

**GREAT NECK LIBRARY
MINUTES OF THE
BUDGET WORKSHOP
TUESDAY, MARCH 15, 2016 AT 7:30 P.M.**

A second budget workshop, was held on Tuesday, March 15, 2016, in the Lakeville Branch of the Great Neck Library, 475 Great Neck Road, Great Neck, NY 11021. [Agenda attached]

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President
Francine Ferrante Krupski – Vice President
Josie Pizer – Treasurer
Varda Solomon – Secretary
Joel Marcus – Assistant Treasurer
Michael Fuller – Assistant Treasurer (Arrived at 7:48 p.m.)
Robert Schaufeld - Trustee

Also Present: Neil Zitofsky – Business Manager

Absent with Prior Notice: Kathy Giotsas – Executive Director

Call to Order

President DiCamillo called the meeting to order at 7:30 p.m.

Approval of RFP for an Architect Landscaper

Upon motion by Francine Ferrante Krupski, seconded by Josie Pizer, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Request for Proposal (RFP) for hiring an architect landscaper for the Main Building as presented. [copy appended]

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Acceptance of Revised Posting/Description for Information Technology IT Director

Upon motion by Josie Pizer, seconded by Francine Ferrante Krupski, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the revised Information Technology Director Job Posting with salary range of \$90,000 - \$100,000. [copy appended]

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Award the RFP for Furniture Installers to American Library & School Services

Upon motion by Varda Solomon, seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees award the RFP for Furniture Installers to American Library & School Services at a cost of \$80,380 to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Review and Discussion of 2016/2017 Budget

In this second draft of the proposed budget [copy appended to these Minutes], the revenues line remains at \$9,521,600. Mr. Zitofsky reviewed the changes that were made.

OPERATING REVENUE

Fines (line 14) has decreased by \$18,000. The line projection is now \$35,000.

Interest on Savings (line 25) was reduced from \$4,500 to \$3,000.

[Trustee Fuller entered at this point at 7:48 p.m.]

Discussion: It was discussed and agreed upon to put lines 5 and line 6 back to the way they were. Column T5 will be \$6,541,500 and T6 733,500.

LIBRARY MATERIAL AND PROGRAMS

GNL Delivery Service (line 129) and Nassau Library System Service (line 130). Business Manager Zitofsky confirmed NLS pricing for July 2016 of \$47,700. This amount was split between line 129 and 130. A half year can be paid and quarterly billing is being considered by NLS.

ADMINISTRATIVE EXPENSE

eCommerce Fines (line 148) has been increased to \$1,100.

OTHER USES

MBSS Fund (line 222) was reduced to \$50,000 for STEM Lab start-up costs.

Transfer to Branch & SS Fund (line 224) \$200,000 was added for the purpose of tidying up the three Branches once we have moved back to the Main Branch.

Transfer to Auto Library Fund (line 225) \$250,000 transfer is proposed to update the IT infrastructure.

Bond Retirement Fund (line 226) was created using the of \$250,000 surplus to retire the debt early.

Open Time

Public Comment: Naomi Penner

Adjournment

The meeting was adjourned at 8:30 p.m. on motion by Joel Marcus and seconded by Josie Pizer.

Respectfully submitted,

Varda Solomon-Secretary
Board of Trustees