

Great Neck Library  
**Branch Committee**  
Monday, May 21, 2018  
Lakeville Branch

**Board Members**

Josie Pizer (JP)  
Barry Smith, BS  
Robert Schaufeld, Chair (RS)  
Weihua Yan (WY)

**Members of the Public**

Janelle Clausen  
Charles Chiu

**Staff**

Tracy Geiser, (TG)  
Alana Mutum, (AM)  
Charles Wohlgemuth, (CW)  
Justin Crossfox, (JC)  
Irene Winkler, (IW)  
Denise Corcoran, (DC)

**Invited Guests**

Elisabeth Martin, MDA  
Marsha-Ann Cadougan, MDA

**Presentation by MDA**

Elisabeth Martin of MDA took the floor to review the plan to update Station, stressing that Station is a leased space and plans need to be judicious. The plan has been tightened up to align with the budget. Real furniture has been added to the plan.

Ms. Martin shared that the intent is to bring in positive energy and color. The current layout is dark. The only windows are in the front, which allow for minimal natural light.

Ms. Martin noted that DC and TG requested lighting to be selected from the rebate program. The task was accomplished.

Ms. Martin referred to the handout and reviewed the goals for the project. Moving on to the proposed floor plan, Ms. Martin reviewed the layout. Children's will be moved to the existing Media space. Ms. Martin guided the committee through the plan, looking for comments. Ms. Martin noted that there is no water in the Staff Lounge.

Moving to the Children's Room, Ms. Martin shared that there will be increased seating. There will be fun shaped benches by the window. The walls will be colorful, whether with acoustic tiles or paint. Paint is the more economical. Glass walls have been added for visibility. There is also glass in the Tech/Silent Study, Meeting Room and Maker Space. Glass can be changed to lower the cost.

Ms. Martin directed the committee to the Product Cut Sheets.

BS asked if the group study will be noisy. Ms. Martin explained that acoustic sheetrock or acoustic tiles will be in place. The cost effective option is the sheetrock.

RS asked if the wall across from the restroom could be shelved. Ms. Martin agreed.

Ms. Martin shared that the shelving for Children's will be 5 high, with 12" deep shelves for picture books. The Adult stacks will be 7 shelves high, with lower 3 shelf units for new books.

BS commented that there is not a lot of room at the Circulation Desk. AM added there was no allocation of space for holds. Ms. Martin agreed to work on the issues.

AM questioned the need for a toy vessel in Children's. Ms. Martin noted there could be benches with storage or low bins added along the wall.

AM asked if the Family Place model was considered in the design process. Ms. Martin noted she is familiar with the concept. The seating is welcoming for children and adults.

DC asked if there is a separate Reference Collection set up at Station. AM explained Reference is set up in Media with 7 shelves allocated. DC directed to Ms. Martin that a Reference Collection is to be maintained.

JP asked if in the Children's Room shelving could be added to the diagonal wall. Ms. Martin agreed.

CW questioned how shelving will be fixed to the floor. Ms. Martin noted her team will follow the same set up as exists for fixing the shelving to the floor.

DC asked for an additional table to be added to Children's. Ms. Martin agreed.

JC questioned the size of the Circulation Desk. Ms. Martin explained the existing one is a bit longer. The book bins will fit. The desk could be made bigger. The shape could be elliptical as opposed to circular.

JC noted that the Tech/Quiet Study is not the place for computers. Use is high and patrons bring their own devices. Ms. Martin noted there are 8 computers in Quiet Study and 4 outside of Media. The Maker Space doubles as a silent study. DC asked if Maker Space could be changed and divided into 2 silent study rooms. AM added that the computers in the Tech/Quiet Study are not in good sight lines.

Ms. Martin suggested taking all of the computers out of the Tech/Quiet Study and moving them to open tables. Some soft seating will be removed. RS suggested that we set up a computer counter along the window in the present Children's area. Ms. Martin thought that would be an appropriate space for the computers.

IW shared there is water in the Maker Space. If the room is set up, it could be a great space for Children's programming. Ms. Martin agreed that a counter could be added and the door shifted. JP suggested closing the closet, moving the supplies, and extending the counter.

Ms. Martin noted a supply closet is included in the plans for the Work Room.

AM asked for the closet to be maintained in the Maker Space. It is important to have a locked closet for equipment. EM suggested closing up the existing closet and adding one to the opposite wall.

DC returned to the moving of the computers, concerned about losing tables for patrons to work at. Ms. Martin agreed to reevaluate the situation to maximize the space.

BS asked where staff will keep personal belongings and coats. Ms. Martin noted in Work Room there could be a closet or lockers. There is potential for 15 lockers, stacked 3 high.

Moving to the products, Ms. Martin showed samples of carpet in blue/green/grey. The custom welcome desk can adjusted as needed. The Reference Desk is off the shelf. It is available in a light color and is on lockable casters. The desk for Children's is ready made.

Throughout the library, existing shelves will be used, adding new end panels. Lumicor is an option for translucent end panels. Pricing will be forthcoming. The idea is to reflect light.

The Children's chair of choice has webbing on seat and back.

After a quick review of the remaining furniture items, Ms. Martin noted that most are on the government contract.

DC asked if in the men's bathroom the urinal could be removed and a second toilet added. Ms. Martin agreed to investigate.

JP questioned the seating for adults in Children's. Ms. Martin agreed to investigate and add more pieces with backs.

IW questioned if the electric under the tables on the floor will be kept. AM added that the majority of the outlets will be in the new Children's area. Ms. Martin noted that outlets are easy to install in the perimeter. There will also be the addition of wire management strips that go under the carpet. Outlet poles can be added as well. The poles will allow for movement of the tables.

JC asked if a chair could be added to the desk. Patrons want the ability to sit and talk. Ms. Martin noted that the item is doable.

Ms. Martin went back to the carpet and fabric samples. The vinyl is washable and bed bug resistant.

BS asked for the community to be invited in to share in the process. Station is going to be revitalized. The word needs to get out bringing people back.

Ms. Martin wrapped up her presentation. The comments from the committee will be incorporated and revisions will be sent to DC and TG.

RS thanked Ms. Martin.

Meeting adjourned at 8:50.

Submitted by Jamie Eckartz