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**GREAT NECK LIBRARY  
MINUTES OF THE  
BUDGET WORKSHOP  
MONDAY, MARCH 23, 2020 AT 7:30 P.M.**

A first budget workshop, was held on Wednesday, March 20, 2020, via WebEx [Agenda attached]

The following Trustees were present constituting a quorum:

Weihua Yan – President  
Liman Mimi Hu – Vice President  
Scott Sontag – Secretary  
Rebecca Miller – Treasurer  
Chelsea Sassouni – Assistant Treasurer  
Josie Pizer – Assistant Treasurer  
Barry Smith - Trustee

Also Present: Tracy Van Dyne – Acting Director  
Steven Kashkin – Business Manager

## **Call to Order**

Trustee Miller called the meeting to order at 7:32 p.m.

## **Review and Discussion of 2020/2021 Budget**

Mr. Kashkin provided an overview of the first draft of the budget for the fiscal year 2020/2021. The total for the budget presented was \$9,605,15 made up of \$8,761,737 from taxation, \$112,000 from PILOT (Payments in Lieu of Taxes from the Great Neck School District) Revenue and \$731,388 from Tax Revenue from Debt Service. A copy of the budget is appended to these Minutes.

This draft budget will be revised to include suggestions from the Board and presented at the second budget workshop on April 2, 2020.

These Minutes provide highlights and comments on the 1<sup>st</sup> draft budget:

### REVENUES

Business Manager Steven Kashkin noted the \$48,000 decrease in the PILOT revenue which is a result of three companies returning to the tax roll for 2020/2021. This was reported by the Nassau County Tax Assessment office.

### SALARIES

Business Manager Steven Kashkin noted the \$76,000 increase in salaries reflects the 2% increase per the CBA and the addition of three new full and part time positions to the 2021 budget.

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Trustee Miller requested that Mr. Kashkin develop a contingency for the salary amount since it is consistently over budget every year.

*Public Comment: M. DiCamillo*

### LIBRARY MATERIAL AND PROGRAMS

Business Manager Steven Kashkin noted the \$5,000 decrease in Reference (Print) books and \$15,000 decrease in Children (Print) books. Per the departments, this is due to the fact that they are moving more towards online books.

Business Manager Steven Kashkin noted that the Programming budget for the branches has been added as line items.

Trustee Miller asked Mr. Kashkin to revisit the budget for STEM lab programming as she feels it is too low.

### BUILDING AND OCCUPANCY

Business Manager Steven Kashkin noted this section of the budget is flat with only a slight increase due to higher rent for the Branch locations.

*Public Comment: M. DiCamillo*

## **OPEN TIME**

President Yan noted that the board is currently considering returning to good standing with NLS and doing so may impact the budget.

Trustee Miller suggested the next budget be scheduled now. Mr. Kashkin responded that the school district's budget adoption hearing is currently up in the air due to the Coronavirus Pandemic.

## **Adjournment**

The meeting was adjourned at 8:28 p.m. on motion by Trustee Sassouni and seconded by Trustee Hu.

Respectfully submitted,

Scott Sontag, Secretary  
Board of Trustees