

	A	B	O	V	X	Y	Z	AA
1			2016	2017 v3.1	2017			1
2			APPROVED	Jul'16-Jun'17	Incr (Decr) vs.2016			2
3			BUDGET	PROPOSAL	\$	%	Comments	3
4		REVENUES						4
5	89.8%	Tax Revenue for Operating Bgt	\$ 8,641,500	\$ 8,641,500	\$ -	0.00%	See NYS ORPTS calculation	5
6	7.6%	Tax Revenue for Debt Service	733,500	733,500	-	0.00%	\$875,000 authorized by referendum vote 11/19/2013	6
7		Total Library Tax subject to Cap	9,375,000	9,375,000	-	0.00%		7
8								8
9	1.5%	PILOT Revenue	146,600	146,600	-	0.00%		9
10	98.9%	Total Tax Revenues	\$ 9,521,600	\$ 9,521,600	-	0.00%		10
11								11
12		Operating Revenue:						12
13	0.1%	Non-Resident Registration Fees	6,000	6,000	-	0.00%		13
14	0.4%	Fines	53,000	35,000	(18,000)	-33.96%		14
15	0.0%	Ecommerce Receipts	4,500	4,000	(500)	-11.11%	Reduced circulation during renovation	15
16	0.0%	Commissions - Vending Machines	1,000	1,000	-	0.00%		16
17	0.0%	Revenue - Copy Machines	1,200	1,000	(200)	-16.67%		17
18	0.1%	Computer Printer Fees	9,000	9,000	-	0.00%		18
19	0.0%	Collection Fees	900	900	-	0.00%		19
20	0.0%	SAT Class Fees	2,500	2,500	-	0.00%	25 YAs x 4 sessions @\$25	20
21	0.0%	Rental Fees - Community Room	-	500	500	0.00%	Reduced programming space during renovation	21
22	0.1%	Lost Books	6,000	6,000	-	0.00%		22
23	0.1%	Book Sales	6,000	6,000	-	0.00%		23
24	0.0%	Book Sales - Author Events	-	-	-			24
25	0.0%	Interest on Savings	4,500	3,000	(1,500)	-33.33%		25
26	0.0%	Levels Income	1,500	1,500	-	0.00%		26
27	0.0%	Gift Income	500	500	-	0.00%		27
28	0.1%	Refunds of Prior Year Expense	6,000	5,000	(1,000)	-16.67%	Insurance dividends and WC return premiums	28
29	0.1%	Expense Recovery	12,000	12,000	-	0.00%	Ins Reimbursement from surviving spouses/COBRA	29
30	0.1%	Local Library Service Aid	11,000	12,500	1,500	13.64%		30
31	0.0%	Miscellaneous	-	-	-			31
32	0.0%	Other Grants (MTA / Martins)	-	-	-			32
33	1.1%	Total Operating Revenue	125,600	106,400	(19,200)	-15.29%		33
34								34
35	100.0%	Total Revenues	\$ 9,647,200	\$ 9,628,000	(19,200)	-0.20%		35
36								36
37		APPROPRIATIONS						37
38	39.1%	Total Salaries	\$ 3,696,600	\$ 3,768,000	71,400	1.93%		38
39	20.1%	Total Employee Benefits & Taxes	1,944,100	1,932,000	(12,100)	-0.62%		39
40	10.7%	Total Materials and Programs	891,800	1,029,200	137,400	15.41%		40
41	4.1%	Total Administrative Expense	350,900	396,000	45,100	12.85%		41
42	10.2%	Total Building & Occupancy	878,800	981,000	102,200	11.63%		42
43	0.4%	Total Furniture & Equipment	36,500	36,500	-	0.00%		43
44	7.6%	Total Debt Service	733,500	735,300	1,800	0.25%		44

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1			2016	2017 v3.1	2017			1
2			APPROVED	Jul'16-Jun'17	Incr (Decr) vs.2016			2
3			BUDGET	PROPOSAL	\$	%	Comments	3
45	0.0%	Total 2015 Construction Budget	440,000	-	(440,000)	-100.00%	Internal fire sprinkler system	45
46	0.0%	Transfer to MBSS Fund	-	-	-			46
47	0.5%	Transfer to MBSS Fund: STEM Lab Startup Costs		50,000	50,000		STEM Lab Startup Costs	47
48	0.0%	Temporary Reserve for Construction Working Capital	315,000		(315,000)	-100.00%		48
