

Great Neck Library
BOARD OF TRUSTEES MEETING

Lakeville Branch
475 Great Neck Road, Great Neck, NY 11021

Monday, May 14, 2018
7:30PM–8 PM Executive Session (Personnel)
8 PM- Public Meeting

AGENDA

Please Note: Members of the public may speak on any action item under consideration by the Board in Public Session, after full discussion of the Board members and prior to any vote. Please wait until the President recognizes you for discussion. Please turn off cell phones or place in silent mode.

CALL TO ORDER

APPROVAL OF MINUTES

April 24, 2018 Regular Board Meeting

TREASURER/BUSINESS MANAGER'S REPORT

PAYROLL CHANGES

OTHER REPORTS

- (a) Branch Committee – Robert Schaufeld, Chair
- (b) Main Building Committee – Rebecca Miller, Chair
- (c) Policy/Bylaws Committee – Joel Marcus, Chair
- (d) Fundraising Committee – Weihua Yan, Chair
- (f) Long Range Planning – Joel Marcus, Chair
- (g) Grants-Denise Corcoran & Tracy Geiser
- (h) Staff Reports – Board Package
- (i) Director – Denise Corcoran
- (j) Assistant Director – Tracy Geiser

OLD BUSINESS

- (a) Policy Manual Changes
 - a. Revise Section 200-40/Board Committees – Second Read
 - b. Revise Section 400-20/Bank Accounts – Second Read
 - c. Revise Section 700-40/Loan Periods and Limitations – Second Read
 - d. New Section 400-58/Capital Asset Policy – Second Read
 - e. New Section 500-76/Unaccompanied Adults in Childrens Area – Second Read

NEW BUSINESS

- a) Presentation of Plaque to Former Trustee Ferrante-Krupski
- b) Holiday Closings & Sunday Hours
- c) Approve HVAC Service Contract for the Main Library
- d) Records Destruction per Retention Policy – Business Manager's Office
- e) Approval of Photo ID Badges for Staff
- f) Approval of Secured Access Door for Staff at Lower Level Main Building
- g) Approval of Three (3) Additional Telephones at the Main Building

CORRESPONDENCE

OPEN TIME

During Open Time, members of the public may speak to any item of interest to the Library for up to three minutes.

DATE OF NEXT MEETING

June 19, 2018 Regular Board Meeting- Main

ADJOURNMENT