

Great Neck Library
Main Building Committee
Monday, September 24, 2018, 7:30pm
Main Library

Board Members:

Rebecca Miller, Chair (RM)
Robert Schaufeld (RS)
Barry Smith (BS) (absent with notice)
Weihua Yan (WY)

Library Professionals:

Denise Corcoran (DC)
Tracy Van Dyne (TV)
Holly Coscetta (HC)
Steven Kashkin (SK)
Charles Wohlgemuth (CW) (absent with notice)

Public Members:

Marietta DiCamillo (MD) (absent with notice)
Alice Merwin (AM) (absent with notice)
Marianna Wohlgemuth (MW) (absent with notice)

Invited Guests:

Greg Marrett of Bayview (GM)

Call to Order

The meeting of the Main Building Committee was called to order at 7:30 PM by Chairperson, RM. As public committee members were not in attendance, Chair RM stated that this meeting would be brief and focus on updates and time sensitive follow up items.

Bayview Landscaping

Greg Marrett of Bayview Landscaping was present and reviewed the drawings, particularly the lower level with the proposed amphitheater. He discussed the plans and a potential loss of 3 spots. RS stated that we cannot lose any parking spots due to a parking variance, GM noted this.

RS inquired about adding additional spots where the dumpsters are currently located. GM felt this could be accomplished, however, the carting company should be consulted for their specifications so not to inhibit their access to the dumpsters. DC requested screening to hide the dumpsters from sight. RS felt the lower level may be an option to relocated the dumpsters, perhaps closer to the building but DC cautioned of odors and critters.

DC FOILED our current variance and is waiting to hear back. Per-the count reported by Charlie W. to DC, we have 87 parking spots but believe the variance will note 92. GM requested the approved number of spots and he will make it work. RS felt re-striping the parking lot could also help accomplish this.

GM reported that the Landscaping Plans are in review with the DEC as per a request from DC to obtain a letter of non-jurisdiction. After we receive the letter of non-jurisdiction the SEQRA will go to the BoT. After SEQRA is approved, GM stated that we can apply for permits. GM proposed the time line of: a) early 2019 to obtain bids for a contractor; b) contractor is hired; c) begin work in April 2019 lasting three to four months and completion Summer 2019.

Action Items

Denise Corcoran

1. Resolution to move forward to Litigation to be placed on August Special BoT Meeting Agenda. **Done.**
2. Continue working on YA Survey for the Fall. **Pending.**
3. Elimination of plastic bags by November 1st-publicize this date on signage, newsletter, email blasts and social media. **Done.**

-WY asked about the selling of re-usable tote bags. Discussion ensued on funding for this. RM suggested the current budget for plastic bags as a possible source and suggested that Finance could address this possibility. SK agreed to gather dollar amounts and have the information available for the Finance Committee.

4. Plan for Sustainability for August BoT adoption. **Went to Board.**
5. Speak with Russ to see if way to secure Lower Floor from Closed Main Floor Library-**Item is put on hold due to other issues in the building.**
6. Share list of STEM Grant Approved purchases with the committee.

-DC directed the committee to her handout with SEQRA Appendix A. Once we receive the IMA, we will can determine the flexibility in this list. RS noted the TriCaster appears on this list but also appears on the Nassau County Hotel/Motel \$20,000 grant list so it would not be needed. WY suggested checking with the school district and other libraries for their equipment and programs, DC noted that Adam Hinz has been looking into this.

7. Generate a proposal for the STEM project to the BoT which includes temp space vs permanent space considerations and programming.

-DC presented 3 options for a possible STEM Lab; Adult Reference Office, Small Multi-Purpose and Mobile. SK asked if soundproofing would be necessary, DC will look into once in use if necessary. DC, RM, WY and RS felt that the Adult Reference Office location is most preferable. Staff would need to be re-located within the building. The Small Multi-Purpose room option would put us down a program room and the Mobile option was the least preferred. A decision was made to recommend to BoT that the STEM lab be located in the Reference Area of the Main Library.

8. Obtain name of DEC contact from MW and/or JP. **-DC has researched with DEC to obtain letter of non-jurisdiction.**
9. Inform Greg no changes to parking lot and bring approved plans to the next Main Building Committee Meeting. **GM has been informed.**
10. Obtain DASNY items needed in writing. **-DC has DASNY requirements from 2013 and this item will be re-visited at the next committee meeting on 10/24/18.**

Tracy Van Dyne

1. Full list of Sustainability Items including Main Building and items be evaluated and centralized for all locations to do same practices. **-TV furnished list and this item will be revisited at the 10/24/18 committee meeting.**

Steven Kashkin

1. Research the name Noah in past emails regarding our DASNY status. **-SK reported the name of Noah Adelson who is a Finance Manager. It was suggested that he contact Doug Goodfriend, the attorney who assisted Noah for more info.**

Charles Wohlgemuth

1. Listing of green cleaning products that are used at all our locations. **-revisit at the 10/24/18 committee meeting.**
2. Reconfirm that sorting occurs at Winter Brothers **-revisit at the 10/24/18 committee meeting.**
3. Obtain pricing for recycle bins that are made from recycled materials. **-revisit at the 10/24/18 committee meeting.**
4. Chain and signage, etc. be placed as a deterrent from Closed Areas of Library. **-revisit at the 10/24/18 committee meeting.**

Robert Schaufeld

1. Wording for Sustainability Pledge to be adopted at the August Special BoT Meeting be adopted with a plan. **-Done**

Joel Marcus

1. Address Policy for 3 D Printing for Staff and Patrons at next Policy Committee Meeting. **-with Policy Committee**

*Next meeting will be October 24th.

Meeting adjourned at 8:30pm.

Submitted by Holly Coscetta

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Denise Corcoran

1. Obtain parking variance and furnish GM the approved number.
2. Continue working on YA Survey for the Fall.
3. Speak with Russ to see if way to secure Lower Floor from Closed Main Floor Library
4. Recommend to BoT that the STEM lab be located in the Reference Area of the Main Library.
5. Obtain DASNY items needed in writing

Tracy Van Dyne

1. Full list of Sustainability Items including Main Building and items be evaluated and centralized for all locations to do same practices.
2. Carting company to be consulted for their specifications so not to inhibit access to dumpsters if they were moved to increase parking.

Steven Kashkin

1. Speak with Doug Goodfriend regarding our DASNY status.
2. Investigate monies for plastic bags and bring to Finance as a possible source of funds for reusable tote bags to sell.

Charles Wohlgemuth

1. Listing of green cleaning products that are used at all our locations.
2. Reconfirm that sorting occurs at Winter Brothers
3. Obtain pricing for recycle bins that are made from recycled materials.
4. Chain and signage, etc. be placed as a deterrent from Closed Areas of Library.