49	2.1%	Transfer to Branch & SS Fund	110,000	200,000	90,000	81.82%	Refresh Branches from add'l traffic during renovation	49
50	2.6%	Transfer to Auto Library Fund	250,000	250,000	-	0.00%	Updated IT infrastructure	50
51	2.6%	Transfer to Bond Retirement Fund (new)		250,000	250,000			51
52								52
53								53
54	100.0%	Total Appropriations	\$ 9,647,200	\$ 9,628,000	(19,200)	-0.20%		54
55								55
56		Budget Surplus / (Deficit)	\$ -	\$ -	\$ -			56
57								57
58		Salaries - FT						58
59		Administration	\$ 591,100	\$ 621,000	29,900	5.06%	Personnel Budget v1.1 Salary Detail	59
60		Support Staff	292,800	310,200	17,400	5.94%	Personnel Budget v1.1 Salary Detail	60
61		Librarians	927,900	945,300	17,400	1.88%	Personnel Budget v1.1 Salary Detail	61
62		Clerks	616,400	615,400	(1,000)	-0.16%	Personnel Budget v1.1 Salary Detail	62
63		Info Technicians	109,400	104,100	(5,300)	-4.84%	Personnel Budget v1.1 Salary Detail	63
64		Levels Professionals	200,100	209,700	9,600	4.80%	Personnel Budget v1.1 Salary Detail	64
65		Custodians	157,800	163,000	5,200	3.30%	Personnel Budget v1.1 Salary Detail	65
66								66
67		Subtotal - FT	2,895,500	2,968,700	73,200	2.53%	Personnel Budget v1.1 Salary Detail	67
68								68
69		Salaries - PT						69
70		Librarians	315,400	244,000	(71,400)	-22.64%	Personnel Budget v1.1 Salary Detail	70
71		Clerks	350,600	157,500	(193,100)	-55.08%	Personnel Budget v1.1 Salary Detail	71
72		Pages	60,700	57,600	(3,100)	-5.11%	Personnel Budget v1.1 Salary Detail	72
73		Levels Professionals	59,800	74,500	14,700	24.58%	Personnel Budget v1.1 Salary Detail	73
74		Custodians	14,600	14,700	100	0.68%	Personnel Budget v1.1 Salary Detail	74
75		Support Staff	-	-	-		Personnel Budget v1.1 Salary Detail	75
76								76
77		Subtotal - PT	801,100	548,300	(252,800)	-31.56%	Personnel Budget v1.1 Salary Detail	77
78								78
79		Subtotal	3,696,600	3,517,000	(179,600)	-4.86%	Personnel Budget v1.1 Salary Detail	79
80								80
81		Add: Provision for Add'l PT Hours as Auth'd	-	251,000	251,000		Personnel Budget v1.1 Salary Detail	81
82								82
83		Total Salaries Expense	3,696,600	3,768,000	71,400	1.93%	Personnel Budget v1.1 Salary Detail	83
84								84
85								85

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1			2016	2017 v3.1	2017			1
2			APPROVED	Jul'16-Jun'17	Incr (Decr) vs.2016			2
3			BUDGET	PROPOSAL	\$	%	Comments	3
86		Employee Benefits + Taxes						86
87	9010-00	NYS Retirement	542,000	453,600	(88,400)	-16.31%	Personnel Budget v1.1 Employee Benefits	87
88	9010-99	NYS Retirement	118,000	91,700	(26,300)	-22.29%	Personnel Budget v1.1 Employee Benefits	88
89	9030	Social Security	281,800	284,700	2,900	1.03%	Personnel Budget v1.1 Payroll Tax	89
90	9040	Workers' Compensation	25,500	35,000	9,500	37.25%	Personnel Budget v1.1 Payroll Tax	90
91	9050	Unemployment Insurance	12,000	22,100	10,100	84.17%	Maximum liability for 2 claims	91
92	9055	Disability Insurance	11,200	10,100	(1,100)	-9.82%	Personnel Budget v1.1 Payroll Tax	92
93	9060-00	Employee Health Insurance	646,000	687,500	41,500	6.42%	Personnel Budget v1.1 Employee Benefits	93
