

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
MARCH 25, 2014 AT 7:30 P.M.**

A regular meeting of the Great Neck Library Board of Trustees was held on Tuesday, March 25, 2014, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. [Agenda attached]

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President
Francine Ferrante Krupski – Vice President
Varda Solomon – Secretary
Joel Marcus – Assistant Treasurer
Michael Fuller – Assistant Treasurer
Janet Nina Esagoff [*Arrived at 7:45 p.m.*]

Absent with Prior Notice: Josie Pizer – Treasurer

Also present: Laura Weir – Interim Director
Christine Johnson – Interim Assistant Director
Neil Zitofsky – Business Manager

CALL TO ORDER

President DiCamillo called the meeting to order at 7:40 p.m.

MINUTES

Upon motion by Varda Solomon, seconded by Michael Fuller, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Minutes of the following Board meetings: February 18, 2014 as amended; February 25, 2014 Special Meeting; and the Budget Workshops of March 4, 2014 and March 18, 2014 as presented.

Amendments to February 18 Minutes:

On page 7, second line of paragraph 2 – the word ‘everyone’ was replaced with the word ‘residents’.

On page 9 the last line of the last paragraph – the word ‘deficits’ was replaced with the word ‘differences’.

VOTE: Yes – 5 (DiCamillo, Ferrante Krupski, Fuller, Marcus, Solomon)

MOTION CARRIED UNANIMOUSLY

TREASURER’S REPORT

Upon motion by Joel Marcus, seconded by Michael Fuller, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the following financial reports which have been reviewed by the Treasurer:

- March 25, 2014, Treasurer’s Report;
- Warrant dated February 8, 2014 through March 7, 2014, Paid Checks numbered 0031878 through 0031882, 0031904 through 0031909, 1268 through 1270 and 47914 through 47940, and To-Be-Paid Checks numbered 47941 through 48028, the sums set against their respective names, amounting in the aggregate to \$270,965.56;
- Payroll Warrants for pay dates February 6, 2014 and February 20, 2014 which have been reviewed by the Treasurer, in the amounts of \$151,881.51 and \$155,210.39 respectively, for a total of \$307,091.90.

Public Comment: Ralene Adler

[Trustee Esagoff entered at this point at 7:45 p.m.]

VOTE: Yes – 6 (DiCamillo, Ferrante Krupski, Fuller, Nina Esagoff, Marcus, Solomon)

MOTION CARRIED UNANIMOUSLY

President DiCamillo inquired whether the bill from the Great Neck School District for conducting the referendum on behalf of the Great Neck Library would be offset by the PILOT monies. Mr. Zitofsky reported that he has not yet heard from the School District. He was asked to follow through.

PAYROLL CHANGES

Upon motion by Michael Fuller, seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Payroll Changes of February 8, 2014 through March 7, 2014 as presented, and which have been reviewed by the Finance Committee.

VOTE: Yes – 6 (DiCamillo, Ferrante Krupski, Fuller, Marcus, Nina Esagoff, Solomon)

MOTION CARRIED UNANIMOUSLY

REPORTS

President DiCamillo announced that the Personnel Committee meeting scheduled for March 26 has been cancelled. The committee chair is away and Ms. DiCamillo is unable to chair the meeting due to other commitment.

Branch Committee

Trustee Fuller reported that a meeting has been set for April 1, 2014, at 7:30 p.m. in the Main Library. [The location was subsequently changed to the Parkville Branch.]

He stated that the Board at the last meeting had approved work on the air conditioning unit at the Parkville Branch. Work will begin when the weather gets warmer. He inquired if the air conditioning is a part of the renovation of the branch and was told that it is, and the only project not included is the replacement of the doors. The Interim Director was asked to find out how long it will take to complete the work on the air conditioning. This is needed so the Board can evaluate which portion of the work on the branch can be done first.

President DiCamillo asked that a full report on the upgrades to the Parkville Branch, which should include an analysis of expenditure, be submitted to the Board for review and approval. The Interim Director was asked to put the report together for the April 1st Branch Committee meeting. President DiCamillo reiterated that no work should begin before Board approval.

She inquired about the cost for the internal moving of the items at Parkville and whether bids have been obtained. Trustee Fuller explained that it was previously thought that staff could move the books from one space to the other but then the issue of insurance came up and the idea was dropped. The Interim Director reported that she has some other ideas on the moving of the books.

