

Great Neck Library
Main Building Committee
Wednesday, March 27, 2019, 6:30pm
Main Library

Board Members:

Weihua Yan, Chair (WY)
Rebecca Miller (RM)
Scott Sontag (SS)
Liman Mimi Hu (MH) (absent with notice)

Library Professionals:

Tracy Van Dyne (TV)
Cindy Simeti (CS)
Garry Hordoyski (GH)
Charles Wohlgemuth (CW)

Public Members:

Marietta DiCamillo (MD)
Alice Merwin (AM)
Marianna Wohlgemuth (MW)

Call to Order

The meeting of the Main Building Committee was called to order by Chairperson WY at 6:38 PM.

Action Items

Denise Corcoran

1. YA Survey – garner more responses via school and PTA assistance, poll at programs. – **ONGOING. TV will follow up with Adam Hinz.**
2. 1/15/19 BoT Agenda – place Pointing of Flagstone & Skirts and Drainpipe. - **DONE. CW said he anticipates work to start in April.**

Charles Wohlgemuth

1. Winter Brothers transfer station – Check if there is a video tour available, or if we can attend and record a video to show the committee - **CW reported that in person tours are available and limited to four (4) persons. AM and MW said they are interested in taking the tour. RM reminded CW to document the visit either by video or photos.**

Sustainability

RM noted sustainability will be a standing topic on this committee's agenda. She added that it will also be a priority for the Long-Range Planning Committee. WY recommended the creation of an action plan regarding the library's sustainability efforts. The committee agreed and asked TV to appoint a staff member to take the lead on this. SS suggested patron involvement possibly through the creation of educational programming. MW inquired on feedback regarding the removal of plastic bags. TV stated there was none. MD asked for the status of the recyclable tote bags. TV responded that the bags have not been received yet. RM said that details on how to

distribute the bags will be discussed by the Policy Committee. MW noted that the Main Library is located in a flood zone and questioned if this was taken into consideration during the development of the plans. RM responded that if it had not been, it's not too late to do so.

Punch List - HVAC

CW reported that two (2) skirts were installed on the roof. After investigation he believes this has remedied the roof leaks, specifically the ones leading into the new STEM lab. The committee acknowledged that the noise from the HVAC continues to be an issue. The new drain will be installed by the plumber and roofer once the weather clears up.

Website RFP - Update

TV shared the proposals received from Library Market, Lounge Lizard and Swiss Commerce for the website update. WY asked CS if she had an opportunity to review them and if she felt they include everything the library needs. CS stated that Library Market's proposal is the most detailed. She added that they created Syosset Library's website which is a very good one. CS noted that they are the vendor with the most experience working with libraries. WY questioned why, aside from Library Market, the vendors listed did not have much, if any, experience working on library websites. TV responded that most libraries in Nassau have their websites designed by the Nassau Library System (NLS). WY asked why NLS had not been contacted regarding their website design service. TV reminded the committee on the library's relationship with NLS and stated that website design is not one of the services they provide us. RM recommended that TV reach out to confirm. MD suggested obtaining additional proposals given the significant variance in pricing on the three received. The committee agreed and also felt it necessary to interview the vendors before making a decision.

Landscaping

TV reported that Ferrentello will release the survey to the engineer tomorrow who, in turn, will submit it to the DEC. From there it should take approximately four to six weeks for the library to receive an updated letter of jurisdiction. TV added that the architect is working with the contractor to finalize the construction bid sets which he anticipates will be ready to present to the Board at its June meeting. The committee expressed concern on the continued delay of this project. RM asked TV to stay on top of this to ensure it does not lose momentum.

Next meeting will be scheduled in May

Meeting adjourned at 7:40 pm.

Submitted by Gina Chase

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Tracy Van Dyne

1. Appoint staff member to take lead on library's sustainability action plan.
2. Bring the BoT resolution regarding Sustainability for the committee's information.
3. Contact NLS regarding webhosting services.

Charles Wohlgemuth

1. Winter Brothers transfer station- Get date for site tour and provide to TV who will coordinate with AM and MW.