

Great Neck Library  
**Main Building Committee**  
Monday, July 9, 2018, 7:30pm  
Main Library

**Board Members:**

Rebecca Miller, Chair (RM)  
Robert Schaufeld (RS)  
Weihua Yan (absent with notice)  
Barry Smith (absent with notice)  
Joel Marcus (JM)  
Chelsea Sassouni (CS)

**Library Professionals:**

Denise Corcoran (DC)  
Tracy Van Dyne (TV)  
Steven Kashkin (absent with notice)  
Charles Wohlgemuth (CW)  
Holly Coscetta (HC)

**Public Members:**

Marietta DiCamillo (MD)  
Alice Merwin (AM)  
Marianna Wohlgemuth (MW)

**Members of the Public**

Josie Pizer (JP)

**Call to Order**

The meeting of the Main Building Committee was called to order at 7:30 PM by Chairperson, RM.

**Action Items**

Denise Corcoran

1. *Watch use of the mezzanine as a potential location to be earmarked for the teens as a YA space.* **ONGOING**
2. *Share the list of green accomplishments with the Committee.* **DONE – included with packet**
3. *Write resolution for Sustainability Initiative.* **DONE**
4. *Compile a list of what the servers are actually used for – programs, data and storage capacity to be able to determine the true need to write the RFP.* **ONGOING**
5. *Reach out to other libraries for information on how they designed their website.* **DONE**
6. *Write resolution to go the the BoT to proceed on the RFP for website.* **DONE**
7. *Write resolution for the shelving purchase for the BoT.* **DONE**

Steven Kashkin

1. *Write the resolution for the BoT for the computer purchase.* **DONE**

**YA Room Update**

RM stated that the YA community has evolved and that finding potential designated spaces for them in the library continues to be explored. DC shared that she is determining what the community needs. She reported that she met with the superintendent and assistant superintendents of the Great Neck Schools for information.

DC announced that a YA collection has been added to Levels and that teens continue to use spaces throughout the library well. She added that the mezzanine is used by many patrons so it is not ideal for a designated YA space.

After discussion, the committee asked DC to survey the YA adults to determine what they would like from the library.

### **Space for STEM lab**

DC explained that she is still awaiting information on the grant. RM asked for this topic to be revisited in September when more details are available.

### **Punch List - HVAC**

DC shared that she has been in discussion with Russ at KG&D to determine the steps needed to resolve the issues with the a/c. MD questioned how long the process will take. CW responded that Jill Walsh, the OLA engineer is also working on fixing the problem. He added the VAV box has been installed in the Machine Room.

After discussion, the Committee requested that a timeline be created.

### **Sustainability Discussion - Contract**

DC reported that the Board approved the resolution for NYLA's Sustainable Libraries Certification Program (SLCP). She added that the contract is currently under legal review. RM stated that while the contract is being reviewed the library can continue working on sustainability. MW suggested asking the reference librarians for ideas. AM questioned what the branches are doing for this initiative. RM requested a list of sustainability efforts done at the branches. It was requested that DC implement the elimination of plastic bags.

### **Tech**

RM announced that tech discussion will be transferred over to the newly created Technology Committee.

### **Landscape**

DC reported that the landscape plans are continuing to move forward.

\*Next meeting will be August 13<sup>th</sup>.

Meeting adjourned at 8:40pm.

Submitted by Gina Chase

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**Action Items**

Denise Corcoran

1. Contact Russ at KG&D regarding the a/c unit repairs
2. Contact NYLA regarding sustainability initiative contract
3. Survey YA in the Fall on their needs at the library
4. Timeline requested for HVAC resolution of issues
5. Elimination of plastic bags

Tracy Van Dyne

1. Prepare a list of sustainability initiatives done at the branches

Charles Wohlgemuth

1. Obtain proposals for purchase of recycle bins for plastic and glass