94	9060-99	Retiree Health Insurance	227,000	253,600	26,600	11.72%	Personnel Budget v1.1 Payroll Tax	94
95	9065	Dental Insurance	15,100	15,300	200	1.32%	Personnel Budget v1.1 Employee Benefits	95
96	9070	Retiree Medicare Reimbursement	65,500	78,400	12,900	19.69%	Personnel Budget v1.1 Payroll Tax	96
99								99
100		Total Employee Benefits + Taxes	1,944,100	1,932,000	(12,100)	-0.62%		100
101								101
102		Total Personal Services	\$ 5,640,700	\$ 5,700,000	59,300	1.05%		102
103	::							103
104		Library Materials & Programs						104
105								105
106		Books, Print & Electronic Format						106
107	4101-10	Reference Books	\$ 32,000	\$ 32,000	-	0.00%		107
108	4101-10	Children's Books	72,000	72,000	-	0.00%		108
109	4101-10	Adult Books	150,000	175,000	25,000	16.67%	Increased demand upon reopening of Main	109
110		Author Events	-	-	-			110
111	4102-10	Electronic Format Reference	113,000	130,000	17,000	15.04%	Database purchases independent of NLS	111
112	4103-10	E-Books - Reference	30,000	50,000	20,000	66.67%	Increased budget for e-books rather than for print format	112
113		Levels SAT materials	2,400	2,400	-	0.00%	Program to continue	113
114	4120-10	Audio Recordings	54,500	54,500	-	0.00%		114
115	4121-10	Video / DVD	65,500	65,500	-	0.00%		115
116		Downloadable eBooks	90,000	100,000	10,000	11.11%	Increased budget for e-books rather than for print format	116
117	4131-10	Periodicals	38,000	42,000	4,000	10.53%	Increased circulation upon reopening of Main	117
118	4132-10	Periodicals on Microfilm	-	-	-			118
119	4133-10	Newspapers	17,000	17,000	-	0.00%		119
120	4134-10	Newspapers on Microform	1,300	1,000	(300)	-23.08%		120
121	4135-10	Pamphlets/Documents/Postcards	200	500	300	150.00%		121
122	4137-10	Data Base Services (OCLC)	18,000	20,000	2,000	11.11%	O.C.L.C.	122
123	4140-00	Internet Service Provider	13,100	17,100	4,000	30.53%	See Schedule "K"	123
124	4150-11	Computer Software	41,100	45,000	3,900	9.49%	See Schedule "K"	124
125	4150-21	Computer Software - Martins Grant						125
126	4160-10	Bookbinding	4,000	4,000	-	0.00%		126
127	4170-10	Audio / Visual Rentals & Licenses	2,500	3,000	500	20.00%	Weekly film series	127
128	4301-00	Library Supplies	18,000	24,000	6,000	33.33%	Replenish supplies upon relocation	128

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1			2016	2017 v3.1	2017			1
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3			BUDGET	PROPOSAL	\$	%	Comments	3
129		GNL-NLS-SCLC Delivery Service		23,850	23,850			129
130	4360-00	Nassau Library System Support	47,700	23,850	(23,850)	-50.00%	NLS PROPOSED SUPPORT	130
131		NLS Direct Access Fee	500	500	-	0.00%		131
132		Grand Reopening Programming		25,000	25,000			132
133	4341-10	Adult Programming	21,000	31,000	10,000	47.62%	Increased demand upon reopening of Main	133
134	4342-10	Children's Programming	21,000	31,000	10,000	47.62%	Increased demand upon reopening of Main	134
135	4343-11	Levels Programming	14,400	14,400	-	0.00%		135
136	4344-11	Jr. Levels Programming	12,600	12,600	-	0.00%		136
