

Great Neck Library
BRANCH COMMITTEE
Tuesday, October 15, 2019
Lakeville Branch

Board Members

Barry Smith, Chair (BS)
Rebecca Miller (RM)
Scott Sontag (SS)
Josie Pizer (JP)

Staff

Tracy Van Dyne (TV)
Justin Crossfox (JC) (absent w/ prior notice)
Alana Mutum (AM)
Egita Johnson (EJ)
Charles Wohlgemuth (CW) (absent w/ prior notice)

Call to Order

BS called the meeting to order at 7:00 pm.

Update on Action Items

1. Add review of Station and Parkville Branch renovation RFP responses to next committee meeting agenda. **DONE.**
2. Contact Village of Great Neck Plaza mayor and officials regarding delay on work letter for Station renovations. **Not necessary. Paperwork is currently with the landlord to be signed and notarized.**
3. Place hiring of National Library Relocations for Lakeville Branch on next BoT agenda. **DONE. Item has been placed on 10/22/19 BoT agenda.**
4. Obtain cost of extra padding for Station Branch. **DONE. Floor Muffler is one product that is known to be reasonable. It costs approximately \$1 per square foot. It can be used under wood, vinyl and rubber flooring so should be able to go under modular carpet which has a rubber backing. Will confirm this with the company.**
5. Obtain proposals for construction cost estimates for the Station and Parkville Branches. **DONE. Estimates are as follows: AccuCost Estimating - \$7,000 each; International Estimating LLC - \$650 each; NY Civil Estimating Services - \$400 each. The committee asked if the price from AccuCost may be an error and requested TV confirm such with Elisabeth Martin.**
JP requested that Steven Kashkin, provide a breakdown of costs per item when he prepares the cost comparison. The committee agreed to move this item forward to the next BoT meeting after clarification on AccuCost's proposal.
6. Obtain savings table for LED lighting for Parkville Branch. **DONE. Based on Elisabeth Martin's internet search findings, LEDs work about 90 percent more efficiently than incandescent bulbs. CFLs cut energy use by about 70 percent when compared to incandescent bulbs. LED light bulbs use roughly half the wattage of fluorescent lighting, about 6 watts of power versus 14 watts of power for a CFL light bulb.**
There are four major advantages to LED lighting:
LEDs have an extremely long lifespan relative to every other lighting technology (including fluorescent lights). New LEDs can last 50,000 to 100,000 hours or more. The

typical lifespan for a fluorescent bulb, by comparison, is 10-25% as long at best (roughly 10,000 hours).

LEDs are extremely energy efficient relative to every other commercially available lighting technology. There are several reasons for this to include the fact they waste very little energy in the form of infrared radiation (much different than most conventional lights to include fluorescent lights), and they emit light directionally (over 180 degrees

Efficiency	LEDs are very efficient relative to every lighting type on the market. Typical source efficiency ranges 37 and 120 lumens/watt. Where LEDs really shine, however, is in their system efficiency (the amount of light that actually reaches the target area after all losses are accounted for). Most values for LED system efficiency fall above 50 lumens/watt.	Fluorescent and CFL lights are very efficient compared to incandescent lights (50-100 lumens/watt source efficiency). They lose out to LEDs principally because their system efficiency is much lower (<30 lumens/watt) due to all of the losses associated with omnidirectional light output and the need to redirect it to a desired area.
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versus 360 degrees which means there are far fewer losses from the need to redirect or reflect light). They provide very high light quality.

SS requested a breakdown of estimated savings to share with the patrons. TV stated that a savings comparison of incandescent versus LED bulbs was done after the Main building’s renovation. The committee asked for the comparison to be updated and provided to the committee.

Station Branch Renovations

TV reported that the work letter is currently with the landlord’s representative who will get it signed and notarized. She anticipates this will be completed by Friday, October 18th.

Parkville Branch

1. **Public Assembly Permit** – TV announced that the completed application has been sent to the Town and they are now awaiting the permit.
2. **Renovation** – TV reported that the architect’s contract has been updated and is currently with library counsel for review. Once this is finalized the design plans will be sent to NYSED.

Lakeville Branch

For the painting and carpet cleaning, AM recommended the branch close during the first week of November with an anticipated reopening the week of Thanksgiving. BS wanted to ensure that the

patrons had sufficient notice of the impending closure. JP stated that the public has been aware of what is going to happen for a while now. The committee agreed. RM asked what would be the maximum amount of time the branch may need to be closed. AM responded that it would be one month. RM asked TV to reach out to the movers for a tentative timeline pending BoT approval at its October meeting. RM asked about the placement of affected staff. TV stated that she will meet with AM regarding staffing during the closure. BS requested that a notice be placed on the Great Neck News and other papers to inform public of the closing. AM stated that a blast will also be sent through Parent List Serve, etc.

Open Time

SS suggested placement of a television monitor on the window of the Lakeville Branch informing patrons of the closing. He added that it would be helpful to have one at every location with rolling location hours and programming information. JP stated that smart signing had been looked into but decided against due the high cost. SS said that this would not be smart signing rather just television monitors loaded with a flash drive providing the information. TV agreed to research if this is something that could be done.

Meeting adjourned at 7:33 p.m.

Submitted by:

Gina Chase

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Action Items

Tracy Van Dyne

1. Confirm accuracy of construction cost estimates for the Station and Parkville Branch and place on next BoT agenda.
2. Have Steven Kashkin provide a breakdown of costs per item for the construction cost estimate comparisons.
3. Have Steven Kashkin update savings comparison document of incandescent versus LED bulbs which was created after Main building's renovation and provide to committee.
4. Contact movers for a tentative schedule pending BoT approval at October meeting.
5. Place notice on Lakeville Branch closing on Great Neck News and other papers.
6. Research possibility of placing television monitors with rolling information at each library location.