

Great Neck Library
Main Building Committee
Monday, August 13, 2018, 7:30pm
Main Library

Board Members:

Rebecca Miller, Chair (RM)
Robert Schaufeld (RS)
Barry Smith (absent with notice)
Weihua Yan (absent)

Library Professionals:

Denise Corcoran (DC)
Tracy Van Dyne (TV)
Holly Coscetta (HC)
Steven Kashkin (SK)
Charles Wohlgemuth (CW)

Public Members:

Marietta DiCamillo (MD)
Alice Merwin (AM)
Marianna Wohlgemuth (MW)

Members of the Public

Josie Pizer (JP)

Call to Order

The meeting of the Main Building Committee was called to order at 7:37 PM by Chairperson, RM. Josie Pizer (JP) was invited to join the table as substitute for absent Board Committee Members so that quorum could be met and the meeting could occur.

Action Items

Denise Corcoran

- 1. Contact Russ at KG&D for timeline regarding the A/C unit repairs- DC reported that Russ is on vacation this week. Addison and Accuspec were at the Main Library a week and a half ago (approximately July 31) to assess the units and send a report to Jill from OLA. We are still awaiting the results. MD felt that there needs to be pressure applied to make this a priority. After much discussion, the committee recommended that a resolution be placed on the August Special BoT Meeting Agenda stating if issue not resolved by X date, litigation will be pursued.*
- 2. Contact NYLA regarding sustainability initiative contract-DC spoke with Jeremy from NYLA regarding language and it cannot be changed/altered. We have been advised not to move forward with this language.*
- 3. Survey YA in the Fall on their needs at the library-DC is working with AH on a survey for the Fall.*
- 4. Elimination of plastic bags- DC is looking into options in lieu of plastic bags as patrons have requested and require a carrying device. AM suggested they BYOB (Bring their Own Bag). MD suggested selling canvas bags with GNL logo. The Committee requested discontinuing plastic bags at all locations by November 1st and that this date be publicized with signage, put in newsletter, email blasts and on social media.*

Tracy Van Dyne

1. *Prepare a list of sustainability initiatives done at the branches- TV directed the Committee to the list included in their packets. RM requested that the list include Main Building and that items be evaluated and centralized for all locations to do same practices. RM also requested that programs be considered on Sustainability for patrons, community. AM suggested Author Talks and Book Talks on this subject. DC and CW were asked to look into the green cleaning products that are used at all our locations.*

MD suggested to have someone in charge of this initiative. DC plans on doing this. MW suggested an incentive for employees, perhaps a parking spot for one month noting their cooperation (i.e. Employee of the Month). JP suggested a campaign on this initiative and that it be publicized. RM and MD felt a sustainability pledge be created and adopted at the August Special BoT Meeting. JP suggested a plan. It was decided that a pledge and plan would be made with patron and staff input.

Charles Wohlgemuth

1. *Obtain proposals for purchase of recycle bins for plastic and glass- CW spoke on the proposals included in the committee's packet. Winter Brothers collects the refuse from the library and sorts glass, bottles, boxes etc. at their station. After much discussion, CW was asked to obtain pricing on recycled bins that are made from recycled material and to reconfirm that the sorting is occurring with Winter Brothers.*

Roll Down Gates (from Finance Committee)

Roll down gates to limit Levels patrons' access from closed areas of the Main library were discussed. TV pointed out fire exit access is needed. MD asked for this to be revisited with Russ to see how we can secure closed areas. In the meantime, RM suggested a chain and closed area signage, JP suggested possibly an alarm and or cameras be placed as deterrents.

Space for STEM lab

Per DC we have been awarded the \$50,000 STEM Grant and she is awaiting the IMA (Inter Municipal Agreement). MD requested a Policy on 3D Printing for Staff and Patrons.

DC is looking into possible spaces to house the STEM Lab. Technical Services area is 21ft x 57 ft, Small Multi-Purpose room is 16ft 7 inches x 20ft 9 inches, and the Large Multi-Purpose room is 33 ft 4 inches x 22 ft 2 inches. There was discussion on how much space is needed. Per DC, it depends on equipment and ventilation needed for it. DC was asked to share the list of grant approved purchases with the committee.

MD advised that the staff needs to generate a proposal for the STEM project to the BoT to be remanded to the Committee. JP suggested Levels host a STEM project two times a month, MW felt two times a month was insufficient. Temporary spaces vs. permanent space needs to be explored. JP asked that the plan include programs also.

Punch List - HVAC

Discussed above under Action Items.

Landscaping

SK reported that a SEQRA application is needed to obtain DEC info and Building permits. Per Bladykas & Panetta this item is needed to attach to our application for Building Permits but first needs BoT approval.

MD questioned if DEC has been consulted as we only have direction from Bladykas & Panetta. MW felt we needed a permit from DEC before we apply for Building permits. JP and MW will supply name(s) of DEC contact for DC to follow up with.

DC and SK met with Greg Marrett and had concerns about the previously Board approved Landscaping plans for the Main Library particularly safety and parking spaces. JP stressed changes cannot be made to the Parking lot by law, DC is to communicate this to Greg and also bring approved plans to the next Main Building Committee Meeting.

DASNY Grant

DC spoke on the DASNY Grant for RFID. It appears that our portion on the grant gateway was not completed in 2013. In following up to complete this, DC uncovered a possible issue for filing as a Charitable Organization. MD stated that we do not qualify for this status as we are a non-soliciting entity. MD asked that DC obtain what DASNY needs in writing and that SK research the name Noah in past emails for our DASNY status.

*Next meeting will be September 24th.

Meeting adjourned at 8:55pm.

Submitted by Holly Coscetta

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Action Items

Denise Corcoran

1. Resolution to move forward to Litigation to be placed on August Special BoT Meeting Agenda.
2. Continue working on YA Survey for the Fall.
3. Elimination of plastic bags by November 1st-publicize this date on signage, newsletter, email blasts and social media.
4. Plan for Sustainability for August BoT adoption.
5. Speak with Russ to see if way to secure Lower Floor from Closed Main Floor Library
6. Share list of STEM Grant Approved purchases with the committee.
7. Generate a proposal for the STEM project to the BoT which includes temp space vs permanent space considerations and programming.
8. Obtain name of DEC contact from MW and/or JP.
9. Inform Greg no changes to parking lot and bring approved plans to the next Main Building Committee Meeting.
10. Obtain DASNY items needed in writing

Tracy Van Dyne

1. Full list of Sustainability Items including Main Building and items be evaluated and centralized for all locations to do same practices.

Steven Kashkin

1. Research the name Noah in past emails regarding our DASNY status.

Charles Wohlgemuth

1. Listing of green cleaning products that are used at all our locations.
2. Reconfirm that sorting occurs at Winter Brothers
3. Obtain pricing for recycle bins that are made from recycled materials.
4. Chain and signage, etc. be placed as a deterrent from Closed Areas of Library.

Robert Schaufeld

1. Wording for Sustainability Pledge to be adopted at the August Special BoT Meeting be adopted with a plan.

Joel Marcus

1. Address Policy for 3 D Printing for Staff and Patrons at next Policy Committee Meeting.

