

	A	B	P	Q	R	S	T	U	V	W	X	Y	Z
			2018	2019	2020	2020	2021 v1.0	2021 v2.0	2021 v3.0	2021 v1.0			
			Actual	Actual	Jul'19-Mar'20	Jul'19-Jun'20	Jul'20-Jun'21	Jul'20-Jun'21	Jul'20-Jun'21	Incr (Decr) vs.2020			
					Actuals	Budget	Proposal - 3/11/20	Proposal - 4/02/20	Proposal - 5/11/20	\$	%	Comments	
		REVENUES											
5	89.9%	Tax Revenue for Operating Bgt	\$ 8,762,138	\$ 8,773,737	\$ 4,023,675	\$ 8,760,238	\$ 8,761,737	\$ 8,761,737	\$ 8,761,737	\$ 1,499	0.02%		
6	7.5%	Tax Revenue for Debt Service	730,988	719,388	722,888	732,887	731,388	731,388	731,388	\$ (1,499)	-0.20%		
7		Total Library Tax subject to Cap	9,493,125	9,493,125	4,746,563	9,493,125	9,493,125	9,493,125	9,493,125	\$ -	0.00%		
9	1.1%	PILOT Revenue	160,379	187,185	90,731	160,000	112,000	112,000	112,000	(48,000)	-42.86%	3 companies moved back on to tax roll for 20/21	
10	98.6%	Total Tax Revenues	\$ 9,653,504	\$ 9,680,310	\$ 4,837,294	\$ 9,653,125	\$ 9,605,125	\$ 9,605,125	\$ 9,605,125	(48,000)	-0.50%		
12		Operating Revenue:											
13	0.0%	Registration Fees	4,185	2,970	3,240	4,500	4,000	4,500	4,500	-	0.00%	used current year actuals to estimate next year	
14	0.3%	Fines	33,461	27,594	26,109	33,000	32,500	35,000	35,000	2,000	6.15%	used current year actuals to estimate next year	
15	0.2%	Ecommerce Receipts	7,867	15,147	1,981	16,500	18,000	3,000	3,000	(13,500)	-75.00%	used current year actuals to estimate next year	
16	0.0%	Commissions - Vending Machines	1,939	2,650	2,035	2,000	2,500	3,000	3,000	1,000	40.00%	used current year actuals to estimate next year	
17	0.0%	Revenue - Copy Machines	4,178	2,290	3,412	2,500	3,500	4,500	4,500	2,000	57.14%	used current year actuals to estimate next year	
18	0.1%	Computer Printout Fees	12,362	11,960	9,884	11,000	12,000	13,000	13,000	2,000	16.67%	used current year actuals to estimate next year	
19	0.0%	Collection Agency Fees	940	770	660	700	700	700	700	-	0.00%	used current year actuals to estimate next year	
20	0.0%	SAT/ACT Class Fees	1,225	1,025	750	2,500	1,000	1,000	1,000	(1,500)	-150.00%	20 YAs x 2 sessions @\$25	
21	0.0%	Rental Fees - Community Room	215	150	100	500	250	250	250	(250)	-100.00%		
22	0.0%	Lost Book Income	4,963	3,397	4,191	5,000	4,000	5,500	5,500	500	12.50%	used current year actuals to estimate next year	
23	0.0%	Book Sale Income	33	442	1,001	1,500	1,500	1,500	1,500	-	0.00%	used current year actuals to estimate next year	
24	0.2%	Interest Income - Savings	17,602	39,213	14,491	30,000	20,000	20,000	20,000	(10,000)	-50.00%	Lower int. rates received from bank due to multiple fed rate decreases	
25	0.0%	Levels Income	627	690	1,265	2,000	1,500	1,500	1,500	(500)	-33.33%	used current year actuals to estimate next year	
26	0.0%	Gift Income	483	149	50	500	250	250	250	(250)	-100.00%		
27	0.0%	Refunds of Prior Year Expense	5,780	-	-	-	-	-	-	-	#DIV/0!		