137		Parkville Programming	1,000	1,000	-	0.00%		137
138	4346-10	YA Programming	5,000	5,000	-	0.00%	Increased demand upon reopening of Main	138
139		SAT Prep Program	6,000	6,000	-	0.00%	Program to continue	139
140								140
141		Total Materials & Programs	\$ 891,800	\$ 1,029,200	137,400	15.41%		141
142								142
143								143
144		Administrative Expense						144
145								145
146	4302	Office Supplies	\$ 18,000	\$ 18,000	-	0.00%	Replenish supplies upon relocation	146
147	4303-11	Computer Supplies	15,000	15,000	-	0.00%	See Schedule "K"	147
148		eCommerce Fees	500	1,000	500	100.00%		148
149	4309	Miscellaneous	200	200	-	0.00%		149
150	4310	Telephone	55,500	70,000	14,500	26.13%	See Schedule "D"	150
151	4330	Postage	24,000	26,000	2,000	8.33%	Postal rates increase	151
152	4331	Freight & Delivery	500	500	-	0.00%		152
153	4340-11	Recruitment & Training	5,000	10,000	5,000	100.00%	Add'l Ill training	153
154	4340-10	Newsletter & Printing	20,000	22,000	2,000	10.00%		154
155	4350	Conference Fees and Expenses	12,200	15,500	3,300	27.05%	See Schedule "E"	155
156		Local Travel and Meetings	3,000	3,800	800	26.67%	See Schedule "E"	156
157		Collection Agency Fees	2,000	2,000	-	0.00%	200 accounts @ \$10	157
158	4371	Audit/Accounting Fees	15,000	15,000	-	0.00%		158
159	4373	Legal Fees - General	15,000	15,000	-	0.00%		159
160		Legal Fees - Negotiations & Personnel	20,000	20,000	-	0.00%		160
161	4374.	Computer/Network Consultant	18,000	18,000	-	0.00%	See Schedule "K"	161
162	4375	Payroll Processing Fees	12,200	19,800	7,600	62.30%	See Schedule "F"	162
163		GASB45 Svc Fees	2,500	-	(2,500)	-100.00%	Two year fee - post-retirement actuarial analysis	163
164	4378	Election Expense	4,200	5,000	800	19.05%	See Schedule "G"	164
165	4379	Trustee Development	500	500	-	0.00%		165
166	4380	Membership Dues	4,000	3,800	(200)	-5.00%	See Schedule "H"	166
167	4390-10	Audio / Visual Maintenance	500	1,500	1,000	200.00%	Less demand during renovation	167
168	4393	Office Equipment Maintenance	18,000	22,000	4,000	22.22%	See Schedule "I"	168
169		Computer Equip Maint						169

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1			2016	2017 v3.1	2017			1
2			APPROVED	Jul'16-Jun'17	Incr (Decr) vs.2016			2
3			BUDGET	PROPOSAL	\$	%	Comments	3
170	4394-11	PCs	15,200	15,000	(200)	-1.32%	See Schedule "K"	170
171	4395-11	OPAC	54,000	72,400	18,400	34.07%	See Schedule "K"	171
172	4715-11	Gas & Oil	2,400	2,400	-	0.00%		172
173	4730-11	Van Maintenance	900	1,600	700	77.78%	Brakes,tires	173
174		MTA Tax	12,600	-	(12,600)	-100.00%	Discontinued	174
175								175
176		Total Library Operations	\$ 350,900	\$ 396,000	45,100	12.85%		176
177	::							177
178								178
179		<u>Building & Occupancy</u>						179
180								180
181	4501-00	Electric - Main	\$ 90,000	\$ 120,000	30,000	33.33%		181
182	4501-11	Electric - Lakeville	10,800	10,800	-	0.00%		182
183	4501-11	Electric - Parkville	17,000	17,000	-	0.00%		183
184	4501-11	Electric - Station	25,800	25,800	-	0.00%		184
185	4502-00	Gas - Main	18,000	25,000	7,000	38.89%		185
