

**Great Neck Library**  
**Long Range Planning Committee**  
Wednesday, May 15, 2019, 2019, 6:00pm  
Main Library

**Board Members:**

Chelsea Sassouni, Chair (CS)  
Rebecca Miller (RM)  
Weihua Yan (WY)  
Barry Smith (BS)

**Library Professionals:**

Tracy Van Dyne (TV)  
Steven Kashkin (SK)  
Adam Hinz (AH) (absent with notice)

**Call to Order**

CS called the regular meeting of the Great Neck Library's Long-Range Planning Committee to order at 6:00 p.m.

**Approval of Minutes**

The committee reviewed and approved the minutes from the March 4, 2019 meeting.

**Action Items**

**All Committee Members**

1. Review existing goals and objectives document and bring back suggested changes and/or additions to the next meeting. - **ONGOING**

**Rebecca Miller**

1. Supply CS with Sustainability information - **ONGOING**

**Chelsea Sassouni**

1. Rework current draft language into the following format for consideration: (1) Objective statement (2) Intended result, (3) Evaluation Method – **DONE. See attachment.**

**Mission Statement**

The committee reviewed updated goals and objectives document provided by CS.

RM stated that the committee's job is to ensure the document connects the series of objectives to the goals that have already been adopted by the board and to confirm that it connects to the mission statement. The work of the staff and community is to react to them and determine what fits under each one and to identify where we may be falling short. WY agreed that the goal is not to create a finished product but a framework to hand over to the staff.

After a lengthy discussion, CS requested that TV create an online survey for staff to provide input. In addition, the committee also asked TV provide the objectives to staff for review.

Meeting adjourned at 6:50 p.m.

Submitted by Gina Chase

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**Action Items**

**Tracy Van Dyne**

1. Provide objective to staff for review and create online survey for input.