28	0.1%	Expense Recovery	15,585	16,583	16,370	10,000	10,000	10,000	10,000	-	0.00%	Ins Reimbursement from surviving spouses/COBRA	
29	0.1%	Local Library Service Aid	12,938	13,066	13,072	12,000	13,000	13,000	13,000	1,000	7.69%	used current year actuals to estimate next year	
30	0.2%	Programming Income	11,301	15,304	13,431	16,000	16,000	16,000	16,000	-	0.00%	Revenue from Yoga and Tai Chi programs	
31	0.0%	Other Grants (NYS Special Legislative Grant-Bullet Aid)	-	10,000	-	-	-	-	-	-	#DIV/0!		
32	1.4%	Total Operating Revenue	135,685	163,398	112,042	150,200	140,700	132,700	132,700	(17,500)	-12.44%		
34	100.0%	Total Revenues	\$ 9,789,188	\$ 9,843,708	\$ 4,949,336	\$ 9,803,325	\$ 9,745,825	\$ 9,737,825	\$ 9,737,825	(65,500)	-0.67%		
36		APPROPRIATIONS											
37	45.5%	Total Salaries	\$ 3,727,096	\$ 3,868,857	\$ 2,787,683	\$ 4,362,300	\$ 4,439,000	\$ 4,439,000	\$ 4,398,200	35,900	0.81%		
38	21.1%	Total Employee Benefits & Taxes	1,817,651	1,887,102	1,619,074	2,117,404	2,053,268	2,053,268	2,039,067	(78,337)	-3.82%		
39	10.6%	Total Materials and Programs	839,619	848,845	685,821	1,050,980	1,035,570	1,027,750	987,750	(63,230)	-6.11%		
40	4.1%	Total Administrative Expense	371,084	324,768	276,365	396,240	395,891	394,991	394,991	(1,249)	-0.32%		
41	10.9%	Total Building & Occupancy	944,771	979,338	849,601	1,034,560	1,061,681	1,062,401	1,062,401	27,841	2.62%		
42	0.2%	Total Furniture & Equipment	27,866	26,646	10,893	25,600	15,300	15,300	15,300	(10,300)	-67.32%		
43	7.6%	Total Debt Service	743,300	746,361	163,270	746,241	745,115	745,115	745,115	(1,126)	-0.15%		
46	0.0%	Transfer to MBSS Fund	-	-	-	-	-	-	-	-	#DIV/0!		
49	0.0%	Transfer to Branch & SS Fund	100,000	-	-	-	-	-	-	-	#DIV/0!		
50	0.0%	Transfer to Auto Library Fund	-	57,000	-	-	-	-	-	-	#DIV/0!		
51	0.0%	Transfer to Bond Retirement Fund	50,000	900,000	-	70,000	-	-	95,000	25,000	#DIV/0!		
53	0.0%	Transfer to Landscaping Fund	50,000	-	-	-	-	-	-	-	#DIV/0!		
56	100.0%	Total Appropriations	\$ 8,671,389	\$ 9,638,918	\$ 6,392,708	\$ 9,803,325	\$ 9,745,825	\$ 9,737,825	\$ 9,737,825	(65,500)	-0.67%		
58		Budget Surplus / (Deficit)	\$ 1,117,799	\$ 204,789	\$ (1,443,372)	\$ -	\$ (0)	\$ (0)	\$ 0	\$ 0			
60		Salaries - FT											
61		Administration	\$ 494,476	\$ 312,987	\$ 156,326	\$ 326,700	\$ 347,300	\$ 347,300	\$ 347,300	20,600	5.93%	Personnel Budget v3.0 Salary Detail (full year budget for Director pos.)	
62		Support Staff	353,135	452,274	338,180	514,000	470,400	470,400	470,400	(43,600)	-9.27%	Personnel Budget v3.0 Salary Detail (removed Webmaster position)	
63		Librarians	909,325	1,130,819	833,933	1,300,500	1,363,400	1,363,400	1,353,400	52,900	3.88%	Personnel Budget v3.0 Salary Detail (includes new FT STEM Librarian)	
64		Clerks	633,250	669,783	483,790	744,800	745,700	745,700	735,000	(9,800)	-1.31%	Personnel Budget v3.0 Salary Detail	

