

Great Neck Library
Main Building Committee
Wednesday, September 11, 2019, 7:00pm
Main Library

Board Members:

Weihua Yan, Chair (WY)
Rebecca Miller (RM)
Scott Sontag (SS)
Liman Mimi Hu (MH)

Library Professionals:

Tracy Van Dyne (TV)
Cindy Simeti (CS) (absent with notice)
Garry Hordoyski (GH)
Charles Wohlgemuth (CW)

Public Members:

Marietta DiCamillo (MD) (absent with notice)
Alice Merwin (AM) (absent with notice)
Marianna Wohlgemuth (MW)

Call to Order

The meeting of the Main Building Committee was called to order by RM at 7:10 PM.

Action Items

Tracy Van Dyne

1. Contact bidders on website RFP regarding their pricing. **DONE. See attached.**
2. Invite Library Market to the next committee meeting to make a presentation on their webhosting services. **DONE. Library Market withdrew from consideration.**
3. Follow up with Adam Hinz regarding YA survey. **ONGOING. AH has handed out surveys to GN schools. The survey has also been posted on the Levels website.**
4. Obtain quotes for hanging systems for possible use in MP rooms. **DONE. Systems have been purchased and installed.**

Charles Wohlgemuth

1. Make recommendations on how to increase privacy of women's bathroom located in lower level of library. **DONE. Suggested installing a swing door. RM requested that TV check if this is ADA compliant.**

Sustainability

MW announced that she, along with AM and CW, toured the Winter Brothers transfer station on May 31st. She was happy to report that the facility is separating garbage and recyclables as they should be. TV shared that the staff sustainability team met and have been brainstorming ideas on what more the library could do to be more sustainable. Some of the suggestions included recycling of batteries, cell phones, eye glasses, markers and pens. MW stated that bottle caps could also be

recycled. TV said that the adding a sustainability tab on the library's website was also discussed. She reported that a recycling "guru" will be attending the group's next meeting to further educate them on sustainability. WY noted the importance of setting specific goals and milestones on this initiative. The committee agreed and asked TV to invite the "guru" to their next committee meeting. MH recommended TV reach out to see what other libraries are doing. The committee then discussed the Town of North Hempstead's S.T.O.P. (Stop Throwing Out Pollutants) program and what the library can adapt from it. SS suggested engaging the community and having them participate in the library's sustainability efforts.

Punch List - HVAC

CW stated that Fire & Ice was on site to inspect the HVAC units. They rewrote the programs and the units appear to be running correctly. He added that the noise from the HVAC continues to be an issue but it has been somewhat reduced because the units are now operating at only 65% capacity. TV shared that all other matters on this subject are currently with library counsel.

Website RFP - Update

The committee reviewed the proposals received for the website redesign. TV recommended Searles Media due to the fact that they have library experience and offer all the features the library is requesting for the website. She noted that they designed the website for the Bayport-Blue Point Library and that after reviewing it includes all the features we desire. SS recommended reaching out to Bayport to obtain the technical specifications for their site and to compare it with the Searles proposal to ensure all the features are included in the proposed price. TV agreed to contact the Searles Media. The committee requested TV invite Searles Media to their next meeting.

Landscaping

TV reported that Greg Marett, owner of Bayview Landscape Architecture, stated that the DEC is currently drafting a letter of approval. Once that it is received it will go to the Town. TV stated that she will continue to follow up on this on a regular basis to ensure it keeps moving forward.

New Business

JP shared her concerns with library programming. She recommended a program on Internet Fact versus Fiction. TV agreed to discuss this with Donna Litke, Programming Coordinator.

MH questioned the libraries' protocol on email responses. She stated that several members of the community have expressed frustration over the lack of response to sent emails. TV assured the committee that all emails received are responded to but agreed to make sure this is being done on a timely basis.

Meeting adjourned at 8:10 pm.

Submitted by Gina Chase

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Tracy Van Dyne

1. Check ADA compliance of installing swing door in women's bathroom located in the Main Library's lower level.
2. Invite sustainability "guru" to the next committee meeting.
3. Invite Searles Media to next committee meeting.
4. Contact Searles Media for the technical specifications and a possible list of features.
5. Speak to Donna Litke regarding an Internet – Fact versus Fiction program.