Public Comment: Ralene Adler

Building Advisory Committee (BAC)

President DiCamillo reported that the next BAC meeting is on April 8th when Calgi Construction and KG&D Architects will present upgraded plans for the renovation.

Relocation Committee

Trustee Ferrante Krupski thanked President DiCamillo for chairing the meeting during her absence in February. The last meeting was March 20th when Calgi presented a timeline of what to expect from April to August 2014. She highlighted some of the activities that will take place during this period.

Trustee Ferrante Krupski also reported that Kris Bauman, Levels staff member, attended the meeting and provided an update on Levels. Saddle Rock School was a possible location for the Levels program during the renovation, but then they preferred the idea of utilizing the Station Branch on Friday and Saturday evenings when the branch is closed, and this will minimize expenses. Charlie Wohlgenuth, Head of Maintenance, also reported on storage.

The floor plans for Lakeville and Station Branches will be needed for the next meeting on April 22nd. They will discuss the library's artwork and historical collection.

President DiCamillo added that the cost of the trailer should be adjusted since Calgi said it should be put into place earlier than originally planned, possibly July or August. The location will be on the grassy area outside the Children's Room along Bayview Avenue.

Public Comment: Ralene Adler

BRIT (Building Relocation Internal Team)

Interim Assistant Director Christine Johnson reported that two members of the committee visited the branches and measured the back rooms and public spaces at both Parkville and Station. She hopes to move the AV collection from Main to the current AV area at the Station Branch, and

she feels that the AV patrons will have a nice selection. The cost for the additional phone line is a big expense. The weeding project continues.

Trustee Solomon inquired about the floating book collection to which Ms. Johnson replied that it will be launched on April 1st, experimenting with 28-day large type books for four to six weeks. If this is successful, then the express book collection will also become part of the floating book collection. She further explained how the system will work and how staff will be able to determine which material belongs to the owning location. This change in procedure will reduce transit time for books.

Public Comment: Ralene Adler, Karen Rubin

FUNDRAISING COMMITTEE

President DiCamillo reported that the next meeting is April 28th at 7:30 p.m. at the Station Branch and it is open to the public.

GRANTS

(See the Interim Director's Report on page 7 for information on legislative grant)

President DiCamillo asked Ms. Weir to remind Legislator Birnbaum about the funding for bike racks.

Interim Assistant Director Johnson reported that the Library received an unsolicited application from the Manhasset Good Neighbor Green Tree Foundation which targets programs for teens/young adults in the Town of North Hempstead. The deadline for submitting the application was March 14, 2014. Levels applied for the grant for \$11,700 to help with storage, computer and equipment that can be used both during and after the closure.

Public Comment: Ralene Adler

Director Search Committee

Committee Chair Ferrante Krupski reported that the deadline for submitting applications for the in-house posting is March 31, 2014. At the time of this meeting, no resumes have been received.

Long Range Planning Committee

Trustee Nina Esagoff reported that once she has received input from staff regarding the Long Range Plan, a meeting will be scheduled in April.

President DiCamillo explained that she had suggested to Trustee Nina Esagoff that the meeting be postponed since the committee might want to go back to having staff making some recommendations to the committee since they are personally aware of the scenarios with the relocation. She thanked Trustee Nina Esagoff for accommodating her request.

A member of the public asked that at the next Long Range Planning Committee meeting, information on the square footage, lease expiration date and financial terms of the leases for the Lakeville and Station Branches be available.

Public Comment: Ralene Adler

Policy & Bylaws Committee

Trustee Marcus reported that a date will be set for the committee to review policy changes.

Staff Reports

Trustee Solomon noted that the attendance for the music program as listed in the adult programming report is 158 in a room with a stated capacity of 150, of which 27 were non-residents. She inquired about the capacity of the Community Room and how attendance is monitored since the programs are for Great Neck residents. She was assured that the proposed policy which is being aired for the second time tonight will address her concerns.

The Reference Department report stated that staff members Jonathan Aubrey and Mike Meehan will be interviewing Ms. Tesoriero, a longtime Great Neck resident, and once completed, it will be a part of the Library's Local History Collection. President DiCamillo inquired if there is a cost associated with this, and why this was not brought before the Board of Trustees for recognition. Ms. Weir was asked to find out the cost factor and report back to the Board of Trustees. Trustee Solomon stated that her understanding was that this is a part of a Levels project and any expenditure incurred would be in the Levels budget.

