

Great Neck Library
BOARD OF TRUSTEES MEETING

Main Library
159 Bayview Avenue, Great Neck, NY 11023

Tuesday, June 19, 2018
7:30PM–8 PM Executive Session (Personnel)
8 PM- Public Meeting

AGENDA

Please Note: Members of the public may speak on any action item under consideration by the Board in Public Session, after full discussion of the Board members and prior to any vote. Please wait until the President recognizes you for discussion. Please turn off cell phones or place in silent mode.

CALL TO ORDER

APPROVAL OF MINUTES

May 14, 2018 Regular Board Meeting

PRESENTATION OF COMMUNITY SERVICE AWARDS FOR LEVELS

TREASURER/BUSINESS MANAGER'S REPORT

PAYROLL CHANGES

OTHER REPORTS

- (a) Branch Committee – Robert Schaufeld, Chair
- (b) Main Building Committee – Rebecca Miller, Chair
- (c) Policy/Bylaws Committee – Joel Marcus, Chair
- (d) Fundraising Committee – Weihua Yan, Chair
- (f) Long Range Planning – Joel Marcus, Chair
- (g) Grants-Denise Corcoran & Tracy Geiser
- (h) Staff Reports – Board Package
- (i) Director – Denise Corcoran
- (j) Assistant Director – Tracy Geiser

OLD BUSINESS

- (a) Untable Sale of Outdated Travel, Stamp Books and Encyclopedias
- (b) Approval of the Sale of Outdated Travel, Stamp Books and Encyclopedias
- (c) Policy Manual Changes
 - a. Revise Section 200-40/Board Committees – Third Read & Vote
 - b. Revise Section 400-20/Bank Accounts – Third Read & Vote
 - c. Revise Section 700-40/Loan Periods and Limitations – Third Read & Vote
 - d. New Section 400-58/Capital Asset Policy – Third Read & Vote
 - e. New Section 500-76/Unaccompanied Adults in Childrens Area – Third Read & Vote

NEW BUSINESS

- a) Appointment to the Board of Trustees
- b) Policy Manual Changes
 - a. Revise Section 1200/Gifts – First Read
 - b. Revised Section 200-50/Committee Meetings of the Board-First Read
- c) Group Dental Insurance
- d) Amend Additional Monies Resolution for Web Maintenance
- e) Approve Additional Monies for Interim Circulation Manager
- f) 2018 Year End Budget Transfers

- g) 2018 Engagement Letter for Auditor
- h) Renewal of Central Alarm and Monitoring Maintenance Fees
- i) Renewal of Maintenance Contract for Surveillance at the Main Library
- j) Approval of Website Hosting Provider
- k) Proceed with RFP for Website Redesign and Maintenance
- l) Renewal of Security Company
- m) Approve OCLC WorldShare ILL Subscription
- n) Approve Wetlands Mapping for Landscaping Project
- o) Approve Geotechnical Investigation Services for Landscaping Project
- p) Approval of Parkville Lease Agreement
- q) Approval of Final Renovation Plan for Parkville
- r) Approve Additional Shelving
- s) Approve Purchase of New Computers
- t) NYLA Sustainable Library Certification Program

CORRESPONDENCE

E. Walk Letter

OPEN TIME

During Open Time, members of the public may speak to any item of interest to the Library for up to three minutes.

DATE OF NEXT MEETING

July 24, 2018 Special Board Meeting –Station Branch

ADJOURNMENT