

Great Neck Library
BOARD OF TRUSTEES MEETING

Main Branch
159 Bayview Avenue, Great Neck, NY 11021

Tuesday, April 24, 2018
7:30PM–8 PM Executive Session (Legal Matters)
8 PM- Public Meeting

AGENDA

Please Note: Members of the public may speak on any action item under consideration by the Board in Public Session, after full discussion of the Board members and prior to any vote. Please wait until the President recognizes you for discussion. Please turn off cell phones or place in silent mode.

CALL TO ORDER

APPROVAL OF MINUTES

March 12, 2018 2nd Budget Workshop
March 20, 2018 Regular Board Meeting
April 11, 2018 Budget Hearing and Adoption

TREASURER/BUSINESS MANAGER'S REPORT

PAYROLL CHANGES

OTHER REPORTS

- (a) Branch Committee – Robert Schaufeld, Chair
- (b) Main Building Committee – Rebecca Miller, Chair
- (c) Policy/Bylaws Committee – Joel Marcus, Chair
- (d) Fundraising Committee – Weihua Yan, Chair
- (f) Long Range Planning – Joel Marcus, Chair
- (g) Grants-Denise Corcoran
- (h) Staff Reports – Board Package
- (i) Director – Denise Corcoran
- (j) Assistant Director – Tracy Geiser

OLD BUSINESS

- (a) Untable Appointment of Civil Engineer for Landscaping Project at Main Library
- (b) Appointment of Civil Engineer for Landscaping Project at Main Library

NEW BUSINESS

- (a) Approve Extension of Monies for Web Maintenance
- (b) Approval of Additional Museum Pass Subscriptions
- (c) Sale of Outdated Travel, Stamp Books and Encyclopedias
- (d) Replacement of New Cleaning Company for the Main Library and the Branches
- (e) Appointment of Landscaper for General Maintenance at the Main Library
- (f) Renewal of Water Treatment Contract for the Main Library
- (g) Renewal of Fire Alarm Service Contract for the Main Library
- (h) Renewal of HVAC Service Contract for the Main Library
- (i) Approval of Purchase of Plans Required for Public Assembly Permit for Main Library & Levels
- (j) Approval of Section 125 Plan for FSA and Dependent Care
- (k) Approve Two (2) Bathroom Locks for Main

- (l) Award RFP for Legal Counsel to the Library
- (m) Approve 3D Printers for the Main Library
- (n) Approval of Part Time Reference Job Posting
- (o) Approval of Emerging Technologies Librarian Posting & Job Description
- (p) Approval of 2 Factor Cloud Authentication for Remote Access
- (q) Policy Manual Changes
 - a. Revise Section 200-40/Board Committees – First Read
 - b. Revise Section 400-20/Bank Accounts – First Read
 - c. Revise Section 700-40/Loan Periods and Limitations – First Read
 - d. New Section 400-58/Capital Asset Policy – First Read
 - e. New Section 500-76/Unaccompanied Adults in Childrens Area – First Read

CORRESPONDENCE

F. Harooni letter

OPEN TIME

During Open Time, members of the public may speak to any item of interest to the Library for up to three minutes.

DATE OF NEXT MEETING

May 14, 2018 Regular Board Meeting- Lakeville

June 19, 2018 Regular Board Meeting- Main

ADJOURNMENT