
**GREAT NECK LIBRARY
MINUTES OF THE
BUDGET WORKSHOP
THURSDAY, MARCH 28, 2019 AT 7:30 P.M.**

A second budget workshop, was held on Thursday, March 28, 2019, at the Parkville Branch of the Great Neck Library, 10 Campbell Street, New Hyde Park, NY 11040. [Agenda attached]

The following Trustees were present constituting a quorum:

Rebecca Miller – President
Weihua Yan – Vice President
Barry Smith – Secretary
Josie Pizer – Treasurer
Chelsea Sassouni – Assistant Treasurer
Scott Sontag - Trustee

Also Present: Tracy Van Dyne – Acting Director
Steven Kashkin – Business Manager

Absent with Prior Notice: Liman Mimi Hu – Assistant Treasurer

Call to Order

President Miller called the meeting to order at 7:30 p.m.

Review and Discussion of 2019/2020 Budget

In this second draft of the proposed budget [copy appended to these minutes], the revenue line increased from \$9,800,325 to \$9,803,325. Steven Kashkin, Business Manager, reviewed the changes that were made.

SALARIES

Administration (line 62) was increased by \$2,500. The line projection is now \$348,300.

Support Staff (line 63) was increased by \$6,100. The line projection is now \$514,000.

Librarians (line 73) was decreased by \$9,600. The line projection is now \$404,500.

Support Staff (line 74) was increased by \$1,300. The line projection is now \$475,500.

Trustee Pizer asked Mr. Kashkin to note the open positions in the comments' column of this section.

President Miller requested that Mr. Kashkin work with Acting Director Tracy Van Dyne on estimating the hire dates for the vacant positions more accurately and adjusting the salary line items to reflect the change. The Board agreed that the monies reduced from salaries should be moved to the Bond Retirement Fund.

Public Comment: M. DiCamillo, K. Harvey

Employee Benefits + Taxes

NYS Retirement - FT (line 91) was increased by \$612. The line projection is now \$433,958.

NYS Retirement - PT (line 92) was decreased by \$47. The line projection is now \$76,847.

Social Security (line 93) was decreased by \$176. The line projection is now \$338,780.

Workers' Compensation (line 94) was decreased by \$49. The line projection is now \$36,232.

Trustee Pizer stated that these amounts are dictated by the State and asked Mr. Kashkin to note as such in the comments' column of this section.

LIBRARY MATERIAL AND PROGRAMS

Adult Programming (line 140) was increased by \$3,560 to meet increased demands for new programs. The line projection is now \$49,480.

ADMINISTRATIVE EXPENSE

Trustee Development (line 176) was increased by \$1,400 to provide the Board with additional training opportunities. The line projection is now \$1,900.

OPEN TIME

M. DiCamillo – Thanked the Board and Staff for their work on the budget.

Adjournment

The meeting was adjourned at 8:23 p.m. on motion by Trustee Pizer and seconded by Trustee Smith.

Respectfully submitted,

Dr. Barry Smith, Secretary
Board of Trustees