Trustee Solomon also noted that the Circulation Department reported that 224 new library cards were processed and 121 patrons signed up for email alerts during the month of February. She inquired if there is a place on the application for filling in email addresses and if there are check boxes saying "*please add me to your mailing list*". She also suggested that the applications should have a check box *I would like to be notified of library events by email or postage*. This information should be gathered at the time of application. She is eventually looking at mailing the newsletter to the public through e-mail. Trustee Fuller added that the check boxes should have the flexibility of opting out.

President DiCamillo thought this was a good suggestion and we can capitalize on this to use their email addresses for other information.

Public Comment: Ralene Adler, Karen Rubin

Interim Assistant Director's Report

Text of written report below:

Weeding

Attached is a summary of the weeding project to-date. We will continue to weed at a similar pace until all sections of the collection has been reviewed.

A positive offshoot of our weeding has been our ability to gift needed materials to a number of worthy charities. A letter was received from Setubandh Library, a local Indian organization thanking us for the donation of Gujarati materials. Five boxes of Persian discards have been sent by a local organization to a nursing home in Israel; two additional boxes have found a home at the Great Neck Senior Center on Grace Avenue.

Our braille collection was divided between Access Braille, a charitable organization in California, and the Xavier Society for the Blind in New York. We will also be sending discarded books on CD to the Xavier Society. Shipping for materials for the blind and sight impaired is free as long as the boxes are labeled appropriately.

Rebecca Gilliar has been collecting discarded children's and Christian materials for a local Baptist organization.

In addition, we continue to send a great deal of materials to Better World Books. For 2014 to-date, our commissions are \$236.93 with an additional \$78.98 going to our non-profit partner, Worldfund: Campus Partnership.

Bound Periodicals

The bound periodicals have mostly found homes; there are 3-4 titles for which I am waiting for confirmation from Rebecca Gilliar. Otherwise, as of April 15, I will be offering those remaining titles to local libraries via the listserv. This project has freed up 167 linear feet in the Bookroom.

Staff Appreciation Brunch

On Wednesday, February 12, Staff enjoyed a hot buffet and waffle bar compliments of the Board of Trustees. All attendees enjoyed the event and the food. Special thanks to Wanda Lei, Jamie Eckartz, Grace Ferrara and Dana Zachary for their efforts in helping to plan, decorate and set-up, and even prepare the waffles. A good time was had by all. Two lucky staff members, Jackie Metz and Jill Balk, won the drawing for the slightly used waffle irons.

RFID Meeting

On February 11, I met with Don Jannazzo from 3M. He is the representative that assisted Jane Marino in the preparation of a budget for the RFID grant from New York State. Don shared the budget with me, which clarified for me, what Jane's thought process was. After reviewing this budget, I think that we may be able to use the initial \$100,000 for tagging of circulating books only (no Reference or A/V) along with the required staff set-up and checkout stations and likely we can implement a small number of self-check stations. In this manner we can implement the project in stages, i.e. add security gates and/or the automated self-return and sorting stations in the future. I am preparing a more thorough report that I will distribute in advance of the special April 7 Board meeting.

Building & Relocation Internal Team (BRIT)

Our team has developed a report outlining a recommended public service plan for the Station and Lakeville branches. This report has been submitted to the President of the Board and the members of the Relocation committee for review. Wanda Lei and Dana Zachary, two Technical Services employees, went to the backroom areas at Station to measure the spaces for staff placement as outlined in the BAC's Interim Report. From their visit, it appears that locating the offices for the Director, Business Office, Programming and our web designer, should not be difficult to accomplish. Janet Fine and Garry Horodyski visited the back areas at Parkville, and have confirmed that it can easily accommodate the Technical Services and Inter-Library Loan/Reserves departments; with room for a call center, if approved. Pam Levin and Deidre Goode prepared a master schedule for use of the Community Room at Station. Based on this plan, we should be able to accommodate our more popular children's and adult programs during Main's closure.

John Cotton Dana Award Application

In February, I submitted an online application for the John Cotton Dana Library Public Relations Award. This award honors outstanding library public relations projects for the previous year. I submitted an application for our efforts to pass the bond referendum. Winners of the award receive a \$10,000 prize. At the time that I submitted the form, I did not realize that it was Board policy to review all of these types of submittals. My application consisted of a narrative of our project and included all of the Bookmark pieces that were distributed to the public as well as a description of the public "town hall" style meetings that we offered. Eight winners will be announced in late April.

