
**GREAT NECK LIBRARY
MINUTES OF THE
SPECIAL BOARD OF TRUSTEES MEETING
JULY 24, 2018 AT 8:00 P.M.**

A special meeting of the Great Neck Library Board of Trustees, preceded by an executive session, was held on Tuesday, July 24, 2018, at the Station Branch Library, 26 Great Neck Road, Great Neck, NY 11021. [Agenda attached]

The following Trustees were present constituting a quorum:

Robert Schaufeld – President
Rebecca Miller – Vice President
Josie Pizer – Treasurer
Joel Marcus – Assistant Treasurer
Barry Smith – Assistant Treasurer
Chelsea Sassouni - Trustee

Also Present: Denise Corcoran – Director
Tracy Van Dyne – Assistant Director
Steven Kashkin – Business Manager

Absent with Prior Notice: Weihua Yan – Secretary

Executive Session

Upon motion by Trustee Miller, seconded by Trustee Marcus it was,

RESOLVED, to enter into executive session for a discussion on legal matters.

VOTE: Yes – 6 (Schaufeld, Miller, Pizer, Marcus, Smith, Sassouni)

MOTION CARRIED UNANIMOUSLY

Upon motion by Trustee Marcus, seconded by Trustee Pizer it was,

RESOLVED, to exit executive session.

VOTE: Yes – 6 (Schaufeld, Miller, Pizer, Marcus, Smith, Sassouni)

MOTION CARRIED UNANIMOUSLY

No action was taken in executive session.

Call to Order

President Schaufeld called the public meeting to order at 8:15 p.m. In Trustee Yan's absence, Trustee Smith was appointed Acting Secretary for the evening.

Secretary's Report of Nominating Endorsed Candidates

Trustee Smith read aloud the Nominating Committee Endorsed Candidates Report for the October 29, 2018 election. The report was accepted by the Board of Trustees.

Text of Report below:

The Nominating Committee has endorsed the candidates below to fill four seats on the Library Board of Trustees and three seats on the Nominating Committee that will be expiring January 2019.

BOARD OF TRUSTEES

Four Year Term January 2019-2023 for the seat currently held by Robert Schaufeld: Liman Mimi Hu

Four Year Term January 2019-2023 for the seat currently held by Joel Marcus: David Zielenziger

Remaining Two Year Term January 2019-2021 for Doug Hwee's seat: Josie Pizer

Remaining One Year Term January 2019-2020 for Francine Ferrante Krupski's seat: Scott Sontag

NOMINATING COMMITTEE

Three Year Term January 2019-2022 for the seat currently held by Howard Esterces: Francine Ferrante Krupski

Three Year Term January 2019-2022 for the seat currently held by Donald Panetta: William Gens

Remaining Two Year Term January 2019-2021 for Samuel Gottlieb's seat: Alex Au

Payroll Changes

Upon motion by Trustee Pizer and seconded by Trustee Miller, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Payroll Change report of June 1 through June 30, 2018 as presented, which has been reviewed by the Finance Committee.

VOTE: Yes – 6 (Schaufeld, Miller, Pizer, Marcus, Smith, Sassouni)

MOTION CARRIED UNANIMOUSLY

Budget Transfers

Upon motion by Trustee Pizer and seconded by Trustee Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the transfer of \$50,000 into the Landscaping Fund; \$100,000 into the Branch and Special Services Fund; and the transfer of \$50,000 into the Bond Retirement Fund. Such transfers are to come from the 2018 budget in the General Fund.

VOTE: Yes – 6 (Schaufeld, Miller, Pizer, Marcus, Smith, Sassouni)

MOTION CARRIED UNANIMOUSLY

Formation of Technology Committee and Appointment of Members

President Schaufeld appointed the following members to the newly formed Technology Committee: Weihua Yan (Chair), Robert Schaufeld, Barry Smith, Chelsea Sassouni, Denise Corcoran, Cindy Simeti and Garry Horodyski.

Approval of Head of Reference Job Posting and Description

Upon motion by Trustee Marcus and seconded by Trustee Sassouni, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Head of Reference Job Posting and Description as attached.

VOTE: Yes – 6 (Schaufeld, Miller, Pizer, Marcus, Smith, Sassouni)
MOTION CARRIED UNANIMOUSLY

Public Comment: N. Penner

Approval of Final Renovation Plan for Station Branch

Upon motion by Trustee Smith and seconded by Trustee Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Design Development Documents for the renovation of the Station Branch Library, subject to additional changes, by MDA Designgroup, and authorize MDA to proceed with the next steps for construction approval subject to approval by Kabro Associates.

VOTE: Yes – 6 (Schaufeld, Miller, Pizer, Marcus, Smith, Sassouni)
MOTION CARRIED UNANIMOUSLY

Public Comment: D. Zielenziger, M. DiCamillo, N. Penner

Approval of Meeting Room Wall and Entry Design for Parkville Branch

Upon motion by Trustee Miller and seconded by Trustee Pizer, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the frameless door design for the Parkville Branch Library meeting room wall entry, subject to MDA Designgroup verifying compliance with Fire Rating Regulation and RFID security system specification compatibility.

VOTE: Yes – 6 (Schaufeld, Miller, Pizer, Marcus, Smith, Sassouni)
MOTION CARRIED UNANIMOUSLY

Public Comment: M. DiCamillo, C. Wohlgemuth, D. Panetta

Open Time

N. Penner: Soap in Main Library bathrooms, Budget for renovations, Head of Reference Posting
M. DiCamillo: Head of Reference Posting

Date of Next Meeting

August 21, 2018 Special Board Meeting - Station Branch.

Adjournment

The meeting was adjourned at 8:45 p.m. on a motion by Joel Marcus and seconded by Rebecca Miller.

Respectfully submitted,

Barry Smith
Acting Secretary, Board of Trustees