186	4502-11	Gas - Parkville	7,700	7,700	-	0.00%		186
187	4502-11	Gas - Station	4,800	4,800	-	0.00%		187
188	4503	Water	10,400	12,000	1,600	15.38%		188
189	4504	Sewer Tax	10,000	12,000	2,000	20.00%		189
190	4510	Custodial Supplies	15,000	24,000	9,000	60.00%	Replenish supplies upon relocation	190
191	4520	Repairs & Maint	12,000	24,000	12,000	100.00%		191
192	4522-11	Cleaning Service - Lakeville	9,000	9,000	-	0.00%		192
193	4522-11	Cleaning Service - Parkville	6,500	6,500	-	0.00%		193
194	4522-11	Cleaning Service - Station	13,000	13,000	-	0.00%		194
195	4522-11	Cleaning Service - Main	34,000	40,000	6,000	17.65%	To keep new building in pristine condition	195
196	4523-11	Landscaping	13,200	20,000	6,800	51.52%	See Schedule "J"	196
197	4524-11	Snow Removal	5,900	15,000	9,100	154.24%	See Schedule "J"	197
198	4525	Service Contracts	31,200	35,000	3,800	12.18%	Mechanical systems, maintenance, security etc.	198
199		Branch Rentals						199
200	4530-11	Lakeville	111,400	115,100	3,700	3.32%	As per lease	200
201	4530-11	Parkville	111,400	115,800	4,400	3.95%	As per lease	201
202	4530-11	Station	239,700	244,500	4,800	2.00%	As per lease	202
203	4541	Property/Liability Insurance	82,000	84,000	2,000	2.44%	Insurance market conditions	203
204								204
205		Total Building Operations	878,800	981,000	102,200	11.63%		205
206								206
207		<u>Furniture & Equipment</u>						207
208								208
209	5001	Audio / Visual	2,000	2,000	-	0.00%		209
210	5003	Sundry Equipment	2,000	2,000	-	0.00%		210

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2			APPROVED	Jul'16-Jun'17	Incr (Decr) vs.2016			2
3			BUDGET	PROPOSAL	\$	%	Comments	3
211	5003-21	Equipment,Scan-Martins Grant	-	-	-	-		211
212	5004	Furniture & Equipment	2,500	2,500	-	0.00%		212
213	5005	Comp Hardware - PCs	30,000	30,000	-	0.00%	See Schedule "K"	213
214	5005	Comp Hardware - Special Grants	-	-	-	-		214
215								215
216		Total Furniture & Equipment	36,500	36,500	-	0.00%		216
217								217
218		<u>Debt Service</u>						218
219		Interest and Principal on \$10.4 MM +DASNY Admin Fee	733,500	735,300	1,800	0.25%	Repayment of Series 2014 Bond (year 3 of 20)	219
220								220
221		<u>Other Uses</u>						221
222		Transfer to MBSS Fund	-	50,000	50,000		STEM Lab start-up costs	222
223		Temporary Reserve for Construction Working Capital	315,000		(315,000)	-100.00%		223
224		Transfer to Branch & SS Fund	110,000	200,000	90,000	81.82%	Refresh Branches from add'l traffic during renovation	224
225		Transfer to Auto Library Fund	250,000	250,000	-	0.00%	Updated IT infrastructure	225
226		Transfer to Bond Retirement Fund (new)		250,000	250,000			226
227								227
228		Total Operating Budget	\$ 9,207,200	\$ 9,628,000	\$ 420,800	4.57%		228
229								229
230		Operating Surplus / (Deficit)	\$ 440,000	\$ -	(440,000)	-100.00%		230
231								231
232								232
233								233
234		<u>Construction Budget</u>						234
235		Fire Sprinkler System	\$ 440,000	\$ -	(440,000)	-100.00%		235
255								255
256								256
257		TOTAL Surplus / (Deficit)	\$ -	\$ -	\$ -			257
258								258