Technical Services

In February, Dana Zachary joined our department as our new temporary, part-time librarian. Dana has been a great help in clearing out some of the backlog of projects that occurred with my assuming the role

of Interim Assistant Director. In addition, Dana has been instrumental in expediting the weeding of many older materials in the adult non-fiction collections. Unfortunately, we are still down two full-time clerks due to health issues. The rest of the department has been wearing many additional hats to cover the loss of these two key employees.

We would not be able to continue to function without the energy and enthusiasm of our part-timers, librarian Marleen Wiercx, who is also key in the weeding project, and clerks, Wanda Lei, Jamie Eckartz and Rose Huang. And, as mentioned in the weeding summary, Jeff Nagel and Jill Balk have been managing the onslaught of discards with their usual good spirits as evidenced by the photo. [End of written report]

Interim Director's Report

Text of written report below:

User Group Meetings with Architects

Erik Kaeyer, Russ Davidson and Susan Davidson of KG&D Architects visited the Main Library on Tuesday, March 4 to interview staff for their input into planning interior spaces. This was the second User Group meeting held by KG&D in recent months. Eric, Susan and Russ met with staff from each department for about 20 minutes. These interactive discussions present an opportunity for staff to describe how the library is currently used, point out the strengths and weaknesses in the existing plan, and to make suggestions as to how operations and procedures might be improved. These meetings offer an opportunity for staff to review the design of the building as presented by the architects and make suggestions to changes that might improve workflow, make better use of spaces and improve general operations. The exercise helps the architects understand how a space is used so they can plan for efficient use of space. The first User Group meeting, held on January 7, 2014 resulted in a reconfiguration of the first floor design, moving the Audiovisual Room out from under the Mezzanine, and over to the area that is presently used as the Reading Room. I was asked to sit in on each of the interviews.

Grants

Elizabeth Olesh, Assistant Director of the Nassau Library System is coming to the Great Neck Library On Thursday, March 27th to give Chris Johnson and me a better understanding of how to fill out the New York State Construction Grant application as it applies to a building project that has been funded through the issuance of tax-exempt bonds. The application must include a copy of the final official statement relating to the issuance, a full debt service schedule, a detailed breakdown of funding sources, and a cost estimate of the entire project.

I received a letter from Nassau County Legislator Ellen Birnbaum introducing herself as the newly elected Legislator representing the 10th Legislative District. In her letter she notes that she is initiating a capital project helping libraries obtain funds for enhancement of their properties, including such items as benches, lighting and flowers, trees or shrubbery. The need for enhanced outdoor lighting has been an ongoing plea from both the public and staff. I was in touch with Eric Kaeyer about helping me obtain a cost estimate for such a project, which would run concurrently with the renovation project. An original site plan of the parking area lighting system was retrieved for Erik's review. He has several sources that will be able to cost out the project. Legislator Birnbaum limits the submission to one application at a cost not to exceed \$40,000. If the Parking Area lighting project is estimated to cost more, perhaps I can submit the project to the NYS Construction Grant program and fund the Patio Garden with Ms. Birnbaum's capital project. I have called her office for an application.

Relocation:

I toured the Atria at Cutter Mill Independent Living Facility on Thursday, March 6, with Public Relations person Megan Branigan. She enthusiastically agreed to host the occasional Library program in their large

Community Room. I have asked her to supply me with the legal seating capacity number for that room so we can plan accordingly. [End of written report]

Interim Director Weir reported on an item that was not in her written report. She, along with Pam Levin and Deidre Goode, visited PATV in Lake Success and they were given a tour of the facility. Ms. Levin suggested the possibility of the Children's Department televising story hours on Public Access TV during the renovation period. This would require the Library becoming a member of PATV for a one-time-fee of \$150 and an additional \$50 for each staff sent for training. She was instructed to bring this to the Finance Committee.

Interim Assistant Director Christine Johnson noted that there are copyright considerations, and the library might have to use only books in the public domain if they televised the story hour.

Karen Rubin, a member of the public, informed the Board that PATV is only available in the incorporated areas of Great Neck and not in the unincorporated villages of Great Neck.

