
**GREAT NECK LIBRARY
MINUTES OF THE
BUDGET WORKSHOP
TUESDAY, MARCH 6, 2018 AT 7:30 P.M.**

A first budget workshop, was held on Tuesday, March 6, 2018, at the Main Branch of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. [Agenda attached]

The following Trustees were present constituting a quorum:

Robert Schaufeld – President
Rebecca Miller – Vice President
Josie Pizer – Treasurer
Joel Marcus – Assistant Treasurer
Barry Smith – Assistant Treasurer

Also Present:

Denise Corcoran – Director
Tracy Geiser – Assistant Director
Steven Kashkin – Business Manager

Absent with Prior Notice: Weihua Yan – Secretary

Call to Order

President Schaufeld called the meeting to order at 7:30 p.m. Rebecca Miller was appointed as Secretary for this evening's meeting as Weihua Yan was not in attendance.

Nominating Committee Appointment

Upon motion by Trustee Marcus, seconded by Trustee Pizer and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees appoint Marietta DiCamillo to the Nominating Committee to fill the vacancy created by the resignation of Sam Gottlieb for the term ending January 2019.

VOTE: Yes – 5 (Schaufeld, Miller, Pizer, Marcus, Smith)

MOTION CARRIED UNANIMOUSLY

Review and Discussion of 2018/2019 Budget

Mr. Kashkin provided an overview of the first draft of the budget for the fiscal year 2018/2019. The total for the budget presented was \$9,657,327 made up of \$8,759,738 from taxation, \$164,201 from PILOT (Payments in Lieu of Taxes from the Great Neck School District) Revenue and \$733,388 from Tax Revenue from Debt Service. A copy of the budget is appended to these Minutes.

This draft budget will be revised to include suggestions from the Board and presented at the second budget workshop on March 12, 2018.

These Minutes provide highlights and comments on the 1st draft budget:

OPERATING REVENUE

Vice President Miller inquired as to what was captured in E-Commerce (Line 15). Business Manager Steven Kashkin stated that it is based on money received for online payments.

Public Comment: M. DiCamillo

SALARIES

President Schaufeld requested that Business Manager Steven Kashkin confirm that the staff two percent staff increase is reflected in the budget.

Public Comment: M. DiCamillo

LIBRARY MATERIAL AND PROGRAMS

President Schaufeld stated that the savings realized on communications and internet was due to the recommendations of PC Wizard during their tenure with the library.

Vice President Miller stressed the importance of staff attending outside conferences and wanted to make sure the expense of this was taken into account in the budget.

Public Comments: C. Ye, M. DiCamillo

ADMINISTRATIVE EXPENSE

Vice President Miller requested that Business Manager Steven Kashkin review memberships and dues items (Lines 136, 137, 173, 174) to consider combining them into a single line item.

BUILDING AND OCCUPANCY

Treasurer Pizer requested that Business Manager Steven Kashkin add more detailed explanations of budget increases and decreases to the comments column.

Public Comment: M. DiCamillo, C. Ye

OPEN TIME

Karen Rubin – Tax Revenue, Reserves, Landscaping, Staffing, History Room

Adjournment

The meeting was adjourned at 8:45 p.m. on motion by Trustee Marcus and seconded by Trustee Pizer.

Respectfully submitted,

Rebecca Miller, Vice President
Board of Trustees