	A	B	P	Q	R	S	T	U	V	W	X	Y	Z
1			2018	2019	2020	2020	2021 v1.0	2021 v2.0	2021 v3.0	2021 v1.0			1
2					Jul'19-Mar'20	Jul'19-Jun'20	Jul'20-Jun'21	Jul'20-Jun'21	Jul'20-Jun'21	Incr (Decr) vs.2020			2
3			Actual	Actual	Actuals	Budget	Proposal - 3/11/20	Proposal - 4/02/20	Proposal - 5/11/20	\$	%	Comments	3
65		Info Technicians	64,071	65,388	47,753	68,200	\$ 68,800	\$ 68,800	\$ 68,800	600	0.87%	Personnel Budget v3.0 Salary Detail	65
66		Levels Professionals	224,477	141,444	103,571	146,700	\$ 148,800	\$ 148,800	\$ 148,800	2,100	1.41%	Personnel Budget v3.0 Salary Detail	66
67		Custodians	234,916	236,959	171,611	246,300	\$ 248,100	\$ 248,100	\$ 248,100	1,800	0.73%	Personnel Budget v3.0 Salary Detail	67
68													68
69		Subtotal - FT	2,913,650	3,009,653	2,135,164	3,347,200	3,392,500	3,392,500	3,371,800	24,600	0.73%	Personnel Budget v3.0 Salary Detail	69
70													70
71		Salaries - PT											71
72		Librarians	253,071	338,738	258,955	392,400	404,800	404,800	\$ 387,100	(5,300)	-1.31%	Personnel Budget v3.0 Salary Detail (includes new PT Librarian-Park.)	72
73		Clerks	312,229	405,008	295,079	476,000	470,800	470,800	\$ 470,800	(5,200)	-1.10%	Personnel Budget v3.0 Salary Detail	73
74		Pages	37,656	24,788	26,882	36,400	40,800	40,800	\$ 40,800	4,400	10.78%	Personnel Budget v3.0 Salary Detail	74
75		Levels Professionals	97,160	81,650	64,287	99,700	105,100	105,100	\$ 105,100	5,400	5.14%	Personnel Budget v3.0 Salary Detail	75
76		Custodians	-	-	-	-	14,100	14,100	\$ 11,700	11,700	82.98%	Personnel Budget v3.0 Salary Detail (includes new PT Maintenance)	76
77		Support Staff	7,588	9,019	7,315	10,600	10,900	10,900	\$ 10,900	300	2.75%	Personnel Budget v3.0 Salary Detail	77
78													78
79		Subtotal - PT	707,704	859,204	652,518	1,015,100	1,046,500	1,046,500	1,026,400	11,300	1.08%	Personnel Budget v3.0 Salary Detail	79
80													80
81		Subtotal	3,621,354	3,868,857	2,787,683	4,362,300	4,439,000	4,439,000	4,398,200	35,900	0.81%	Personnel Budget v3.0 Salary Detail	81
82													82
83		Add: Provision for Add'l PT Hours as Auth'd	105,742	-	-	-	-	-	-	-	#DIV/0!	Personnel Budget v3.0 Salary Detail	83
84													84
85		Total Salaries Expense	3,727,096	3,868,857	2,787,683	4,362,300	4,439,000	4,439,000	4,398,200	35,900	0.81%	Personnel Budget v3.0 Salary Detail	85
86													86
87													87
88		Employee Benefits + Taxes											88
89		Current Employees											89
90	9010-000	NYS Retirement - FT	388,430	389,020	410,460	430,390	425,423	425,423	423,228	(7,162)	-1.68%	Personnel Budget v3.0 Employee Benefits (per NYSLRS rate table)	90
91	9010-999	NYS Retirement - PT	64,571	68,558	75,430	76,912	68,350	68,350	67,908	(9,004)	-13.17%	Personnel Budget v3.0 Employee Benefits (per NYSLRS rate table)	91
92	9030	Social Security	277,031	285,369	205,238	333,716	339,584	339,584	336,462	2,746	0.81%	Personnel Budget v3.0 Payroll Tax	92
93	9040	Workers' Compensation	32,158	28,375	28,710	35,868	31,048	31,048	30,787	(5,081)	-16.36%	Personnel Budget v3.0 Payroll Tax (per WC rate sched. through Hartford)	93
94	9050	Unemployment Insurance	218	542	-	22,100	11,050	11,050	11,050	(11,050)	-100.00%	Maximum liability for 1 claim	94
95	9055	Disability Insurance	8,063	8,370	4,358	9,540	9,900	9,900	9,765	225	2.27%	Personnel Budget v3.0 Payroll Tax (per NYS disability)	95
96	9060-000	Employee Health Insurance	720,258	787,039	658,813	881,326	870,607	870,607	866,294	(15,032)	-1.73%	Personnel Budget v3.0 Employee Benefits (per NYS Empire plan rates)	96
97	9065	Dental/Vision Insurance	17,854	16,361	14,786	16,140	16,380	16,380	16,230	90	0.55%	Personnel Budget v3.0 Employee Benefits (Per CBA)	97
98		Total Current Employees	1,508,580	1,583,633	1,397,794	1,805,992	1,772,342	1,772,342	1,761,725	(44,267)	-2.50%		98
99													99
100		Retirees											100
101	9060-999	Retiree Health Insurance	240,275	229,905	168,762	231,464	199,608	199,608	200,014	(31,450)	-15.76%	Personnel Budget v3.0 Retiree Benefits (per NYS Empire plan rates)	101
102	9070	Retiree Medicare Reimbursement	68,796	73,564	52,518	79,948	81,318	81,318	77,329	(2,619)	-3.22%	Personnel Budget v3.0 Retiree Benefits (per SS retiree statements)	102
105		Total Retirees	309,071	303,469	221,280	311,412	280,926	280,926	277,343	(34,069)	-12.13%		105
106													106
107		Total Employee Benefits + Taxes	1,817,651	1,887,102	1,619,074	2,117,404	2,053,268	2,053,268	2,039,067	(78,337)	-3.82%		107
108													108
109		Total Personal Services	\$ 5,544,748	\$ 5,755,959	\$ 4,406,757	\$ 6,479,704	\$ 6,492,268	\$ 6,492,268	\$ 6,437,267	(42,437)	-0.65%		109
110													110
111		Library Materials & Programs											111
112													112
113		Books, Print & Electronic Format											113
114	4101-102	Reference Books	\$ 17,043	\$ 17,429	\$ 12,677	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000	(5,000)	-50.00%	Per dept response - fewer print reference books are being ordered	114
115	4101-106	Children's Books	56,038	74,430	49,872	95,000	80,000	80,000	80,000	(15,000)	-18.75%	Moving to more online books	115
116	4101-107	Legacy Books	-	1,599	450	4,900	2,000	2,000	2,000	(2,900)	-145.00%	Specialized collection - not as many items are readily available	116
117	4101-108	Adult Books	145,706	140,353	86,137	175,000	150,000	150,000	150,000	(25,000)	-16.67%	Moving to more online books	117
118	4102-102	Databases	126,789	115,550	102,390	130,000	130,000	103,793	103,793	(26,207)	-20.16%	reduced by NLS core collection, online tutor, morningstar	118
119	4103-102	E-Books - Reference	36,268	10,962	28,167	40,000	40,000	40,000	40,000	-	0.00%	Per dept - adding more e-books to the general collection instead of ref.	119
120	4120-105	Recordings Audio - AV	25,456	19,310	8,660	34,500	30,000	30,000	30,000	(4,500)	-15.00%	Per dept response - slight decrease from prior year	120
121	4121-105	Recordings Video - AV	31,675	34,968	18,062	45,500	40,000	40,000	40,000	(5,500)	-13.75%	Per dept response - slight decrease from prior year	121
122	4122-105	E-books/E-audiobooks - AV (digital media)	145,606	131,114	94,537	157,000	157,000	123,837	83,837	(73,163)	-46.60%	Overdrive, Hoopla, and Kanopy (streaming)-less diff. in NLS package	122