Public Comment: Ralene Adler, Karen Rubin

OLD BUSINESS

Policy Manual Changes – Third Reading

- (i) **RESPONSIBILITIES OF TRUSTEES (200-20)**
OVERDUE NOTICES, FINES (700-45)

Upon motion by Joel Marcus, seconded by Michael Fuller, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the changes to the Board Policy Manual specifically regarding Section 200-20 (Responsibilities of Trustees) and Section 700-45 (Overdue Notices, Fines), as amended, and for these changes to be incorporated in the Board Policy Manual. [see below for policies]

Proposed Policy Section 200-20

Trustee relations with library personnel should remain cordial and friendly at all times. Trustees should not manage or direct library personnel in ~~the librarians'~~ **their** execution of their responsibilities and duties. The Library Director is responsible for ~~each librarian's~~ **their** assigned duties.

If a trustee feels that an aspect of ~~a librarian's~~ **an employee's** behavior or job description should be modified then the trustee must express the concern to the Library Board President. The Library Board President can then decide, in consultation with the Personnel Committee, if necessary, whether to convey the concern to the Library Director. The Library Director will determine whether **such** change would be **beneficial or necessary and how such changes would be implemented.** ~~useful and to carry out the recommended changes.~~

Trustee Nina Esagoff pointed out that there were some changes made to policy section 200-20 at the previous reading which have not been made. Before the Board voted, the changes were reviewed and made. [Deletions are struck through and additions are in bold face.]

Proposed Policy Section 700-45 Overdue Notices, Fines

The Great Neck Library accepts three methods of payment for overdue fines and bills. These methods are cash, check and credit card/debit card via Ecommerce. Ecommerce, accessible only through the internet, is an online payment service which allows patrons to pay fines and bills via

the Library's catalog. Credit card information is not stored on the Library's servers and the information is encrypted before it is transmitted to PayPal via a secure gateway connection. The following credit cards are accepted: Mastercard, Visa, Discover. Debit cards must display the logo for Mastercard or Visa. Charges in excess of \$3 may be paid by credit or debit card through Ecommerce.

Public Comment: Ralene Adler

VOTE: Yes – 6 (DiCamillo, Ferrante Krupski, Fuller, Marcus, Nina Esagoff, Solomon)
MOTION CARRIED UNANIMOUSLY

Policy Manual Changes – Second Reading

(1) **GASB 54**

GASB has issued Statement No. 54, *Fund Balance reporting and Governmental Fund Type Definitions* (GASB 54). The objective of this Statement 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied.

Fund Balance Classifications (pursuant to GASB Statement 54)

Fund balance classifications will be reported by the Library in accordance with accounting standards issued by the GASB.

General Policy

Fund balance measures the net financial resources available to finance expenditures within current or future periods. The Library's Unassigned General Fund Fund Balance will be maintained to provide the Library with financial stability and a margin of safety to fund unanticipated contingent expenditures that may occur unexpectedly during the fiscal year. The Unassigned General Fund Fund Balance used for these purposes may only be appropriated by resolution of the Board of Trustees unless voter approval is required.

Any portion of Fund Balance may be applied or transferred for a specific purpose either by voter approval if required by law or by formal action of the Board of Trustees if voter approval is not required. Amendments or modification to the applied or transferred fund balance must also be approved by formal action of the Board of Trustees.

The Board of Trustees shall delegate the authority to assign fund balance, for encumbrance purposes, to the person(s) to whom it has delegated the authority to sign purchase orders.

In circumstances where an expenditure is incurred for a purpose for which amounts are available in multiple fund balance classifications (e.g., expenditures related to reserves):

The Board will assess the current financial condition of the Library and then determine the order of application of expenditures to which fund balance classification will be charged.

(ii) **NONRESIDENTS USE OF PUBLIC COMPUTERS (600-10)**

Preference in the use of computers shall be given to residents of the Great Neck Library District. This may be accomplished by requiring non-residents to use a dedicated Non-Resident computer with a time limit of 30 minutes per session. In order to use a Resident Designated Computer the resident must present a valid Great Neck Library Card or other proof of residency in the Great Neck School District.

If a Resident Designated Computer is available, a nonresident may use the Resident Designated Computer until such time as a resident requests the use of the computer. In order to accommodate the resident's request, the non-resident user will be given a maximum of ten minutes to complete all work on the computer and relinquish the computer to the resident.

