

Great Neck Library
Main Building Committee
Thursday, June 14, 2018, 8:00pm
Main Library

Board Members:

Robert Schaufeld (RS)
Rebecca Miller, Chair (RM)
Weihua Yan (WY)
Barry Smith (absent with notice) (BS)

Library Professionals:

Tracy Van Dyne (TV)
Holly Coscetta (absent with notice) (HC)
Charles Wohlgemuth (CW)
Steven Kashkin (SK)
Denise Corcoran, (DC)

Public Members:

Marietta DiCamillo (absent) (MD)
Marianna Wohlgemuth (MW)
Alice Merwin (AM)

Members of the Public

Charles Chiu
Janelle Clausen

Call to Order

The regular meeting of the Main Building Committee was called to order at 8:00pm by the chairperson, RM on June 14th.

Action Items

Denise Corcoran

1. *Email comprehensive work up on computer choices to the committee.*
2. *Investigate if adapter is available for the computers to avoid purchase of scanners and receipt printers.*
3. *Pull together full pricing, including monitors and align with end use of each computer to be purchased and send out ahead of time for all to review. Items one to three were combined for response. DC acknowledged SK for doing extensive research and there will be a discussion on the items later on in the meeting.*
4. *Invite Garry to the next meeting to provide information on computers and answer questions. Garry Horodyski will make himself available for questions; he is unable to attend the meeting.*
5. *Call Senator Phillips' Office to follow up on RFID grant money. Ongoing.*
6. *Work with Garry to provide a comprehensive evaluation of the server requirements. Compare physical server to cloud to help determine the appropriate choice. Ask Garry to be prepared to discuss the servers as well as computers. Ongoing.*
7. *Re: maintaining the website -Other options discussed to try first. Otherwise to go to BoT for resolution. DC noted that the item will be addressed with the BoT to secure a replacement.*

Tracy Van Dyne

1. *Email the Library Journal article on sustainability to the committee. Done and included in the packet.*

Committee

1. *Review article on sustainability and be ready to discuss at the next meeting.*

YA Room Update

DC explained to the committee that she and Adam Hinz are actively looking at the Library for potential space. At this time the young adults are utilizing the Library as a whole well. The introduction of the YA Reference Desk is well received. Programs are happening. Best not to go forward at this time to designate a space.

A YA collection is being added to Levels. Jamie LaGasse is a librarian and can assist the teens in selection.

After lengthy discussion, the committee asked DC to watch use of the mezzanine as a potential location to be earmarked for the teens.

Space for STEM lab

DC explained that the current concept for the STEM lab is to be roving. Pop up programs will begin shortly. DC noted the size of the Multipurpose Room would be perfect for a permanent space. After discussion, RM asked for the topic to be revisited in September with more insight.

Sustainability Discussion

RM opened the topic for discussion. WY noted that the program would give the Library direction on how to be as green as possible. RS asked DC to share the list of accomplishments with the committee. DC agreed.

After lengthy discussion, RS asked DC to write a proposal for what the Library needs to do and send it to the BoT. DC agreed to write the resolution and added that it is not always costly to “Go Green”. RM added that DC will be the conduit for the program.

Tech

DC noted that the current servers are fine for now. The Library should be investigating backing up in different ways. WY asked for the staff to compile a list of what the servers are actually used for—programs, data, and storage capacity to be able to determine the true need to write the RFP.

DC noted the Library needs to rebuild the website and make it more accessible. The Library does not have the capacity to do it in-house. DC shared she has met with the Park District and the new system is easy to update. Anyone can do updates from their cell phone. The District is sending specifications from their RFP and will also provide vendors.

WY noted that there are packages available that would not be costly to set up the website. After further discussion, DC agreed to reach out to other libraries to see what they have done. RS asked for a resolution to go to the BoT to approve work on the RFP. DC agreed.

RM moved on to the computer requirements. WY suggested the 2nd option on the spread sheet. SK noted that existing monitors will be kept in place. Printers are questionable if they are compatible with the new units. After discussion, the committee agreed on option 2. SK agreed to write the resolution for the BoT for the purchase.

Landscape

SK noted that Bladykas & Panetta are in the process of laying out the Letter of No Jurisdiction to be in place in early July.

New Business—Shelving

DC addressed the need for increased shelving in the Library—Children's and Adult. The bid is provided by the same company that the Library purchased the original shelving from. It is the best opportunity to match. DC agreed to write the resolution for all.

Next meeting will be July 9th.

Meeting adjourned at 9:00pm.

Submitted by Jamie Eckartz

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Denise Corcoran

1. Watch use of the mezzanine as a potential location to be earmarked for the teens as a YA space.
2. Share the list of green accomplishments with the committee.
3. Write resolution for Sustainability Initiative.
4. Compile a list of what the servers are actually used for—programs, data, and storage capacity to be able to determine the true need to write the RFP.
5. Reach out to other libraries for information on how they designed their website.
6. Write resolution to go to the BoT to proceed on the RFP for website
7. Write resolution for the shelving purchase for the BoT.

Steven Kashkin

1. Write the resolution for the BoT for the computer purchase.