	A	B	P	Q	R	S	T	U	V	W	X	Y	Z
			2018	2019	2020	2020	2021 v1.0	2021 v2.0	2021 v3.0	2021 v1.0			
			Actual	Actual	Jul'19-Mar'20	Jul'19-Jun'20	Jul'20-Jun'21	Jul'20-Jun'21	Jul'20-Jun'21	Incr (Decr) vs.2020			
					Actuals	Budget	Proposal - 3/11/20	Proposal - 4/02/20	Proposal - 5/11/20	\$	%	Comments	
123	4131-102	Periodicals - Reference	33,022	26,946	27,104	38,000	38,000	33,089	33,089	(4,911)	-12.92%	Per dept response and NLS services reduction for Recorded Books	123
124	4133-102	Newspapers - Reference	22,672	26,462	19,222	27,000	27,000	27,000	27,000	-	0.00%	Per dept response	124
125	4134-102	Newspapers/Microfilm - Ref	1,140	576	1,542	1,000	1,400	1,400	1,400	400	28.57%	Per dept response - slight increase in cost of microfilm	125
126	4135-102	Documents and Pamphlets - Ref	20	60	-	200	-	-	-	(200)	#DIV/0!	Per dept response - no more pamphlet files	126
127	4137-107	Data Base Services - Tech Services	18,766	21,303	13,832	22,000	22,000	22,000	22,000	-	0.00%	O.C.L.C. / Interactive Sciences - plus 3.8% increase	127
128	4140-000	Internet Service Provider	15,854	16,764	13,569	16,900	19,500	19,500	19,500	2,600	13.33%	See Schedule "K"	128
129	4150-114	Computer Software	52,561	56,096	54,814	62,000	63,390	63,390	63,390	1,390	2.19%	See Schedule "K"	129
130	4160-102	Bookbinding	4,443	1,173	1,043	2,500	4,500	4,500	4,500	2,000	44.44%	Reinforcing more multilingual books via outsourcing instead of in house	130
131	4170-109	Audio / Visual Rentals & Licenses	4,424	4,102	3,237	5,500	5,500	5,500	5,500	-	0.00%	Per dept response - budget is sufficient YOY	131
132	4301-000	Library Supplies	18,587	22,582	15,707	20,000	20,000	20,000	20,000	-	0.00%	Demco, Brodart, Staples	132
133	4360-000	NLS Member Support Fee	-	-	-	-	-	56,461	56,461	56,461	#DIV/0!	Joining NLS effective 7/1/20	133
134	4361-000	NLS Direct Access Fee	6,701	3,651	-	4,000	2,000	2,000	2,000	(2,000)	-100.00%	We have improved each year, can budget a lower amount	134
135		Prior Year Exp - Aida Snow	(25,000)	-	-	-	-	-	-	-	#DIV/0!	N/A	135
136	4341-109	Adult Programming	35,819	43,139	32,418	49,480	50,780	50,780	50,780	1,300	2.56%	Increased demand for new programs	136
137	4342-106	Children's Programming	31,742	47,784	75,658	60,000	60,000	60,000	60,000	-	0.00%	Per dept response - budget is sufficient YOY	137
138	4343-116	Levels Programming	14,920	14,330	13,073	20,000	20,000	20,000	20,000	-	0.00%	Per dept response - budget is sufficient YOY	138
139	4344-116	Jr. Levels Programming	9,761	8,455	3,393	8,000	8,000	8,000	8,000	-	0.00%	Per dept response - budget is sufficient YOY	139
140	4345-111	Lakeville Programming	-	-	848	1,000	10,000	10,000	10,000	9,000	90.00%	Budget for programs at the branches as well as consumables	140
141	4345-112	Parkville Programming	-	-	604	1,000	15,000	15,000	15,000	14,000	93.33%	Budget for programs at the branches as well as consumables	141
142	4345-113	Station Programming	-	-	113	1,000	15,000	15,000	15,000	14,000	93.33%	Budget for programs at the branches as well as consumables	142
143	4345-114	STEM Lab	-	-	2,374	3,500	3,500	3,500	3,500	-	0.00%	Per dept response - budget is sufficient YOY	143
144	4346-102	YA Programming	3,142	3,909	2,319	5,000	7,000	7,000	7,000	2,000	28.57%	Per dept response	144
145	4347-102	ACT/SAT Prep Program	6,465	5,800	4,000	6,000	4,000	4,000	4,000	(2,000)	-50.00%	20 YAs x 2 sessions @\$100	145
146													146