(iii) ADMISSION TO PROGRAMS (900-20)

To insure the health and safety of our patrons and staff at programs in which a large attendance is anticipated, advanced registration tickets will be distributed in the following preferential order:

1. Great Neck Library Card Holders
2. Great Neck Library District Resident
3. Nonresidents on an equal basis.

Library personnel in charge of supervising the library program will not admit anyone beyond the capacity of the meeting room.

Doors will be opened for seating one-half hour prior to starting time. Seating will be on a first-come, first-serve basis and seats may not be reserved

The Great Neck Library Director or his or her designee may determine that the issuance of admission tickets to Great Neck Library will be required for programs which seem likely to attract overflow crowds. Such tickets will be available at least one week prior to the program and will be valid until ten (10) minutes prior to the scheduled start of the program at which time others will be admitted as space permits

(iv) CHILDREN'S PROGRAMS (900-30)

The Department Head for Children's Services is responsible for the formulation and supervision of all children's programs. These plans are reviewed by the Library Director or his or her designee may be limited to specific age or grade level groups. Advanced tickets will be limited to Great Neck Library cardholders. If space permits, Great Neck Library District residents will be admitted next, and finally, non-residents. Any attendee creating a disturbance will be asked to leave the program.

President DiCamillo said there are some punctuation marks in the documents above that are misplaced. The Interim Direction has some more changes to the admission to program policies. Trustee Solomon also had some changes to 900-20 and 900-30 and she was asked to forward them to the Interim Director.

NEW BUSINESS

Retirement Incentive

The Personnel Committee is recommending that the Board of Trustees approve a retirement incentive for all eligible staff for the year 2014. This incentive would be announced on March 26 and any interested staff would have until July 15, 2014, to express his/her interest in participating.

All staff, full time or part time, who have been continuously employed by the Great Neck Library for at least 15 years and who will be aged 55 or higher as of 12/31/14 qualify.

Upon motion by Varda Solomon and seconded by Joel Marcus, and after discussion, it was therefore,

RESOLVED, that the Great Neck Library Board of Trustees authorize a Retirement Incentive of three months' pay for all staff, full and part time, who have been continuously employed by the Great Neck Library since January 1, 2000, and who will be aged 55 or more as of December 31, 2014. [Memo attached]

Mr. Zitofsky responding to questions from the public stated that 35 out of 140 employees are eligible and that savings would amount to \$878,500 through June 30, 2015, should all 35 employees accept the incentive and provided there were no new individuals hired.

Public Comment: Ralene Adler, Karen Rubin

VOTE: Yes – 6 (DiCamillo, Ferrante Krupski, Fuller, Marcus, Nina Esagoff, Solomon)

MOTION CARRIED UNANIMOUSLY

RFP For Professional Services for Moving and Storage

Upon motion by Janet Nina Esagoff and seconded by Francine Ferrante Krupski, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the Interim Library Director to create an RFP for professional Services for the moving and storage of library material during the renovation of the Main Building for Board approval at an April Board meeting.

Public Comment: Ralene Adler

VOTE: Yes – 6 (DiCamillo, Ferrante Krupski, Fuller, Marcus, Nina Esagoff, Solomon)

MOTION CARRIED UNANIMOUSLY

Excess Equipment

Upon motion by Francine Ferrante Krupski and seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees declare the items listed on the schedule from the Computer Department dated March 2014, excessed and authorize the Interim Director to dispose of same in an appropriate manner.

VOTE: Yes – 6 (DiCamillo, Ferrante Krupski, Fuller, Marcus, Nina Esagoff, Solomon)

MOTION CARRIED UNANIMOUSLY

The item below was added to the agenda:

Patio Garden Matching Grant

Upon motion by Varda Solomon and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the matching grant of \$100 from Major League Baseball Players Association Trust for the Patio Garden fund.

This is the matching grant for a donation in memory of the passing of Rosalie Ripa [11/25/13 Minutes].

VOTE: Yes – 6 (DiCamillo, Ferrante Krupski, Fuller, Marcus, Nina Esagoff, Solomon)

MOTION CARRIED UNANIMOUSLY

CORRESPONDENCE

Alice Kasten was not present to speak to her letter of February 20, 2014 [attached], on behalf of the Great Neck Historical Society.

OPEN TIME

Speaking: Karen Rubin, Neil Leiberman, Justin Crossfox

ADJOURNMENT

The meeting was adjourned at 9:25 p.m. on motion by Joel Marcus and seconded by Michael Fuller.

Respectfully submitted,

Varda Solomon
Secretary, Board of Trustees