Sontag)

**MOTION CARRIED UNANIMOUSLY**

**The following dates were also set for Special Board meetings over the summer if needed:**

July 28 – Station

August 25 – Parkville

**(c) BOARD COMMITTEE ASSIGNMENTS**

President Yan announced that committee assignments will be presented when they are finalized.

**PRESENTATION TO PREVIOUS PRESIDENT OF THE  
BOARD OF TRUSTEES**

On behalf of the Board, President Yan thanked Rebecca Miller for her contribution to the Board of Trustees. Ms. Miller was presented with a Certificate of Appreciation which read as follows: *In appreciation of your diligent and dedicated service to the Great Neck Library, your leadership role in the community, your integrity, and your professional manner.*

President Yan said the following:

*All of us will miss your leadership as President of the Board but we are grateful that you will continue serving. I will definitely be leaning on you for your experience and wisdom. Thank you for your hard work.*

**OPEN TIME**

None

**Upon motion by Scott Sontag seconded by Rebecca Miller, and after discussion, it was,**

**RESOLVED**, that the Board of Trustees of the Great Neck Library enter into executive session for a discussion on Personnel Matters. No action was taken.

**THE BOARD RECONVENED AT 8:45 P.M.**

**ADJOURNMENT**

On motion by Rebecca Miller and seconded by Chelsea Sassouni, the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Scott Sontag  
Secretary, Board of Trustees