147		Total Materials & Programs	\$ 839,619	\$ 848,845	\$ 685,821	\$ 1,050,980	\$ 1,035,570	\$ 1,027,750	\$ 987,750	(63,230)	-6.11%		147
148													148
149													149
150		Administrative Expense											150
151													151
152	4302	Office Supplies	\$ 15,364	\$ 13,265	\$ 10,746	\$ 20,000	\$ 19,000	\$ 19,000	\$ 19,000	(1,000)	-5.26%	Staples, Office Depot, Amazon, Ray-Bloc Stationery	152
153	4303-114	Computer Supplies	14,935	16,629	11,197	18,000	20,000	20,000	20,000	2,000	10.00%	See Schedule "K"	153
154	4305	eCommerce Fees	2,719	4,317	3,156	5,000	5,000	5,000	5,000	-	0.00%	Bank/Online charges, credit card fees	154
155	4309	Miscellaneous	110	315	526	200	300	300	300	100	33.33%		155
156	4310	Telephone	21,540	22,082	16,497	22,200	22,560	22,560	22,560	360	1.60%	See Schedule "D"	156
157	4330	Postage	21,919	25,425	22,659	26,000	26,000	26,000	26,000	-	0.00%		157
158	4331	Freight & Delivery	468	506	125	500	500	500	500	-	0.00%		158
159	4340-117	Recruitment & Training	4,616	1,550	6,145	14,100	18,100	17,100	17,100	3,000	16.57%	See Schedule "E"	159
160	4340-109	Newsletter & Printing	18,598	17,294	8,954	20,000	19,000	19,000	19,000	(1,000)	-5.26%	Atlantic Color Corp, annual report, plus various printing	160
161	4350	Conference Fees and Expenses	7,389	10,113	5,748	24,600	19,050	19,050	19,050	(5,550)	-29.13%	See Schedule "E"	161
162	4353-000	Local Travel and Meetings	2,524	1,675	1,656	4,000	4,200	4,200	4,200	200	4.76%	See Schedule "E"	162
163	4355-000	Collection Agency Fees	1,718	1,405	814	1,500	1,500	1,500	1,500	-	0.00%	150 new accounts placed @ \$10	163
164	4371	Audit/Accounting Fees	15,365	15,875	16,285	16,500	16,300	16,700	16,700	200	1.23%	consistent YOY	164
165	4372-000	Legal Fees - General	29,097	21,955	8,835	25,000	15,000	15,000	15,000	(10,000)	-66.67%	8 months actual prorated to 12 months	165
166	4372-999	Legal Fees - Negotiations & Personnel	11,687	8,347	8,625	15,000	25,000	25,000	25,000	10,000	40.00%	Increase for anticipated contract negotiations	166
167	4374.	Computer/Network Consultant	59,627	17,428	11,554	15,600	15,600	15,600	15,600	-	0.00%	See Schedule "K"	167
168	4375	Payroll Processing Fees	16,111	16,249	12,901	17,000	16,981	16,981	16,981	(19)	-0.11%	See Schedule "F"	168
169	4375-500	HR Consulting Fees	-	2,267	2,642	6,000	4,000	4,000	4,000	(2,000)	-50.00%	Wageworks -section 125 plan and HR employee training	169
170	4376	GASB75 Admin Fees	2,500	-	600	2,500	1,800	1,800	1,800	(700)	-38.89%	Full valuation year	170
171	4378	Election Expense	4,192	3,554	3,133	5,540	4,700	4,700	4,700	(840)	-17.87%	See Schedule "G"	171
172	4379	Trustee Development	585	-	1,045	1,900	1,900	1,900	1,900	-	0.00%	Training on site in library and NYLA training for BOT members	172
173	4380	Membership Dues	3,615	4,183	4,601	4,600	4,800	4,800	4,800	200	4.17%	See Schedule "H"	173
174	4390-105	Audio / Visual Maintenance	786	1,191	500	1,500	1,500	1,500	1,500	-	0.00%	Piano tuning, AV maintenance	174
175	4393	Office Equipment Maintenance	24,378	25,852	18,495	24,900	24,400	24,100	24,100	(800)	-3.28%	See Schedule "I"	175
176		<u>Computer Equip Maint</u>											176
177	4394-114	PCs	4,807	3,923	2,759	4,000	4,100	4,100	4,100	100	2.44%	See Schedule "K"	177
178	4395-114	OPAC	82,063	86,192	93,520	96,000	100,500	100,500	100,500	4,500	4.48%	See Schedule "K"	178
179	4715-115	Gas & Oil	1,413	1,926	1,329	2,500	2,200	2,200	2,500	-	0.00%	Gas, 3 oil changes per year	179

