

**GREAT NECK LIBRARY
MINUTES OF THE
SPECIAL BOARD OF TRUSTEES MEETING
AUGUST 22, 2017 AT 7:30 P.M.**

A special meeting of the Great Neck Library Board of Trustees, was held on Tuesday, August 22, 2017, at the Parkville Branch, 10 Campbell Street, New Hyde Park, NY 11040 [Agenda attached]

The following Trustees were present constituting a quorum:

Robert Schaufeld – President
Joel Marcus – Vice President
Michael Fuller – Secretary
Marietta DiCamillo – Treasurer
Francine Ferrante-Krupski – Assistant Treasurer
Rebecca Miller – Assistant Treasurer

Also Present: Tracy Geiser – Interim Director
Phil Butler –Bee Ready Fishbein Hatter & Donovan, LLP

Absent with Prior Notice: Steven Kashkin-Business Manager

Call to Order

President Schaufeld called the public meeting to order at 7:40 p.m.

Executive Session

Upon motion by Trustee DiCamillo, seconded by Trustee Fuller it was,

RESOLVED, to enter into executive session for a Personnel and Board Matter discussion.

VOTE: Yes – 6 (Schaufeld, Marcus, Fuller, DiCamillo, Ferrante-Krupski, Miller)
MOTION CARRIED UNANIMOUSLY

Upon motion by Trustee DiCamillo, seconded by Trustee Marcus it was,

RESOLVED, to exit executive session.

VOTE: Yes – 6 (Schaufeld, Marcus, Fuller, DiCamillo, Ferrante-Krupski, Miller)
MOTION CARRIED UNANIMOUSLY

Secretary's Report of Independent Candidates

Secretary Fuller reported that Josie Pizer has filed a petition as an Independent Candidate for the October 30, 2017 Election for the expiring Nominating Committee seat of Marie Franzoni. The petition has the required one hundred signatures which have been validated. The October election ballot will contain the following:

Weihua Yan for the expiring seat of Marietta DiCamillo; Board of Trustees. Dr. Barry Smith for the expiring seat of Michael Fuller; Board of Trustees. Cheng Ye and Josie Pizer for the expiring seat of Marie Franzoni; Nominating Committee. Samuel Gottlieb for the expiring seat of Omer Soykan; Nominating Committee.

Acceptance of Nominating Committee Resignation

Upon motion by Rebecca Miller and seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the resignation of Omer Soykan from the Nominating Committee dated August 7, 2017.

VOTE: Yes – 6 (Schaufeld, Marcus, Fuller, DiCamillo, Ferrante-Krupski, Miller)
MOTION CARRIED UNANIMOUSLY

Approval of Roland Electric Proposal for RFID at Branches

Upon motion by Marietta DiCamillo and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Roland's Electric Inc. proposal dated August 15, 2017 to install electrical outlets and data cabling needed for the RFID project at the Branches in the amount of \$3,720.00 to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 6 (Schaufeld, Marcus, Fuller, DiCamillo, Ferrante-Krupski, Miller)
MOTION CARRIED UNANIMOUSLY

Public Comment: D. Hwee

Approval of an RFP for a General Contractor for Landscaping at the Main Library

Upon motion by Michael Fuller and seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Request for Proposal (RFP) for hiring a general contractor for landscaping at the Main Library as presented. [copy appended]

VOTE: Yes – 6 (Schaufeld, Marcus, Fuller, DiCamillo, Ferrante-Krupski, Miller)
MOTION CARRIED UNANIMOUSLY

Board Comment: Trustee DiCamillo requested revisions be made on page 2 in the last paragraph and on page 3 in the first paragraph.

Timeline and Procedure to Fill Nominating & Trustee Vacancies

The timeline and events to fill the vacant positions will be as follows:

8/22-The Board of Trustees will accept the Nominating Resignation at the Special Board Meeting at Parkville.

9/1-Deadline for submission of Applications for the 2 TWO vacant positions (Board & Nominating)

9/5-The Board of Trustees will interview the Nominating Candidates

9/12 - at the Regular Board Meeting a candidate will be voted in by the Board of Trustees to fill the vacant Nominating seat

9/19-The Nominating Committee will interview the Board Candidates and submit two names to the Board for vote at a Special Board Meeting (date to be determined).

Acceptance of Procedure to Fill Nominating & Trustee Vacancies

Upon motion by Marietta DiCamillo and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the document as read by Secretary Fuller regarding procedure to fill the current vacancies[copy appended]

VOTE: Yes – 6 (Schaufeld, Marcus, Fuller, DiCamillo, Ferrante-Krupski, Miller)
MOTION CARRIED UNANIMOUSLY

Patron Matter

Upon motion by Rebecca Miller and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the following in the matter of Patron A:

Patron A shall continue to serve a one (1) month suspension, commencing August 22, 2017 and ending September 22, 2017, during which time the patron shall not enter upon library premises and shall not contact the library or library staff; and the patron and family shall develop and

implement a plan to monitor Patron A's activity at the library to ensure that the patron does not intentionally or unintentionally abuse the privileges granted to Patron A as a library patron and that the library staff not be unnecessarily distracted from their duties.

VOTE: Yes – 6 (Schaufeld, Marcus, Fuller, DiCamillo, Ferrante-Krupski, Miller)
MOTION CARRIED UNANIMOUSLY

Open Time

N. Penner: Tech Program, LI Link, Board Meetings

D. Hwee: Email, Collection

W. McGuire: LI Link

Date of Next Meeting

September 12, 2017 Regular Board Meeting-Main Library.

Adjournment

The meeting was adjourned at 8:40 p.m. on a motion by Joel Marcus and seconded by Marietta DiCamillo.

Respectfully submitted,

Michael Fuller
Secretary, Board of Trustees