	A	B	P	Q	R	S	T	U	V	W	X	Y	Z
			2018	2019	2020	2020	2021 v1.0	2021 v2.0	2021 v3.0	2021 v1.0			
			Actual	Actual	Jul'19-Mar'20	Jul'19-Jun'20	Jul'20-Jun'21	Jul'20-Jun'21	Jul'20-Jun'21	Incr (Decr) vs.2020			
					Actuals	Budget	Proposal - 3/11/20	Proposal - 4/02/20	Proposal - 5/11/20	\$	%	Comments	
180	4730-115	Van Maintenance	2,958	1,251	1,320	1,600	1,900	1,900	1,600	-	0.00%	Registration, Inspection, maintenance	180
181													181
182		Total Library Operations	\$ 371,084	\$ 324,768	\$ 276,365	\$ 396,240	\$ 395,891	\$ 394,991	\$ 394,991	(1,249)	-0.32%		182
183													183
184													184
185		Building & Occupancy											185
186													186
187	4501-000	Electric - Main	\$ 98,314	\$ 94,765	\$ 67,620	\$ 100,000	\$ 101,000	\$ 101,000	\$ 101,000	1,000	0.99%	last 12 months plus 5%	187
188	4501-111	Electric - Lakeville	9,436	9,123	7,601	10,000	10,000	10,000	10,000	-	0.00%	last 12 months plus 5%	188
189	4501-112	Electric - Parkville	12,369	15,281	10,242	15,000	15,000	15,000	15,000	-	0.00%	last 12 months plus 5%	189
190	4501-113	Electric - Station	22,067	21,370	16,187	23,000	22,000	22,000	22,000	(1,000)	-4.55%	last 12 months plus 5%	190
191	4502-000	Gas - Main	14,666	15,710	11,333	18,000	16,000	16,000	16,000	(2,000)	-12.50%	last 12 months plus 5%	191
192	4502-112	Gas - Parkville	5,844	7,828	4,119	7,000	7,500	7,500	7,500	500	6.67%	last 12 months plus 5%	192
193	4502-113	Gas - Station	4,917	4,388	3,493	5,500	5,000	5,000	5,000	(500)	-10.00%	last 12 months plus 5%	193
194	4503	Water	6,582	6,116	6,077	7,000	7,500	7,500	7,500	500	6.67%	Qtrly read for fire line and monthly read for regular water and sprinkler	194
195	4504	Sewer Tax	9,427	9,564	9,713	10,000	10,000	10,000	10,000	-	0.00%	6 mos prepaid plus 2nd half estimate with 2% increase	195
196	4510	Custodial Supplies	12,887	14,516	9,186	18,000	18,000	18,000	18,000	-	0.00%	leave same	196
197	4520	Repairs & Maint	18,324	20,839	29,521	24,000	24,000	24,000	24,000	-	0.00%	leave same	197
198	4522-111	Cleaning Service - Lakeville	8,502	7,800	5,815	8,000	8,000	11,220	11,220	3,220	40.25%	One Service plus GN Window	198
199	4522-112	Cleaning Service - Parkville	8,009	10,260	7,590	11,000	10,500	13,500	13,500	2,500	23.81%	One Service plus GN Window	199
200	4522-113	Cleaning Service - Station	16,712	15,520	11,195	16,000	15,000	15,000	15,000	(1,000)	-6.67%	One Service plus GN Window	200
201	4522-115	Cleaning Service - Main	69,719	66,000	48,975	66,000	66,000	60,500	60,500	(5,500)	-8.33%	One Service plus Huntington Window	201
202	4523-115	Landscaping	7,477	8,242	5,599	10,500	8,700	8,700	8,700	(1,800)	-20.69%	See Schedule "J"	202
203	4524-115	Snow Removal	14,128	10,218	10,658	16,000	14,800	14,800	14,800	(1,200)	-8.11%	See Schedule "J"	203
204	4525	Service Contracts	54,431	73,371	84,778	81,560	100,982	100,982	100,982	19,422	19.23%	See Schedule "L"	204
205		Branch Rentals											205
206	4530-111	Lakeville	93,554	98,596	85,072	101,000	104,000	104,000	104,000	3,000	2.88%	Rent with 3% annual increase	206
207	4530-112	Parkville	120,411	125,227	108,249	131,000	136,000	136,000	136,000	5,000	3.68%	Rent with 4% annual increase	207
208	4530-113	Station	247,635	252,587	214,698	260,000	266,000	266,000	266,000	6,000	2.26%	Per lease - used 3% rate esc. (min. 2% no more than 4%)	208
209	4541	Property/Liability Insurance	89,360	92,018	91,881	96,000	95,700	95,700	95,700	(300)	-0.31%	Prior year actuals plus 4% increase	209
210													210
211		Total Building Operations	944,771	979,338	849,601	1,034,560	1,061,681	1,062,401	1,062,401	27,841	2.62%		211
212													212
213		Furniture & Equipment											213
214													214
215	5001	Audio / Visual	1,175	119	-	-	-	-	-	-	#DIV/0!		215
216	5003	Sundry Equipment	609	-	-	-	-	-	-	-	#DIV/0!		216
217	5004	Furniture & Equipment	2,578	4,105	3,074	-	2,500	2,500	2,500	2,500	100.00%	Replace chairs as needed, additional shelving, storage	217
218	5005	Comp Hardware - PCs	23,505	22,422	7,819	25,600	12,800	12,800	12,800	(12,800)	-100.00%	See Schedule "K"	218
219													219
220		Total Furniture & Equipment	27,866	26,646	10,893	25,600	15,300	15,300	15,300	(10,300)	-67.32%		220
221													221
222		Debt Service											222
223		Interest and Principal on \$10.4 MM +DASNY Admin Fee	743,300	746,361	163,270	746,241	745,115	745,115	745,115	(1,126)	-0.15%	Repayment of Series 2014 Bond (year 7 of 20) plus admin fees	223
224													224
225													225
226													226
227		Other Uses											227
228		Transfer to MBSS Fund	-	-	-	-	-	-	-	-	#DIV/0!		228
229		Transfer to Landscaping	50,000	-	-	-	-	-	-	-	#DIV/0!		229
230		Transfer to Branch & SS Fund	100,000	-	-	-	-	-	-	-	#DIV/0!		230
231		Transfer to Auto Library Fund	-	57,000	-	-	-	-	-	-	#DIV/0!		231
234		Transfer to Bond Retirement Fund	50,000	900,000	-	70,000	-	-	95,000	25,000	#DIV/0!		234
235													235
236		Total Operating Budget	\$ 8,671,389	\$ 9,638,918	\$ 6,392,708	\$ 9,803,325	\$ 9,745,825	\$ 9,737,825	\$ 9,737,825	\$ (65,500)	-0.67%		236
237													237
238		Operating Surplus / (Deficit)	\$ 1,117,799	\$ 204,789	\$ (1,443,372)	\$ -	\$ (0)	\$ (0)	\$ 0	0	-49.65%		238

	A	B	P	Q	R	S	T	U	V	W	X	Y	Z
1			2018	2019	2020	2020	2021 v1.0	2021 v2.0	2021 v3.0	2021 v1.0			1
2			Actual	Actual	Jul'19-Mar'20 Actuals	Jul'19-Jun'20 Budget	Jul'20-Jun'21 Proposal - 3/11/20	Jul'20-Jun'21 Proposal - 4/02/20	Jul'20-Jun'21 Proposal - 5/11/20	Incr (Decr) vs.2020			2
3										\$	%	Comments	3
239													239
240													240
241													241
264													264
265	TOTAL Surplus / (Deficit)		\$ 1,117,799	\$ 204,789	\$ (1,443,372)	\$ -	\$ (0)	\$ (0)	\$ 0	\$ 0	-49.65%		265
266													266

Great Neck Library
2021 Budget

Telephone

a/c # 4310

	# pmts	\$/per	Totals
Verizon-1925	12	\$50.00	\$600.00
Verizon-1327	12	\$160.00	\$1,920.00
Verizon-3754	12	315.00	3,780.00
Verizon-1929	12	65.00	780.00
Verizon-2793	12	5.00	60.00
Verizon-4917	12	100.00	1,200.00
Verizon-7863	12	70.00	840.00
Optimum - main	12	1,115.00	13,380.00

\$22,560.00

Great Neck Library
2021 Budget

Conference Fees & Expenses

a/c # 4350

	<u># Attendees</u>	<u>Reg. Fee</u>	<u>Travel</u>	<u>Hotel</u>	<u>Meals</u>	<u>Total \$/per</u>	<u>Totals</u>
ALA: conference in Chicago, IL - 6/24-6/29	3	\$ 350	\$ 500	\$ 800	\$ 250	\$ 1,900	\$ 5,700
PLA - conference (none in 2021)	0	300	500	800	250	\$ 1,850	\$ -
NYLA conference - Saratoga Springs 11/4-11/7	3	250	250	800	200	\$ 1,500	\$ 4,500
Innovative Users Group -site to be determined	2	300	600	800	150	\$ 1,850	\$ 3,700
Computers in Libraries: Arlington, VA. 3/23-3/25	2	500	500	700	200	\$ 1,900	\$ 3,800
Book Expo America - NYC	6	100	25			\$ 125	\$ 750
LI Library Conf	8	50	25			\$ 75	\$ 600

\$ 19,050

Local Travel& Meetings

a/c # 4353

	<u># pmts</u>	<u>\$/per</u>	<u>Totals</u>
Semi-Monthly Staff Meetings	6	\$ 250	\$ 1,500
Mileage Reimbursements	50	30	\$ 1,500
Staff Recognition	12	100	\$ 1,200

\$ 4,200

Recruitment and Training

a/c # 4340-117

	<u>#</u>	<u>\$/per</u>	<u>Totals</u>
Harvard training for Librarian	1	\$ 3,000	\$ 3,000
Management training classes	8	\$ 200	\$ 1,600
Train. & Prof. Dev. (NYLA, METRO, NLS, ETC)	40	\$ 175	\$ 7,000
Family Place Library Training	2	\$ 1,500	\$ 3,000
Professional Development	1	2,500	\$ 2,500

\$ 17,100

Great Neck Library
2021 Budget

Payroll Processing Fees

a/c # 4375

	# pmts	\$/per	Totals
AccuData			
Base charge per payroll	26	54.95	\$ 1,429.00
Active Employee per payroll	26	65.00	1,690.00
Direct deposit service	26	25.00	650.00
Additional reports	26	6.00	156.00
Online Report Access	26	3.00	78.00
Next DayDelivery	26	10.50	273.00
Tax pay and file service	26	11.00	286.00
W-2 service	120	6.50	780.00
W-2 Base Charge and YE fee	1	75.00	75.00
ACA reporting	110	6.00	660.00
Full HR Module	26	100.00	2,600.00
Benefits Tracking	26	100.00	2,600.00
HR Support Center Rep	12	40.00	480.00
Year end conversion fee	1	45.00	45.00
TimeVantage time and attendance service			
EasyChoice TimeVantage fee	12	425.00	<u>5,200.00</u>
Total			\$ 16,981.00

Great Neck Library
2021 Budget

Election Expense

a/c # 4378

	# pmts	\$/per	Budget Totals
League of Women Voters	1	\$ 100.00	\$100.00
Printing - Phoenix Graphics	1	900.00	900.00
Voting Machines	4	387.50	1,550.00
The Moving Doctor	1	700.00	700.00
Poll Workers	7	150.00	1,050.00
Post Office Permit fee	1	400.00	<u>400.00</u>
			\$4,700.00

Great Neck Library
2021 Budget

Membership Dues

a/c # 4380

	#	\$/per	Totals
ALA	3	\$320.00	\$960.00
Amazon Prime	1	\$130.00	\$130.00
Paypal	1	225.00	225.00
LILRC	1	850.00	850.00
NCLA - Trustees	1	15.00	15.00
NCLA - Director	1	55.00	55.00
NCLA - Institutional	1	65.00	65.00
NYLA - Director	1	135.00	135.00
NYLA - Institutional	1	1,250.00	1,250.00
Library Trustees Association	1	525.00	525.00
Innovative Users Group	1	110.00	110.00
SHRM	2	200.00	400.00

\$4,800.00

Great Neck Library
2021 Budget

Office Equipment Rent & Maintenance

a/c # 4393

	# pmts	\$/per	Totals	
Carr Business Systems - (Copies for US Bancorp)	12	\$180.00	2,200.00	
U.S.Bancorp - Carr Copier Lease	12	534.06	6,400.00	Lakeville, Station and Main
U.S.Bancorp - Carr Copier Lease	12	131.61	1,600.00	Parkville
Konica Minolta - Copier Lease	12	708.58	8,500.00	(Main-2nd Flr)
MailFinance - Hasler Postage Meter Lease	4	726.00	2,900.00	
Waterlogic USA: water coolers (P,S,M)	12	150.00	1,800.00	
Ready Fresh: Water cooler - Lakeville	12	60.00	700.00	

\$24,100.00

- Konica - 5 yr lease effective 11/20/18 - expires 11/19/23
- US Bancorp - (Lakeville, Station, and Main) 5 yr lease effective 10/29/16 - expires 10/28/21
- US Bancorp - (Parkville) 5 yr lease effective 7/29/16 - expires 7/28/21
- Mail Finance - 63 month lease effective 11/2/15 - expires 02/01/21

Great Neck Library
2021 Budget

Landscaping & Snow Removal

a/c # 4523

	# pmts	\$/per	Totals	
Landscaping				
Roma Horticulture Inc.	9	900.00	8,100.00	
Pacific Lawn Sprinklers	2	300.00	600.00	
				\$8,700.00
Snow Removal				
Base Contract-EPG Constr.	2	5,000.00	10,000.00	
Major Storms	2	1,500.00	3,000.00	
Salt & Sand	8	225.00	1,800.00	
				\$14,800.00
				\$23,500.00

Great Neck Library
2021 Budget

Internet Service Provider

a/c # 4140

	#	\$/per	Totals
Optimum (Branches)	12	\$ 817	\$ 9,803
Verizon (Main)	12	810	\$ 9,715

\$ 19,500

Computer Software

a/c # 4150

	# Copies	\$/per	Totals
Innovative Interfaces-Encore	1	\$ 18,500	\$ 18,500
Innovative - Encore - add on hosting	1	\$ 9,500	\$ 9,500
Quark Xpress	0	900	-
HP Care Parks	1	3,000	3,000
Duo.com (2 factor authentication)	1	1,500	1,500
Plymouth Rocket (museum passes)	1	1,500	1,500
Faronics Technologies (Deep freeze)	0	2,000	-
GovConnection, Inc. (Acronis)	0	4,000	-
Gov Connection - Adobe software	5	800	4,000
Innovative - Content Café	1	2,200	2,200
Innovative - Resource Sharing Returnables (INN-r)	1	12,500	12,500
Sage Complete Accounting	1	1,300	1,300
DialMyCalls (Robocalls)	2	400	800
Constant Contact (eMail Blasts-mailchimp)	12	50	600
Librarica (Cassie print mgmt)	1	2,000	2,000
IntelliAdmin (remote software)	2	300	600
Turbo Tax	9	85	765
Public Web Browser	1	125	125
GovConnection, Inc. (Symantec)	1	3,000	3,000
Zoobean Inc. (Summer reading license)	1	1,500	1,500
			-

\$ 63,390

Computer Supplies

a/c # 4303

	#	\$/per	Totals
UPS batteries	5	\$ 400	\$ 2,000
Toner, USB flash drives, CD's DVD's,Cables	-	\$ -	\$ 18,000

\$ 20,000

Computer / Network Consultant

a/c # 4374

	# months	\$/per	Totals
OSI Technologies	12	\$ 1,000	\$ 12,000
Swiss Commerce (Web Hosting)	12	\$ 300	\$ 3,600

\$ 15,600

PC Maintenance

a/c # 4394

	# pmts	\$/per	Totals
--	--------	--------	--------

Able Business Machines	7	\$ 200	\$ 1,400
CCP Solutions (Scannex)	1	\$ 2,700	\$ 2,700

\$ 4,100

OPAC Maintenance

a/c # 4395

	#	\$/per	Totals
Innovative Interfaces - Sierra and Cloud Hosting	1	\$ 86,500	\$ 86,500
Nassau Library Systems-INN Reach service	1	\$ 5,000	\$ 5,000
Innovative Interfaces - SIP2 / RFID	1	\$ 9,000	\$ 9,000

\$ 100,500

Computer Hardware - PCs

a/c # 5005

	#	\$/per	Totals
Replacement hardware (Hard drives, memory)	20	\$ 100	\$ 2,000
Keyboard replacement, mice	10	\$ 50	\$ 500
IPADS	3	\$ 800	\$ 2,400
Replace remaining barcode scanners	10	\$ 250	\$ 2,500
New Printers	18	\$ 300	\$ 5,400
New computers for scanners	0	\$ 2,155	\$ -

\$ 12,800

Great Neck Library
2021 Budget

Service Contracts

a/c # 4525

	# pmts	\$/per	Totals
Winter Bros. Waste	12	500.00	6,000.00
Infinity Monitoring	1	450.00	450.00
Orkin	4	750.00	3,000.00
MATCO Service Corp	1	3,700.00	3,700.00
The Metro Group (all)	4	3,750.00	15,000.00
Island Elevator Service	12	330.00	3,960.00
Global Telecom Supply	12	240.00	2,880.00
Star Fire Protection	1	3,800.00	3,800.00
A+ Technology	1	4,500.00	4,500.00
LI Automatic Doors	1	2,400.00	2,400.00
Security USA	12	1,350.00	16,200.00
Forward Thinking	12	16.00	192.00
Telstar Security Systems	4	400.00	1,600.00
JHACS Electric	1	500.00	500.00
Aridan Books (IPAD Kiosks)	1	800.00	800.00
Ed Ferry (Sprinkler-Main)	1	1,000.00	1,000.00
Atlantic Tomorrows Off (Docuware)	1	11,500.00	11,500.00
Bibliotheca	1	14,500.00	14,500.00
ICON System Solutions	1	9,000.00	9,000.00
			\$100,982.00